

**Office of the Secretary****Privacy Act of 1974: Systems of Records**

**AGENCY:** Office of the Secretary, DOT.  
**ACTION:** Notice.

**SUMMARY:** Minor changes to Privacy Act System of Records.

**EFFECTIVE DATE:** June 26, 1996.

**ADDRESSES:** Send Comments to the Privacy Act Officer, U.S. Department of Transportation, 400 7th St., SW., Washington, DC 20590.

**FOR FURTHER INFORMATION CONTACT:** Crystal Bush at (202) 366-9713.

**SUPPLEMENTARY INFORMATION:** The Privacy Act of 1974 (5 U.S.C. 552a) requires each agency to publish its systems of records in the Federal Register. Information for the Department of Transportation is available from the above address.

**DOT/OST 043****SYSTEM NAME:**

Telephone Directory and Locator System.

**SECURITY CLASSIFICATION:**

None.

**SYSTEM LOCATION:**

Department of Transportation, ATTN: SVC-171, Telecommunications Operations Division, 400 7th Street SW., Washington, DC 20590.

**CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:**

Department of Transportation (DOT) headquarters employees.

**CATEGORIES OF RECORDS IN THE SYSTEM:**

Alphabetic Employee Master Records.

**AUTHORITY FOR MAINTENANCE OF THE SYSTEM:**

None.

**PURPOSE(S):**

To provide the names, telephone numbers, and office locations of DOT employees and organizations.

**ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:**

Departmental Alphabetic Directory production.

DOT Mail Room.

DOT Locator Service.

Used by DOT Telephone Directory Representatives, DOT Mail room.

See Prefatory Statement of General Routine Uses.

**DISCLOSURE TO CONSUMER REPORTING AGENCIES:**

Public document that can be received from the Government Printing Office.

**POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:****STORAGE:**

Magnetic tape storage via batch processing. Source data returned to DOT.

**RETRIEVABILITY:**

Can retrieve on telephone number or on name.

**SAFEGUARDS:**

Only DOT and its support contractor personnel have access to tapes.

**RETENTION AND DISPOSAL:**

Tapes are retained through three (3) cycles, grandfather, father, son, and then scratched. Source materials are retained until the next update is completed.

**SYSTEM MANAGER(S) AND ADDRESS:**

Chief, Telecommunications Operations Division, ATTN: SVC-171, Department of Transportation, Office of the Secretary, Office of Administrative Services, 400 7th Street, SW., Room PL-300, Washington, DC 20590.

**NOTIFICATION PROCEDURE:**

Contact the Telecommunications Operations Division at the address above.

**RECORD ACCESS PROCEDURES:**

Contact the Telecommunications Operations Division at the address above.

Individual may review own data upon presentation of valid DOT ID card.

**CONTESTING RECORD PROCEDURES:**

Individual may change own data at any time.

**RECORD SOURCE CATEGORIES:**

DOT F 1700.1—DOT Form prepared for each employee.

**EXEMPTIONS CLAIMED FOR THE SYSTEM:**

None.

Dated: June 17, 1996.

Crystal M. Bush,

*Privacy Coordinator, U.S. Department of Transportation.*

[FR Doc. 96-16249 Filed 6-25-96; 8:45 am]

BILLING CODE 4910-62-P

**Coast Guard**

[CGD 96-029]

**Notice of Public Docket Procedures**

**AGENCY:** Coast Guard, DOT.

**ACTION:** Notice.

**SUMMARY:** In keeping with the National Performance Review's objective of

increased government dissemination of information, this notice publicizes the current opening hours for the Coast Guard's headquarters Docket facility and fee schedule for copying of public docket materials. These fees, assessed by the Coast Guard, are turned over to the U.S. Treasury General Fund.

**FOR FURTHER INFORMATION CONTACT:** PO Glen Button, Office of Regulations and Administrative Law (G-LRA), (202) 267-1534.

**SUPPLEMENTARY INFORMATION:** The Coast Guard considers public participation essential to effective rulemaking, and encourages the public to participate in its rulemaking process. Coast Guard policy is to provide opportunities for public participation early in potential rulemaking projects. The Executive Secretary of the Coast Guard's Marine Safety Council maintains the public docket for all Coast Guard rulemakings issued by Coast Guard Headquarters. Comments submitted in response to any rulemaking as well as selected other material become part of a public docket and are available for inspection or copying at room 3406, U.S. Coast Guard Headquarters, between 9:30 a.m. and 2 p.m., Monday through Friday, except Federal holidays. Comments may be submitted in person daily.

The Coast Guard assesses charges for duplication costs in the same manner as outlined in the Department of Transportation's general guidance applying the Freedom of Information Act in 49 CFR 7.95. All fees collected are turned over to the U.S. Treasury General Fund. Documents may be furnished at a reduced cost or without charge for the media, scientific or educational institutes, or other under the circumstances outlined in 49 CFR 7.97.

In any instance where the Coast Guard reasonably believes that the requestor is attempting to break a single request into several requests to evade the payment of otherwise applicable fees, the Coast Guard will aggregate the requests and impose a fee based on the aggregation. As outlined in 49 CFR 7.93(h), if payment of fees charged is not received within 30 calendar days after the date the initial notice of the amount due is first mailed or tendered to the requester, an administrative charge may be assessed by the Coast Guard to cover the cost of processing and handling the claim. In addition, a penalty charge will be applied to any principal amount of a debt that is more than 90 days past due. Where appropriate, other steps permitted by federal debt collection statutes, including disclosure to consumer debt agencies and use of

collection agencies, will be utilized to encourage the payment of amounts overdue.

The fee schedule for duplication is as follows:

First 100 pages: Free.

Every page over 100: 10¢/page.

Dated: June 20, 1996.

Paul M. Blayney,

*Rear Admiral, U.S. Coast Guard, Chief Counsel.*

[FR Doc. 96-16317 Filed 6-25-96; 8:45 am]

BILLING CODE 4910-14-M

## Federal Highway Administration

### Efficiency, Quality and Effectiveness of Existing Civil Rights Programs; Roundtable Discussions

**AGENCY:** Federal Highway Administration (FHWA), DOT.

**ACTION:** Notice of public meetings and notice of an additional meeting date.

**SUMMARY:** On May 3, 1996 (61 FR 19973), the FHWA announced a series of roundtable conferences to obtain information on issues relating to the efficiency, quality, and effectiveness of existing civil rights programs. The final conference will be held in Lakewood, Colorado, on July 17, 1996, as announced in the Federal Register notice of May 17, 1996 (61 FR 2501), and one additional roundtable conference in Washington, D.C., has been added at the location indicated below.

The agenda for the Washington, D.C., roundtable conference will include the topics of supportive services, contractor equal opportunity (EEO) programs, and the on-the-job training (OJT) program. The Disadvantaged Business Enterprise (DBE) Program is currently being addressed by a separate interagency workgroup. Therefore, the DBE program will not be discussed at this roundtable (except as it relates to supportive services).

Although the roundtable conference will be open to the public, space will be limited; therefore, the FHWA requests that persons interested in attending the conference preregister by contacting the **CONTACT PERSON** listed below at least three days prior to the meeting.

**DATES:** The Washington, D.C., roundtable conference will be held from 8 a.m. until 12:30 p.m. on Tuesday, July 9, 1996, at the following location: U.S. Department of Transportation Headquarters, Nassif Building, Conference Room 4200, 400 Seventh Street, SW, Washington, D.C. 20590, contact person: Ralph Craft, ph. (202) 366-0324. Please enter through the

entrance at the Southwest corner of the building.

**FOR FURTHER INFORMATION CONTACT:** Ms. Linda J. Brown, Chief, Policy and Program Development Division, Office of Civil Rights, Telephone: (202) 366-0471; FAX: (202) 366-1599. Federal Highway Administration, 400 Seventh Street, SW., Washington, DC 20590. Office hours are from 7:45 p.m. to 4:15 p.m., e.t., Monday through Friday except federal holidays.

(Authority: 23 U.S.C. 315; 49 CFR 1.48)

Issued on: June 21, 1996.

Linda J. Brown,

*Chief, Policy and Program Development Division, Office of Civil Rights.*

[FR Doc. 96-16327 Filed 6-25-96; 8:45 am]

BILLING CODE 4910-22-P

### Cargo Tank Safety Roundtable Meeting

**AGENCY:** Federal Highway Administration (FHWA), DOT.

**ACTION:** Notice of public meeting.

**SUMMARY:** The FHWA is announcing a Cargo Tank Roundtable meeting to discuss safety issues relative to the highway transportation of hazardous materials in cargo tank motor vehicles. The intended audience of this meeting includes members of the cargo tank community, drivers, affected government agency representatives, and other interested parties. The agenda for the meeting includes reports from industry/government groups currently working on previously identified safety issues, breakout sessions to address the progress and direction of these safety issues, and further discussions of other cargo tank safety related concerns.

The purpose of the meeting is to develop partnerships with government, industry, and other persons in an attempt to gather information and comments on cargo tank safety and the prevention of accidents in these types of vehicles on our highways. Although the meeting will be open to the public, space will be extremely limited; therefore, the FHWA requests that persons interested in attending the meeting preregister by contacting the persons listed below at least one week in advance of the meeting. The agenda is an aggressive one and discussions will be limited due to time constraints; however, comments relative to this topic may be directed to the contact persons at the address noted below.

**DATES:** This public meeting will be held at the following location on July 9 and 10, 1996.

**ADDRESSES:** Tysons Westpark Hotel, 8401 Westpark Drive, McLean, VA 22102.

**FOR FURTHER INFORMATION CONTACT:** Mr. William A. Quade, Office of Motor Carrier Safety and Technology, Safety and Hazardous Materials Division (202) 366-0476 or Mr. Stephen A. Keppler, Office of Motor Carrier Safety and Technology, Safety and Hazardous Materials Division (202) 366-2978; FAX: (202) 366-7908. Federal Highway Administration, 400 Seventh Street, SW., Washington, DC 20590. Office hours are from 7:15 a.m. to 4:45 p.m., EST, Monday through Friday except Federal holidays.

Authority: 23 U.S.C. 315; 49 CFR 1.48.

Issued on: June 21, 1996.

George L. Reagle,

*Associate Administrator for Motor Carriers.*

[FR Doc. 96-16326 Filed 6-25-96; 8:45 am]

BILLING CODE 4910-22-P

### [FHWA Docket No. 96-24]

### Uniform Relocation Act; Certification Pilot Program in Florida

**AGENCY:** Federal Highway Administration (FHWA), DOT.

**ACTION:** Notice and request for comments.

**SUMMARY:** The Florida Department of Transportation (FDOT) has proposed to extend the coverage of the certification of its right-of-way program from two districts to the entire State. This certification procedure allows the State to comply with the Uniform Relocation Assistance and Real Property Acquisition Policies Act (Uniform Act) on Federal-aid highway projects by operating under its own equivalent State law and procedures. This notice requests comments on the State's proposal to extend the certification's coverage to the entire State.

**DATES:** Comments are requested by July 26, 1996.

**FOR FURTHER INFORMATION CONTACT:** Marshall Schy, Office of Real Estate Services, HRW-10 (202) 366-2035; or Reid Alsop, Office of Chief Counsel, HCC-31, (202) 366-1371, Federal Highway Administration, 400 Seventh Street, SW., Washington, D.C. 20590. Office hours are from 7:45 a.m. to 4:15 p.m., e.t., Monday through Friday, except Federal holidays.

**SUPPLEMENTARY INFORMATION:** On August 10, 1995, the FHWA published a notice (60 FR 40878) requesting comments on a Florida Department of Transportation proposal to comply with the Uniform Relocation Assistance and Real Property