

**Department of the Air Force****Notice of Intent To Prepare an Environmental Impact Statement for the Disposal of McClellan Air Force Base, California**

The United States Air Force (Air Force) is issuing this notice to advise the public that the Air Force intends to prepare an Environmental Impact Statement (EIS) to assess the potential environmental impacts in support of decision making for the disposal of McClellan Air Force Base, in Sacramento, California. The resulting EIS will be considered in making disposal decisions that will be documented in the Air Force's Record of Decision.

The EIS will address the potential environmental impacts of disposal of the property resulting from closure of McClellan AFB pursuant to the Defense Base Closure and Realignment Act (DBCRA), as amended. The EIS will also address the potential environmental impacts of reasonable disposal alternatives.

The scoping period for the McClellan AFB Disposal EIS will extend through December 13, 1996. On November 14, 1996 starting at 7:00 pm, a formal scoping meeting will be held at the North Highlands Community Center, 6040 Watt Avenue, North Highlands, California, 95660. The purpose of the scoping meeting is to provide a forum for public officials and the community to provide information and comments, and to identify environmental issues and concerns that need to be assessed and discussed in the EIS. During the meeting, the Air Force will discuss the proposal to dispose of portions of McClellan AFB, describe the process involved in preparing an EIS, and ask for input in identifying alternate uses for the property. The Air Force will consider reasonable alternatives offered by any federal, state, or local government agency, as well as any individual or private entity.

To ensure the Air Force will have sufficient time to consider public inputs on issues to be included in the EIS, the Air Force recommends that comments and disposal proposals be presented at the earliest possible date. The Air Force will, however, accept additional comments at the address below at any time during the environmental impact analysis process.

Please direct written comments or requests for further information concerning the McClellan AFB disposal EIS to: Mr. Marc Garcia, SM-ALC/EMRO, 5050 Dudley Blvd., Suite 3, McClellan AFB, Sacramento, California

95652-1389, Phone: 916/643-0830 ext 167, Fax: 916/643-0827.

Patsy J. Conner,

*Air Force Federal Register Liaison Officer.*

[FR Doc. 96-26576 Filed 10-16-96; 8:45 am]

BILLING CODE 3910-01-P

**Privacy Act of 1974; Alteration of a System of Records**

**AGENCY:** Department of the Air Force, DOD.

**ACTION:** Alteration of a system of records.

**SUMMARY:** The Department of the Air Force proposes to alter a system of records notices in its inventory of systems of records notices subject to the Privacy Act of 1974 (5 U.S.C. 552a), as amended. The alteration consists of adding the Air Force Reserve and National Guard personnel (approximately 80,000 individuals) in the 'Categories of individuals covered by the system.'

**DATES:** The alteration will be effective on November 18, 1996, unless comments are received that would result in a contrary determination.

**ADDRESSES:** Send comments to the Air Force Access Programs Manager, HQ USAF/SCMI, 1250 Air Force Pentagon, Washington, DC 20330-1250.

**FOR FURTHER INFORMATION CONTACT:** Mrs. Anne Rollins at (703) 697-8674 or DSN 227-8674.

**SUPPLEMENTARY INFORMATION:** The complete inventory of Department of the Air Force system of records notices subject to the Privacy Act of 1974 (5 U.S.C. 552a), as amended, have been published in the Federal Register and are available from the address above.

The proposed system report, as required by 5 U.S.C. 522a(r) of the Privacy Act of 1974, as amended, was submitted on October 7, 1996, to the Committee on Government Reform and Oversight of the House of Representatives, the Committee on Governmental Affairs of the Senate, and the Office of Management and Budget (OMB) pursuant to paragraph 4c of Appendix I to OMB Circular No. A-130, 'Federal Agency Responsibilities for Maintaining Records About Individuals,' dated February 8, 1996 (February 20, 1996, 61 FR 6427).

Dated: October 10, 1996.

Patricia L. Toppings,  
*Alternate OSD Federal Register Liaison Officer, Department of Defense.*

**F035 AF MP L****SYSTEM NAME:**

Unfavorable Information Files (UIF)  
(November 7, 1994, 59 FR 55452).

**CHANGES:**

\* \* \* \* \*

**SYSTEM LOCATION:**

Delete entry and replace with 'Complete Unfavorable Information Files (UIFs) are maintained in the Unit Orderly Rooms and Military Personnel Flights at Air Force installations. Official mailing addresses are published as an appendix to the Air Force compilation of systems of records notices.

At Headquarters Air Reserve Personnel Center, 6760 East Irvington Place 4000, Denver CO 80280-4000; at Headquarters Air Force Reserve, 155 2nd Street, Robins Air Force Base, GA 31098-6001 and at Headquarters, Air National Guard, 3500 Fetchet Avenue, Andrews Air Force Base, MD 20762-5157.

A copy of the UIF summary sheet is maintained at individual's unit of assignment and geographically separated units not collocated with a servicing Military Personnel Flight and at the gaining unit for individuals selected for reassignment.

For officers through the grade of Lieutenant Colonel, the UIF summary sheet is also maintained at major command level. For colonels, colonel selects, and general officers the UIF summary sheet is also maintained at Headquarters Air Force level.'

**CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:**

Delete entry and replace with 'All active or reserve component (Air Force Reserve and Air National Guard) military personnel who are the subject of an UIF.'

\* \* \* \* \*

**AUTHORITY FOR MAINTENANCE OF THE SYSTEM:**

Delete entry and replace with '10 U.S.C. 8013, Secretary of the Air Force: Powers and duties; delegation by; as implemented by Air Force Instruction 36-2907, Unfavorable Information File Program.'

\* \* \* \* \*

**RETENTION AND DISPOSAL:**

Delete entry and replace with 'For enlisted personnel destroy 1 year after the effective date of placement into UIF.'

For officers destroy 4 years, or PCS/transfer plus 1 year, whichever is later after the effective date of placement into UIF, the most recent unfavorable correspondence or document not related to administrative reprimand or admonition. When the UIF contains more than one document, destroy all records after 1 year for enlisted and after 4 years or PCS/transfer plus 1 year, whichever is later, for officers, from the effective date of the most recent unfavorable correspondence or document, except when longer retention is required. Enlisted files will be destroyed when a member is separated (without immediate return or continuation on active duty), retires or dies. Officer files will be transferred to the Air Reserve Component or destroyed if the member retires or dies. The disposition date for placement on the control roster is 1 year for officers and enlisted personnel. Records are destroyed by tearing into pieces, shredding, pulping, macerating or burning. Computer records are destroyed by erasing, deleting or overwriting.'

**SYSTEM MANAGER(S) AND ADDRESS:**

Delete entry and replace with 'Assistant Deputy Chief of Staff/Personnel, Headquarters Air Force Personnel Center, 550 C Street W, Randolph Air Force Base, TX 78150-4703;

Director of Personnel, Headquarters Air Reserve Personnel Center, 6760 East Irvington Place 4000, Denver, CO 80280-4000;

Director of Personnel, Headquarters Air Force Reserve, 155 2nd Street, Robins Air Force Base, GA 31098-6001; and

Director of Personnel, Headquarters, Air National Guard, 3500 Fetchet Avenue, Andrews Air Force Base, MD 20762-5157.'

**NOTIFICATION PROCEDURE:**

Delete entry and replace with 'Personnel for whom optional UIFs exist are routinely notified of a file. In all cases personnel have had the opportunity or are authorized to rebut the correspondence in the file. Individuals seeking to determine whether this system of records contains information about themselves should address inquiries to the servicing Military Personnel Flight, Unit Orderly Room or the appropriate *System manager* identified above.'

**RECORD ACCESS PROCEDURES:**

Delete entry and replace with 'Individuals seeking access to records about themselves contained in this

system should address inquiries to the servicing Military Personnel Flight, Unit Orderly Room, or the appropriate *System manager* identified above.'

\* \* \* \* \*

**F035 AF MP L**

**SYSTEM NAME:**

Unfavorable Information Files (UIF).

**SYSTEM LOCATION:**

Complete Unfavorable Information Files (UIFs) are maintained in the Unit Orderly Rooms and Military Personnel Flights at Air Force installations. Official mailing addresses are published as an appendix to the Air Force compilation of systems of records notices.

At Headquarters Air Reserve Personnel Center, 6760 East Irvington Place 4000, Denver CO 80280-4000; at Headquarters Air Force Reserve, 155 2nd Street, Robins Air Force Base, GA 31098-6001 and at Headquarters, Air National Guard, 3500 Fetchet Avenue, Andrews Air Force Base, MD 20762-5157.

A copy of the UIF summary sheet is maintained at individual's unit of assignment and geographically separated units not collocated with a servicing Military Personnel Flight and at the gaining unit for individuals selected for reassignment.

For officers through the grade of Lieutenant Colonel, the UIF summary sheet is also maintained at major command level. For colonels, colonel selects, and general officers the UIF summary sheet is also maintained at Headquarters Air Force level.

**CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:**

All active or reserve component (Air Force Reserve and Air National Guard) military personnel who are the subject of an UIF.

**CATEGORIES OF RECORDS IN THE SYSTEM:**

Derogatory correspondence determined as mandatory for file or as appropriate for file by an individual's commander. Examples include written admonitions or reprimands; court-martial orders; letters of indebtedness, or control roster correspondence and drug/alcohol abuse correspondence.

**AUTHORITY FOR MAINTENANCE OF THE SYSTEM:**

10 U.S.C. 8013, Secretary of the Air Force: Powers and duties; delegation by; as implemented by Air Force Instruction 36-2907, Unfavorable Information File Program.

**PURPOSE(S):**

Reviewed by commanders and personnel officials to assure appropriate

assignment, promotion and reenlistment considerations prior to effecting such actions. UIFs also provide information necessary to support administrative separation when further rehabilitation efforts would not be considered effective.

**ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSE OF SUCH USES:**

In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records, or information contained therein, may specifically be disclosed outside the DOD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows:

The 'Blanket Routine Uses' published at the beginning of the Air Force's compilation of systems of records notices apply to this system.

**POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:**

**STORAGE:**

Maintained in visible file binders/cabinets and in computers and on computer output products.

**RETRIEVABILITY:**

Retrieved by name or Social Security Number.

**SAFEGUARDS:**

Records are accessed by custodian of the record system and by person(s) responsible for servicing the record system in performance of their official duties who are properly screened and cleared for need-to-know. Records are stored in locked cabinets or rooms. Computer records are protected by computer software.

**RETENTION AND DISPOSAL:**

For enlisted personnel destroy 1 year after the effective date of placement into UIF. For officers destroy 4 years, or PCS/transfer plus 1 year, whichever is later after the effective date of placement into UIF, the most recent unfavorable correspondence or document not related to administrative reprimand or admonition. When the UIF contains more than one document, destroy all records after 1 year for enlisted and after 4 years or PCS/transfer plus 1 year, whichever is later, for officers, from the effective date of the most recent unfavorable correspondence or document, except when longer retention is required. Enlisted files will be destroyed when a member is separated (without immediate return or continuation on active duty), retires or dies. Officer files will be transferred to the Air Reserve Component or destroyed

if the member retires or dies. The disposition date for placement on the control roster is 1 year for officers and enlisted personnel. Records are destroyed by tearing into pieces, shredding, pulping, macerating or burning. Computer records are destroyed by erasing, deleting or overwriting.

**SYSTEM MANAGER(S) AND ADDRESS:**

Assistant Deputy Chief of Staff/  
Personnel, Headquarters Air Force  
Personnel Center, 550 C Street W,  
Randolph Air Force Base, TX 78150-  
4703;

Director of Personnel, Headquarters  
Air Reserve Personnel Center, 6760 East  
Irvington Place 4000, Denver, CO  
80280-4000;

Director of Personnel, Headquarters  
Air Force Reserve, 155 2nd Street,  
Robins Air Force Base, GA 31098-6001;  
and

Director of Personnel, Headquarters,  
Air National Guard, 3500 Fetchet  
Avenue, Andrews Air Force Base, MD  
20762-5157.

**NOTIFICATION PROCEDURE:**

Personnel for whom optional UIFs exist are routinely notified of a file. In all cases personnel have had the opportunity or are authorized to rebut the correspondence in the file. Individuals seeking to determine whether this system of records contains information about themselves should address inquiries to the servicing Military Personnel Flight, Unit Orderly Room or the appropriate System manager identified above.

**RECORD ACCESS PROCEDURES:**

Individuals seeking access to records about themselves contained in this system should address inquiries to the servicing Military Personnel Flight, Unit Orderly Room, or the appropriate System manager identified above.

**CONTESTING RECORD PROCEDURES:**

The Air Force rules for accessing records, and for contesting contents and appealing initial agency determinations are published in Air Force Instruction 37-132; 32 CFR part 806b; or may be obtained from the system manager.

**RECORD SOURCE CATEGORIES:**

Supervisory reports or censures and documented records of poor performance or conduct.

**EXEMPTIONS CLAIMED FOR THE SYSTEM:**

None.

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BILLING CODE 5000-04-F

**Department of the Army**

**Armed Forces Epidemiological Board (AFEB)**

**AGENCY:** Office of The Surgeon General.

**ACTION:** Notice of closed meeting.

**SUMMARY:** In accordance with section 10(a)(2) of Public Law 92-463, The Federal Advisory Committee Act, this announces the forthcoming AFEB Disease Control Subcommittee Meeting. The meeting will be held from 0900-1630, Thursday, October 31, 1996. The purpose of the meeting is to have a classified AFEB update on the DoD Immunization Program for Biological Warfare Defense in accordance with DoD Directive 6205.3. The meeting location will be at USAMRIID, Fort Detrick, Frederick, Maryland. This meeting will be closed to the public in accordance with Section 552b(c) of title 5, U.S.C., specifically subparagraph (1) thereof and title 5, U.S.C., appendix 1, subsection 10(d).

**FOR FURTHER INFORMATION CONTACT:**  
COL Vicky Fogelman, AFEB Executive Secretary, Armed Forces Epidemiological Board, Skyline Six, 5109 Leesburg Pike, Room 667, Falls Church, Virginia 22041-3258, (703) 681-8012/3.

**SUPPLEMENTARY INFORMATION:** None.

Gregory D. Showalter,

*Army Federal Register Liaison Officer.*

[FR Doc. 96-26583 Filed 10-16-96; 8:45 am]

BILLING CODE 3710-08-M

**Department of the Navy**

**Privacy Act of 1974; Notice to Add a System of Records**

**AGENCY:** Department of the Navy, DOD.

**ACTION:** Notice to add a system of records.

**SUMMARY:** The Department of the Navy proposes to add one record systems to its inventory of system of records notices subject to the Privacy Act of 1974 (5 U.S.C. 552a), as amended.

**DATES:** The action will be effective without further notice on November 18, 1996, unless comments are received that would result in a contrary determination.

**ADDRESSES:** Send comments to the Department of the Navy, PA/FOIA Policy Branch, Chief of Naval Operations (N09B30), 2000 Navy Pentagon, Washington, DC 20350-2000.

**FOR FURTHER INFORMATION CONTACT:** Mrs. Doris Lama at (202) 685-6545 or DSN 325-6545.

**SUPPLEMENTARY INFORMATION:** The complete inventory of the Department of the Navy's record system notices for records systems subject to the Privacy Act of 1974 (5 U.S.C. 552a), as amended, have been published in the Federal Register and are available from the address above.

The proposed system report, as required by 5 U.S.C. 552a(r) of the Privacy Act of 1974, as amended, was submitted on October 3, 1996, to the Committee on Government Reform and Oversight of the House of Representatives, the Committee on Governmental Affairs of the Senate, and the Office of Management and Budget (OMB) pursuant to paragraph 4c of Appendix I to OMB Circular No. A-130, 'Federal Agency Responsibilities for Maintaining Records About Individuals,' dated February 8, 1996 (February 20, 1996, 61 FR 6427).

Dated: October 10, 1996.

Patricia L. Toppings,  
*Alternate OSD Federal Register Liaison Officer, Department of Defense.*

**N01740-2**

**SYSTEM NAME:**

Family Dependent Care Program.

**SYSTEM LOCATION:**

Organizational elements of the Department of the Navy. Official mailing addresses are published as an appendix to the Navy's compilation of systems of records notices.

**CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:**

All Navy personnel serving on active duty or in the Ready Reserve who are single parents or members of dual military couples, that have custodial responsibility (i.e., housing, medical, logistical, financial, food, clothing, transportation, etc) for family members or other dependents.

**CATEGORIES OF RECORDS IN THE SYSTEM:**

Family Care Plan package which includes NAVPERS 1740.6 - Family Care Plan Certificate, NAVPERS 1740.7 - Family Care Plan Arrangements, Family Care Plan Checklist, copies of powers of attorney, legal documents, allotment information, financial information, counseling forms, etc.

**AUTHORITY FOR MAINTENANCE OF THE SYSTEM:**

5 U.S.C. 301, Departmental Regulations, E.O. 9397, OPNAVINST 1740.4A, U.S. Navy Family Care Policy.

**PURPOSE(S):**

To ensure family members are cared for during deployments, reserve