

POSTAL SERVICE

39 CFR Part 111

Proposed Domestic Mail Manual Changes to Implement the Rate, Fee, and Classification Changes Proposed in Docket No. R97-1

AGENCY: Postal Service.

ACTION: Proposed rule.

SUMMARY: On July 10, 1997, the Postal Service, acting under sections 3622 and 3623 of the Postal Reorganization Act (39 U.S.C. 3622, 3623), filed a request for a recommended decision by the Postal Rate Commission (PRC) on proposed rate, fee, and classification changes. The PRC designated this filing as Docket No. R97-1. A notice of filing, with a description of the Postal Service's proposals, was published by the PRC on July 23, 1997, in the **Federal Register** (62 FR 39660-39708). This document provides information on the implementing rules for the rate, fee, and classification changes that the Postal Service proposes to adopt if the PRCs recommended decision on R97-1 is consistent with the Postal Service's request and the Governors of the Postal Service, acting pursuant to 39 U.S.C. 3625, approve that recommended decision.

DATES: Comments must be received on or before April 15, 1998.

ADDRESSES: Mail or deliver written comments to the Manager, Mail Preparation and Standards, USPS Headquarters, 475 L'Enfant Plaza SW, Room 6800, Washington, DC 20260-2405. Copies of all written comments will be available for inspection and photocopying between 9 a.m. and 4 p.m., Monday through Friday, at the above address.

FOR FURTHER INFORMATION CONTACT: Lynn M. Martin, 202-268-6351 (all topics except delivery confirmation and prepaid reply mail), Paul Lettman, 202-268-6261 (information on Standard Mail (B)), Thomas DeVaughan, 202-268-4491 (information on business reply mail and prepaid reply mail), John Gullo, 202-268-7322 (information on delivery confirmation).

SUPPLEMENTARY INFORMATION: The Postal Service's request in Docket No. R97-1 included 17 major classification changes and increases in most existing rate and fee categories. The major classification changes would (1) for First-Class Mail, eliminate the additional "heavy piece" presort discount for mailpieces weighing more than 2 ounces; (2) for First-Class Mail, add a prepaid reply mail category with discounted first-

ounce rates; (3) for First-Class Mail, add a qualified business reply mail category with discounted first-ounce rates; (4) for Priority Mail, eliminate the Presorted Priority Mail rate; (5) for Periodicals, provide separate per-piece rates for 5-digit presort and 3-digit presort in all rate categories and for all mail processing categories; (6) for Periodicals, apply the 3-digit presort rate to pieces sorted to all 3-digit ZIP Code prefixes (unique and nonunique 3-digits); (7) for Standard Mail (A), eliminate the single-piece rate category and provide for the mailing of keys and identification devices as First-Class Mail or Priority Mail plus fees; (8) for Standard Mail (A), apply a residual shape surcharge on pieces that are prepared as parcels or are not letter-size or flat-size; (9) for Express Mail, Priority Mail, First-Class Mail (other than cards), Standard Mail (A), Parcel Post, and Library Mail, apply a surcharge to those pieces containing mailable hazardous medical material and apply a higher surcharge to those pieces containing other mailable hazardous material; (10) for Standard Mail (B), provide a barcoded discount for mailings meeting certain volume and preparation criteria; (11) for Parcel Post, add discounts for entry at destination sectional center facilities (DSCFs) and destination delivery units (DDUs); (12) for inter-BMC Parcel Post, add two levels of discount (Origin BMC and BMC Presort) for sorting mailings to bulk mail centers (BMCs); (13) for Parcel Post, allow 10% or fewer of the pieces in a mailing to measure over 108 inches in combined length and girth, not to exceed 130 inches in combined length and girth, and subject to a rate equal to that for a 70-pound parcel for the zone to which the parcel is addressed; (14) for Parcel Post, add a balloon rate provision so that pieces exceeding 84 inches (but not exceeding 108 inches) in length and girth combined and weighing less than 15 pounds would be subject to a rate equal to that for a 15-pound parcel for the zone to which the parcel is addressed; (15) for registered mail, would provide insurance for all articles having a value of \$0.01 or more under the current indemnity maximums and restrictions (mail with no value (\$0.00) would be excluded from insurance coverage); (16) for insured mail, make available a new bulk insurance service category; and (17) for Priority Mail and Standard Mail (B), add a delivery confirmation service.

Part A of this document summarizes the proposed revisions to the Domestic Mail Manual (DMM) necessary to implement R97-1 by class, subclass,

and special service category. Part B summarizes proposed changes to the DMM by module, followed by the proposed revisions to the DMM standards.

Comments are solicited on the implementing DMM standards in Part B. The proposed rates and proposed new rate categories and rate structures are included in Part B. However, the existence of the new categories and structures and the amount of the corresponding rates or fees attached to them and the proposed rate and fee changes for existing categories are outside the scope of this rulemaking process, because they are currently subject to evaluation by the Postal Rate Commission. For example, comments indicating delivery confirmation service should not be offered or should be offered at a different rate would not be appropriate, whereas comments suggesting changes in the proposed implementing rules for this service in DMM S918 would be appropriate.

A. Summary of Proposed DMM Revisions

1. Express Mail

Rate Highlights

Except for a \$0.05 decrease in the 2-pound rate to \$14.95, moderate rate increases are proposed for all Express Mail rates. The fee for pickup service is proposed to increase from \$4.95 to \$8.25 per occurrence.

Rate Structure

Surcharges for mailable hazardous material are proposed. Separate per-piece surcharges are proposed for hazardous medical material (\$0.50) and for other hazardous material (\$1.00).

2. Priority Mail

Rate Highlights

Increases are proposed for all Priority Mail rates. The fee for pickup service is proposed to increase from \$4.95 to \$8.25 per occurrence.

Rate Structure

Delivery Confirmation. It is proposed to offer delivery confirmation service with Priority Mail. This service would be obtained in two forms: (1) an electronic option at no additional fee for mailers who themselves apply the identifying barcodes to each piece, provide an electronic manifest, and retrieve confirmation information electronically; and (2) a retail (manual) option for a \$0.35 fee, with delivery information provided through a USPS Internet address or a toll-free telephone number. See DMM S918 in Part B for

details on preparing delivery confirmation mail.

Keys and Identification Devices. It is proposed that keys and identification devices that weigh more than 11 ounces but no more than 2 pounds are subject to the 2-pound Priority Mail rate plus a \$0.30 fee.

Elimination of Presort Category. It is proposed to eliminate the Presorted Priority Mail rate category.

Hazardous Material Surcharges. Surcharges for mailable hazardous material are proposed. Separate per-piece surcharges are proposed for hazardous medical material (\$0.50) and for other hazardous material (\$1.00).

3. First-Class Mail

Rate Highlights

It is proposed that the single-piece first-ounce letter rate increase only one cent from \$0.32 to \$0.33, and that the rate for additional ounces remain the same at \$0.23. The nonstandard surcharge for one-ounce or less single-piece rate mail would increase from \$0.11 to \$0.16, and the nonstandard surcharge for one-ounce or less presorted pieces would increase from \$0.05 to \$0.11. Small increases are proposed for Automation and Presorted rates. The annual presort mailing fee is proposed to increase from \$85.00 to \$100.00.

Rate Structure

Heavy Piece Discount. It is proposed to eliminate the additional presort discount for the first ounce of mailpieces weighing more than 2 ounces.

Keys and Identification Devices. It is proposed that keys and identification devices that weigh 11 ounces or less are subject to the applicable single-piece letter rate, plus a \$0.30 fee, and if applicable, the nonstandard surcharge.

Hazardous Material Surcharge. Surcharges for mailable hazardous material are proposed. Separate per-piece surcharges are proposed for hazardous medical material (\$0.50) and for other hazardous material (\$1.00).

Prepaid Reply Mail. It is proposed to add a new classification category and corresponding rate structure for prepaid reply mail. The rate structure includes lower first-ounce First-Class Mail rates. There are also proposed permit fees and monthly accounting fees. Requirements for this new classification are described under "Special Services" below.

Qualified Business Reply Mail. It is proposed to add a new classification category and rate structure for qualified business reply mail, which will replace the business reply mail accounting

system (BRMAS). The rate structure includes a lower first-ounce rate. The fee structure requires an annual permit fee and an annual accounting fee for an advance deposit account. Requirements for this new classification category are described under "Special Services" below.

Mail Preparation

Rate Markings. It is proposed to allow the "Presorted" marking to be abbreviated "PRSRT."

4. Periodicals

Rate Highlights

It is proposed that delivery office and SCF pound rates will decrease, zones 1 through 3 advertising pound rates will decrease, zones 5 through 8 advertising pound rates will increase, the editorial pound rate will increase, and the editorial per-piece discount will increase. Authorization fees will not change, except that the additional entry fee will decrease from \$85.00 to \$50.00.

Rate Structure

Per-Piece Rates. Separate 5-digit and 3-digit presort per-piece rates are proposed for Regular, Nonprofit, Classroom, and In-County subclasses. It is further proposed that the 3-digit rates will apply to both unique and nonunique 3-digit ZIP Code prefixes.

To qualify for the nonautomation 5-digit rates, mail must be prepared in a 5-digit package of six or more pieces and must be containerized as follows: for letter mail, be placed in a 5-digit tray; for nonautomation flat mail, be placed in a 5-digit sack or on any level of pallet. To qualify for automation 5-digit rates for letters, mail must be part of a group of 150 pieces for the same 5-digit or 5-digit scheme, properly placed in a 5-digit or 5-digit scheme tray. To qualify for automation 5-digit rates for flats, mail must be prepared in a 5-digit package of six or more pieces and placed in any level of sack or on any level of pallet.

To qualify for the nonautomation 3-digit rates, sacked flat-sized mail must be prepared in a 5-digit or 3-digit package of six or more pieces each and must be placed in a 3-digit sack; trayed letter-size mail must be prepared in a 5-digit or 3-digit package of six or more pieces each, and must be placed in a 3-digit tray. Palletized flat-sized mail must be prepared in a 3-digit package of six or more pieces and placed on a 3-digit or higher level of pallet.

To qualify for automation 3-digit rates for letters, mail must be part of a group of 150 pieces for the same 3-digit or 3-digit scheme and be properly placed in

a 3-digit or 3-digit scheme tray. To qualify for automation 3-digit rates for flats, mail must be prepared in a 3-digit package of six or more pieces and placed in a 3-digit or higher level of sack or on a 3-digit or higher level of pallet.

Mail Preparation

Automation Letters. It is proposed that preparation of the 5-digit or 5-digit scheme sort for letter-size automation rate mailings be revised from a required level of sort to an optional level of sort.

SCF Sack. It is proposed that the preparation of an SCF sack for nonletter mail be revised from an optional level of preparation to a required level of preparation. SCF packages will not be permitted. Preparation of an optional origin/required entry 3-digit sack will be eliminated and preparation of an optional origin/required entry SCF sack will be required.

Forwarding and Return

Charges for the return of Periodicals mail bearing the "Address Service Requested" endorsement will be paid at the First-Class Mail rates for pieces weighing 11 ounces or less and at the Priority Mail rates for pieces weighing over 11 ounces. This is due to the elimination of the Standard Mail (A) single-piece rates discussed below.

5. Standard Mail (A)

Rate Highlights

Reductions are proposed for most of the pound rates. A change in the relationship between the basic Enhanced Carrier Route rates and the 5-digit Automation letter rates is proposed. The 5-digit Automation letter rates would be lower than the basic Enhanced Carrier Route rates. The proposed basic Enhanced Carrier Route rates are the same for letter-size and for nonletter-size pieces. A \$0.032 (regular) and \$0.008 (nonprofit) per-piece rate (in addition to the pound rate) is proposed for saturation Enhanced Carrier Route mailings subject to the piece/pound rates. The annual presort mailing fee is proposed to increase from \$85.00 to \$100.00.

Rate Structure

Elimination of Single-Piece Rates. It is proposed to eliminate the single-piece Standard Mail (A) rates. If the single-piece Standard Mail (A) subclass were kept, its proposed rates would exceed the First-Class Mail rates. Standard Mail (A) rates are designed to be bulk or presorted rates. The elimination of single-piece Standard Mail (A) rates will eliminate the current dual system for processing and transporting individual

lightweight pieces (pieces weighing less than 16 ounces). The elimination of single-piece Standard Mail (A) rates will affect the treatment of pieces in mailing jobs that remain after preparing an Enhanced Carrier Route and/or an Automation rate mailing. See "Mail Preparation" below for further information. It also will affect the fees for forwarding and return of Standard Mail (A) as described under "forwarding and return" below. With one exception, single pieces that weigh less than 16 ounces will be subject to return postage at single-piece First-Class or Priority Mail rates (multiplied by 2.472). The exception is that single pieces weighing less than 16 ounces that could qualify for single-piece Special Standard Mail or Library Mail rates will continue to be eligible for those rates upon return if properly endorsed because there are no minimum weight requirements for those two subclasses of Standard Mail (B).

Residual Shape Surcharge. A \$0.10 per-piece residual shape surcharge is proposed (in addition to the applicable nonletter postage) for pieces that are prepared as parcels or that are not letter size or flat size. This surcharge will apply to such pieces mailed at all Standard Mail (A) subclasses (Regular, Enhanced Carrier Route, Nonprofit, Nonprofit Enhanced Carrier Route).

Hazardous Material Surcharges. Surcharges for mailable hazardous material are proposed. Separate per-piece surcharges are proposed for hazardous medical material (\$0.50) and for other hazardous material (\$1.00).

Mail Preparation

Rate Markings and Nomenclature. Many mailers have indicated a preference for "Presorted Standard" over "Bulk Rate" as the basic rate marking for their mail. The Postal Service also prefers this marking because it indicates the mail class and is consistent with the rate markings for First-Class Mail. Accordingly, the Postal Service proposes revising the basic rate marking requirements for regular rate mailings (including Enhanced Carrier Route) from "Bulk Rate" or "Blk. Rt." to "Presorted Standard" or "PRSRT STD." Mailers will be given one year from the date of implementation of the R97-1 rate case to change their markings. During the one-year transition period, either the "Bulk Rate" or the "Presorted Standard" markings or their authorized abbreviations will be acceptable. For simplicity, July 1, 1999, is used in the proposed DMM language to represent the date that is one year after implementation of the R97-1 rate case. This date will be revised in the final rule to give effect to the actual date of

implementation as decided by the Postal Service Board of Governors.

To provide further consistency, the DMM will use the term "Presorted Standard Mail (A)" or "Presorted Standard" when referring to the mailings and rates now referred to in the DMM as "nonautomation presort (3/5 and basic) Standard Mail (A)."

It also is proposed that pieces subject to the \$0.10 residual shape surcharge be required to have the marking "RSS" printed on each piece either in the postage area or on the line immediately above or two lines above the address.

"Residual" Pieces to a Mailing Job. Currently, Standard Mail (A) Enhanced Carrier Route, Automation, and nonautomation 3/5 and basic presort (to be renamed Presorted) rate mailings must each meet a separate 200-piece or 50-pound minimum quantity per mailing requirement. Pieces that cannot meet the minimum quantity per mailing requirement must be mailed at the single-piece Standard Mail (A) rates.

Since it is proposed to eliminate the single-piece Standard Mail (A) rates, the Postal Service proposes a limited exception to the minimum volume requirements for mailings at Presorted (3/5 and basic) rates for "residual" pieces in a Standard Mail (A) mailing job. These residual pieces are groups of fewer than 200 pieces that remain after preparing an Enhanced Carrier Route or Automation mailing (or both).

Specifically, the Postal Service proposes that these "residual" pieces be subject to the applicable Presorted Standard Mail (A) rates (nonautomation 3/5 and basic rates). Under this proposal, pieces in an Enhanced Carrier Route rate mailing and/or in an Automation rate mailing that have each separately met a 200-piece or 50-pound minimum quantity requirement may be counted toward the minimum quantity requirement for a Presorted (3/5 and basic) rate mailing, provided that (1) the Enhanced Carrier Route rate mailing and/or the Automation rate mailing, and the Presorted rate mailing are part of the same mailing job, and (2) the mailings are all reported on the same postage statement. Under no circumstances may pieces mailed at the Presorted Standard (nonautomation 3/5 and basic) rates be counted toward the minimum volume requirements for an Enhanced Carrier Route or an Automation rate mailing. Furthermore, the pieces mailed at the Presorted Standard rates must not bear any Enhanced Carrier Route or Automation markings. Only "Presorted Standard" (or until July 1, 1999, "Bulk Rate"), "Nonprofit Organization," or applicable authorized abbreviations may

appear on pieces mailed at the Presorted Standard rates.

The alternative of subjecting these "residual" pieces to First-Class Mail rates raises problems for both mailers and the Postal Service: mailers would have to submit two postage statements and the Postal Service would have to enter information from two postage statements into its Permit System. Also, the forwarding and return rules are different for the two classes of mail. Ancillary service endorsements intended for the majority of the mailing job that is being mailed as Standard Mail (A) might not be appropriate for the "residual" portion of the job that is mailed as single-piece First-Class Mail. For example, "Change Service Requested" is available to all Standard Mail (A), whereas for First-Class Mail it is available only to mailers participating in the electronic address change service (ACS). To ensure that "residual" pieces mailed at the First-Class Mail rates receive the correct forwarding and return services, mailers would have to use envelopes that bear First-Class Mail rate markings but did not bear the Standard Mail (A) markings "Bulk Rate," "Presorted Standard," or "Nonprofit Organization" or inappropriate ancillary service endorsements. However, re-enveloping the "residual" mailpieces would be time consuming, expensive, and impractical for most Standard Mail (A) mailers. If the Postal Service allowed mailers simply to add a "single-piece" or a "First-Class single-piece" marking to their "residual" mailpieces, mail processing and delivery personnel would have to visually verify the postage and address areas of each mailpiece to ensure proper handling and delivery—a costly and inefficient process. Furthermore, there are different service standards for First-Class Mail and Standard Mail (A). This would pose a significant complicating factor for mailers with time-sensitive advertising such as that for sales on certain dates. If the "residual" portion of a Standard Mail (A) mailing job were required to be mailed at First-Class Mail rates, it could arrive too early to have the intended effect on the recipient. It also would pose difficulties for mailers attempting to schedule follow-up activities, such as telemarketing, staffing, etc., around in-home delivery dates. The option to mail the "residual" portion at a later date so that its First-Class Mail delivery dates would better coincide with the Standard Mail (A) delivery dates for the major portion of the mailing job would not be possible for permit imprint mailers because the "residual" mail would not

meet the minimum quantity requirement of 200 pieces necessary to submit a single-piece rate permit imprint mailing.

Forwarding and Return

With two exceptions, charges for the forwarding and return of Standard Mail (A) will be paid at the First-Class Mail rates for pieces weighing 11 ounces or less and at the Priority Mail rates for pieces weighing over 11 ounces. This is due to the elimination of the single-piece Standard Mail (A) rates discussed above. The exceptions are (1) matter returned under Bulk Parcel Return Service (BPRS) and (2) matter that qualifies for a single-piece Special Standard Mail or Library Mail rate under DMM E630 and is endorsed to show that forwarding and return is requested at one of those rates.

6. Standard Mail (B)

Rate Highlights

Because of cost increases, Parcel Post as a whole is proposed to have higher than average rate increases. Increases are proposed to most Bound Printed Matter and Library Mail rates. On average, proposed Special Standard Mail rates will be about the same as current rates. The annual fees for destination bulk mail center (DBMC) rates and presorted Special Standard Mail have increased from \$85.00 to \$100.00. The fee for pickup service for Parcel Post is proposed to increase from \$4.95 to \$8.25 per occurrence. (Pickup service is not available for mailings claiming Parcel Post destination entry rates or Origin Bulk Mail Center (OBMC) discounts.)

Rate Structure

All Standard Mail (B). a. Barcoded Discount. A discount of \$0.04 per piece is proposed for machinable pieces bearing a correct and properly prepared barcode representing the 5-digit ZIP Code of the address on the mailpiece. To be eligible, the pieces must be part of a mailing containing at least 50 pieces of Parcel Post. The Postal Service is investigating a process to certify the quality of barcodes. This barcoded discount would be available for all Standard Mail (B) rates except Parcel Post mail at the destination sectional center facility (DSCF) or destination delivery unit (DDU) rates, Parcel Post DBMC rate mail entered at an auxiliary service facility (ASF), Bound Printed Matter at the Carrier Route rates, and presorted Special Standard Mail at the 5-digit rate.

b. Delivery Confirmation. It is proposed to offer delivery confirmation

service with Standard Mail (B). This service would be obtained in two forms: (1) an electronic option for a \$0.25 fee for mailers who apply the identifying barcodes to each piece, provide an electronic manifest, and retrieve confirmation information electronically; and (2) a retail option for a \$0.60 fee, with delivery information provided through a USPS Internet address or a toll-free telephone number. Mailers using the electronic option must have the quality of their printed barcodes certified by the USPS. See DMM S918 in Part B for details on preparing delivery confirmation mail.

Parcel Post. a. Presort Discounts for Inter-BMC Rates. An Origin BMC (OBMC) discount of \$0.57 per piece is proposed for mail entered at a BMC that is sorted to BMCs if machinable parcels or sorted to BMCs and ASFs if nonmachinable parcels. A BMC Presort discount of \$0.12 per piece is proposed for pieces sorted to BMCs if machinable parcels or sorted to BMCs and ASFs if nonmachinable parcels and entered at any postal facility other than a BMC that accepts bulk mailings. To qualify for either of these rates, pieces must be part of a mailing of at least 50 pieces mailed at Parcel Post rates. See "Mail Preparation" below for more details.

b. Drop Shipment Rates. A new rate schedule is proposed for pieces entered at the delivery unit from which the parcels are delivered (destination delivery unit (DDU) rate). DDU rate pieces must be part of a mailing of at least 50 pieces mailed at Parcel Post rates. A new rate schedule also is proposed for pieces entered at the destination sectional center facility (DSCF). DSCF rate pieces must be part of a mailing of at least 50 pieces mailed at Parcel Post rates. DSCF rate pieces must be sorted to 5-digit ZIP Codes as described under "Mail Preparation" below.

c. Balloon Rate. It is proposed that any item weighing less than 15 pounds and measuring over 84 inches (but less than 108 inches) in combined length and girth be charged the applicable Parcel Post rate for a 15-pound parcel.

d. Oversized Pieces. It is proposed to allow up to 10% of the pieces in each Parcel Post mailing to measure over 108 inches, but not more than 130 inches, in combined length and girth. Such oversized pieces would be charged the applicable Parcel Post rate for a 70-pound parcel.

e. Hazardous Material Surcharges. Surcharges for mailable hazardous material are proposed. Separate per-piece surcharges are proposed for hazardous medical material (\$0.50) and for other hazardous material (\$1.00).

Library Mail. Hazardous Material Surcharges. Surcharges for mailable hazardous material are proposed. Separate per-piece surcharges are proposed for hazardous medical material (\$0.50) and for other hazardous material (\$1.00).

Mail Preparation

Markings. a. General. It is proposed to require that the current subclass markings "Bound Printed Matter," "Special Standard," and "Library Rate" or "Library Mail" (or authorized abbreviations) be placed in the postage area on each mailpiece (i.e., be printed or produced as part of, or directly below or to the left of, the permit imprint indicia, meter stamp or impression, or adhesive or precanceled stamp). In addition, it is proposed that Standard Mail (A) mailed at one of these Standard Mail (B) rates under the exception in DMM E612.4.6 would be required to bear the appropriate Standard Mail (B) rate marking rather than the applicable Standard Mail (A) rate marking.

b. Parcel Post. It is proposed that all Parcel Post rate mail bear a "Parcel Post" or "PP" rate marking in the postage area. This would include Standard Mail (A) mailings paid at Parcel Post rates under the exception in DMM E612.4.6. Mailings qualifying for drop shipment rates must bear an additional marking. A new generic drop shipment marking is proposed, which will be required on each piece mailed at a DBMC, DSCF, or DDU rate. The proposed marking "Drop Shipment" or its abbreviation "D/S" must be printed or produced as part of, or directly below or to the left of, the permit imprint or meter indicia, or may appear in the line above or two lines above the address. The drop shipment marking would be in addition to the "Parcel Post" marking or abbreviation.

Because of the new generic drop shipment marking, the requirement for the marking "DBMC Parcel Post" or "DBMC PP" is eliminated for DBMC rate mail. Also eliminated is the requirement to show the 5-digit or 3-digit ZIP Code of the post office of mailing in the drop shipment marking if the postage for the piece is paid with a permit imprint and the office of mailing is in a different 3-digit ZIP Code area from the post office in the return address. For Parcel Post, the requirement for a "Bulk Rate" marking also has been eliminated. Mailpieces bearing the "DBMC Parcel Post," the 3-digit ZIP Code of the office of mailing, and "Bulk Rate" markings will be accepted for one year after implementation of the R97-1 rate case.

c. Bound Printed Matter. It is proposed to change the marking "Bulk Rate" or "Blk. Rt." to "Presorted" or "PRSRT" for bulk Bound Printed Matter mailings. The "Presorted" portion of the marking will be permitted to appear in either the postage area or in the line above or two lines above the address. The name of the rate category also will change from bulk Bound Printed Matter to presorted Bound Printed Matter. For carrier route Bound Printed Matter, the need for the "Bulk Rate" marking in addition to the "Carrier Route Presort" marking is eliminated. Carrier route Bound Printed Matter mailings must show "Bound Printed Matter" in the postage area and "Carrier Route Presort" or "CAR-RT SORT" in the postage area or in the line above or two lines above the address. Mailers will be permitted, but not required, to show the "Presorted" or "PRSRT" marking on carrier route Bound Printed Matter in addition to the required "Bound Printed Matter" and "Carrier Route Presort" or "CAR-RT SORT" markings. The "Catalog" or "Catalog Rate" marking is eliminated for Bound Printed Matter. Pieces bearing the "Bulk Rate" or "Blk. Rt." and "Catalog" or "Catalog Rate" markings will be accepted for one year after implementation of the R97-1 rate case.

d. Special Standard. For Presorted Special Standard mail, it is proposed to allow the "Presorted" portion of the current marking to be abbreviated "PRSRT" and to allow it to appear either in the postage area or in the line above or two lines above the address. The "Special Standard" marking will be required to be placed in the postage area.

Origin BMC Discount. To qualify for the Origin BMC (OBMC) discount, a piece must be part of a mailing of at least 50 Parcel Post rate pieces. Pieces eligible for the Origin BMC rate must be entered at a BMC. Machinable parcels: (1) must be sorted to BMCs using DMM labeling list L601, (2) must be prepared in pallet boxes, each labeled to a BMC and each containing a minimum of 54 inches of mail, and (3) must not be sorted into overflow pallet boxes or sacks. Nonmachinable parcels: (1) must be sorted to BMCs and ASFs using new DMM labeling list L605, (2) must be placed directly on pallets (no pallet boxes are allowed), each labeled to a BMC or ASF and each pallet measuring at least 48 inches high from the floor (mail and pallet), and (3) must not be sorted into overflow pallets or sacks. Pallets and pallet boxes also must meet the provisions of M041.

BMC Presort Discount. To qualify for the BMC Presort discount, a piece must

meet the same rules for sorting machinable parcels to BMCs and nonmachinable parcels to BMCs and ASFs as required for the Origin BMC discount above, except that BMC Presort mail may be entered at any postal facility (other than a BMC) that has a business mail entry unit.

DSCF Rate. To qualify for the DSCF rate, a piece must be part of a mailing of at least 50 Parcel Post rate pieces. Pieces eligible for the DSCF rate must be entered at an SCF listed in DMM L005 and must be for delivery within the service area of the entry SCF. To qualify, the pieces must be presorted and labeled to 5-digit sacks or pallets as follows. Machinable and nonmachinable parcels may be combined in the same sack or pallet to meet the minimum sortation requirements. If sacked, each 5-digit sack must contain a minimum of 10 pieces. If palletized, each 5-digit pallet must meet one of the following minimum preparation requirements: (1) contain at least 50 pieces and 250 pounds of mail, or (2) be at least 42 inches high (height of mail and pallet). Pallet boxes are not permitted.

If palletized, the following additional requirements or restrictions could apply. Currently, many BMCs transport mail for certain 5-digit ZIP Code areas directly to the 5-digit associate post office. A draft list of these 5-digit areas is found in DMM Exhibit E652.5.0 in Part B. It is likely that this list will be revised in the final rule. Five-digit pallets prepared for the DSCF rate for the 5-digit ZIP Codes listed in this exhibit will be required to be entered at the BMC rather than at the SCF to obtain the DSCF rate. This will avoid incurring additional handling and transportation of this mail at the affected SCFs.

However, sacked mail for the 5-digit ZIP Codes listed in Exhibit E652.5.0 must always be entered at the SCF (not at the BMC). In addition, there are certain associate post offices that cannot unload pallets. A list of these facilities may be found in the Drop Shipment Product that is currently available from the National Customer Support Center (NCSC) in Memphis, TN, 1-800-238-3150. For these 5-digit ZIP Codes, the DSCF rate will be available only for mail that can be presented in 5-digit sacks containing a minimum of 10 pieces (i.e., the DSCF rate will not be available for palletized mail). For DSCF mail, the Postal Service will unload palletized loads. Mailers must unload sacked and bedloaded mailings. Except for local mailings, appointments for dropping mail at an SCF must be scheduled through the appropriate district control

center (see DMM E652 in Part B). Pallets also must meet the provisions of M041.

DDU Rate. To qualify for the DDU rate, a piece must be part of a mailing of at least 50 Parcel Post rate pieces. Pieces eligible for the DDU rate must be entered at the postal facility where the carrier who delivers the parcel is located. There are no specific sortation requirements other than the requirement that mail must be separated by 5-digit ZIP Code when unloaded at the DDU facility, and the mail must not be prepared in pallet boxes. If a mailer chooses to sack or palletize, there are no minimum sack or pallet requirements, but the sack or pallet must be labeled as a 5-digit sack or pallet. The mailer is responsible for unloading all DDU loads (even if palletized). Appointments must be made by contacting the DDU at least one day in advance. Mailers desiring electronic confirmation of DDU mail entry also must schedule the appointment through the district control center. A list of delivery unit facilities and their telephone numbers is available through the NCSC in the Drop Shipment Product.

Plant-Verified Drop Shipment (PVDS). Pieces must be part of a mailing of at least 50 Parcel Post rate pieces in order to qualify for DDU, DSCF, and DBMC rates, and to qualify for OBMC, BMC Presort, and barcoded discounts. When Parcel Post rate pieces are submitted under PVDS procedures, mailers may use the total of all line items for all destinations on a PVDS register or PVDS postage statement to meet the minimum 50-piece volume requirement. This means a mailer may enter fewer than 50 pieces at an individual destination, provided there are at least 50 Parcel Post rate pieces for the total of all the entry points for that single mailing job listed on the PVDS register or PVDS postage statement.

Bulk Parcel Post. Bulk Parcel Post is a separate subclass of Standard Mail (B). Currently, there are no rates in effect for this subclass, and no rates for this subclass were proposed by the Postal Service in Docket No. R97-1. DMM E620.2.4e currently states that "the bulk Parcel Post rate is the rate applicable to each piece in a bulk Parcel Post rate mailing at the single-piece rate or DBMC rate for that zone for an item equal to the average weight per piece for all parcels in the mailing to that zone, rounded up to the next whole pound." This DMM section therefore establishes a method of computing postage at Parcel Post rates. For mailings of identical weight pieces, this averaging method is inconsequential, because the average weight of all the pieces to a zone will always be the weight of a single piece.

For mailings of nonidentical weight pieces, DMM E620.2.2b currently states that this method of postage payment can be used only if authorized by the rates and classification service center (RCSC) serving the post office of mailing. The Postal Service is proposing to remove sections E620.2.2 and E620.2.4e from the DMM. Postal Service Headquarters is not aware of any mailer that is currently authorized to use this method of postage payment. If in fact there are mailers using this method, they may request that their RCSC issue an authorization for continuation of their postage payment procedure as an alternate mailing system under DMM P730. This measure promotes clarity in the DMM. The Postal Service is proposing various new rates and discounts for Parcel Post that could be considered "bulk rates" because they require a minimum volume of 50 pieces per mailing. Therefore, removing references to "Bulk Parcel Post rates" in DMM E620 will reduce confusion with the eligibility section for Parcel Post rates in new DMM E630. As indicated above, the Postal Service also is proposing to remove the requirement to mark pieces with a "Bulk Parcel Post" rate marking. New DMM E630.6.0 is reserved for any future rates and requirements for the Bulk Parcel Post subclass.

7. Special Services

Address Correction

No change is proposed to address correction service fees (\$0.50 manual, \$0.20 automated, per notice issued).

Address Changes for Election Boards

The fee is proposed to increase from \$0.17 to \$0.20. See DMM R900.10.3 in Part B.

Business Reply Mail (BRM)

It is proposed that the annual permit fee increase from \$85.00 to \$100.00, and the annual accounting fee increase from \$205.00 to \$300.00. For regular BRM, mailers will pay the applicable First-Class Mail rates plus a per-piece charge. The per-piece charge for regular BRM with an advance deposit account will decrease from \$0.10 to \$0.08. The per-piece charge for regular BRM without an advance deposit account will decrease from \$0.44 to \$0.30.

It is proposed that a new category of BRM, Qualified Business Reply Mail (QBRM), replace the current Business Reply Mail Accounting System (BRMAS) category. For QBRM, mailers also will pay postage plus a fee; however, a lower first-ounce rate of postage of \$0.30 for letters and \$0.18 for

cards is proposed for QBRM. Mailers of QBRM also will pay a \$0.06 per-piece charge and be required to use a business reply mail advance deposit account.

Mailpiece design and barcoding requirements are revised for both regular BRM and QBRM. Regular BRM and QBRM pieces that bear a barcode will be required to meet the automation letter mailpiece design requirements in DMM C810 and the barcoding standards in C840, so that there are uniform requirements for mail that is processed on barcode sorters. This will result in revised standards for preparation of barcode window envelopes, including the placement of barcodes as they appear through the windows. It also will allow a company logo to appear beneath the delivery address line, provided that it is placed no lower than $\frac{5}{8}$ inch from the bottom edge of the mailpiece and does not interfere with the barcode clear zone. For barcoded and nonbarcoded BRM, references to mailpiece design requirements in DMM C810 and C830 will replace current BRM standards relative to reflectance requirements, paper weight, and self-mailers. This will lower paper basis weight requirements for envelopes from 20-pound paper to 16-pound paper and add basis weight, tabbing, and other requirements for self-mailers. It is likely that self-mailers will be processed on automated equipment. Meeting these requirements will ensure their ability to be processed without damage.

The minimum thickness requirements for cards that are not barcoded will not change. However, cards that bear a barcode under either regular BRM or QBRM will be required to meet the thickness requirements in DMM C810, to bring the barcoded BRM standards in line with automation standards for other mail. For barcoded pieces, this will increase the minimum thickness for cards measuring greater than $4\frac{1}{4}$ inches high by 6 inches long from .007 inch to .009 inch. These larger cards are subject to the rate for "other than cards" (now and under the proposed standards). The minimum thickness for barcoded cards that are eligible for the card rate (measuring $4\frac{1}{4}$ inches by 6 inches or less) will continue to be .007 inch.

Carrier Sequencing of Address Cards

The fee is proposed to increase from \$0.17 to \$0.20. See DMM R900.1.1 in Part B.

Certificate of Mailing

Fees are proposed to increase. See DMM R900.4.0 in Part B.

Certified Mail

The fee is proposed to increase from \$1.35 to \$1.55. See DMM R900.5.0 in Part B.

Collect on Delivery (COD)

Fees are proposed to increase. See DMM R900.6.0 in Part B. It also is proposed to revise COD by removing its applicability to single-piece Standard Mail (A), and to allow it to be used in conjunction with delivery confirmation service (with Priority Mail and Standard Mail (B) only).

Correction of Mailing Lists

The per-correction and minimum per-list fees are proposed to increase. See DMM R900.10.1 in Part B.

Delivery Confirmation

A new delivery confirmation service is proposed for Priority Mail and Standard Mail (B). This service will provide the mailer with information about the date of delivery or attempted delivery. It is anticipated that a signature (electronic return receipt) service also will be available in early 1999. Until then, return receipt service under DMM S915 may be used with delivery confirmation only if purchased in connection with insurance for over \$50.00, COD, or registry service. Delivery confirmation service will be available at the time of mailing only. This service will be obtained in two forms: (1) an electronic option for mailers who apply identifying barcodes to each piece, provide an electronic manifest, and retrieve confirmation information electronically; and (2) a retail (manual) option, for which delivery information would be provided through a USPS Internet address or a toll-free telephone number. It is proposed that delivery confirmation may be combined with insured mail, registered mail, COD, or special handling. Delivery Confirmation also may be combined with restricted delivery only if purchased along with insurance for over \$50.00, COD, or registry service. See DMM S918 in Part B for further details on preparing delivery confirmation mail and R900.7.0 for fees.

Express Mail Insurance

Fees for merchandise insured for \$500.01 to \$5,000.00 are proposed to increase. See DMM R900.8.0 in Part B.

Insured Mail

Fees for existing insurance service are proposed to increase. See DMM R900.9.0 in Part B. The applicability of insurance to single-piece Standard Mail (A) is deleted. Pieces formerly mailed at

single-piece Standard Mail (A) rates will be mailed as First-Class Mail or Priority Mail and therefore will retain eligibility for insurance. The proposal contains provisions for providing delivery confirmation service in conjunction with insurance (for Priority Mail and Standard Mail (B) only). In addition, a bulk insurance discount of \$0.40 per piece is proposed. To qualify for the bulk insurance discount, mailers will be required to (1) enter mailings of insured articles under an approved manifest mailing system agreement, (2) mail a minimum of 10,000 insured articles annually (a total of all insured articles mailed at multiple locations), (3) provide a hard copy of Form 3877, Firm Mailing Book for Accountable Mail, or facsimile (4) effective early 1999, also provide a soft (electronic) copy of Form 3877, in an approved format. Mailers will be required to request authorization from the manager of Claims and Processing at the St. Louis Accounting Service Center (ASC) to mail at the bulk insured rates and to file claims under the alternative procedures for bulk insured mail. It is anticipated that in early 1999 programming changes will have been made at the St. Louis ASC that will tie in to the anticipated completion of systems to electronically capture information on accountable mail at delivery units. When or before these changes and systems are completed, bulk insurance mailers will be provided with instructions for electronically filing claims. The bulk insurance discount will be available when rates are implemented and is not dependent on electronic claim filing.

Merchandise Return Service

It is proposed that the annual permit fee increase from \$85.00 to \$100.00. There is no proposed increase in the charge per returned mailpiece. Revisions are made to the postage that is applicable to pieces returned that weigh less than 16 ounces and to the marking requirements that specify the return rate of postage. These changes are necessary due to the proposed elimination of single-piece Standard Mail (A) rates. The proposed postage and marking requirements are as follows. If the permit holder desires matter weighing over 16 ounces to be returned at a rate other than Parcel Post, the permit holder must preprint the appropriate rate marking on the label ("Priority" or "Priority Mail," "Bound Printed Matter," "Special Standard," or "Library Mail" or "Library Rate"). Pieces weighing more than 11 ounces and less than 16 ounces may be returned only at Priority Mail rates, or, if the contents meet the applicable

standards, at the Special Standard or Library Mail rates. The permit holder must preprint the applicable rate marking on matter weighing more than 11 ounces and less than 16 ounces. Pieces weighing 11 ounces or less may be returned only at First-Class Mail or Priority Mail rates, or, if the contents meet the applicable standards, at the Special Standard or Library Mail rates. The permit holder must preprint the applicable rate marking on matter weighing 11 ounces or less returned at the Priority Mail, Special Standard, or Library Mail rates. It is recommended but not required that matter weighing 11 ounces or less to be mailed at the First-Class Mail rates bear the preprinted marking "First-Class" or "First-Class Mail."

Money Orders

No changes are proposed for money orders.

On-Site Meter Settings

The Postal Service is proposing to increase two of the on-site meter setting fees. The current fee of \$3.25 for additional meter setting will increase to \$4.00, and the fee for checking a meter in and out of service is proposed to increase from \$7.50 to \$8.50. No increases are proposed to the scheduled appointment setting fee for the first meter or to the unscheduled or emergency setting fee for the first meter.

Parcel Airlift

Individual parcel airlift fees are proposed to increase from \$0.40 to \$0.45 for up to two pounds, from \$0.75 to \$0.85 for over two up to three pounds, from \$1.15 to \$1.30 for over three to up to four pounds, and from \$1.55 to \$1.75 for over four pounds.

Permit Imprint

The application fee for permit imprints is proposed to increase from \$85.00 to \$100.00.

Post Office Boxes, Caller Service, and Reserve Call Numbers

Post office box fees (except the \$0 fee for all box sizes in Group E) are proposed to increase. Fees for caller service and reserve call numbers are also proposed to increase (see DMM R900.16.0 and R900.3.0 in Part B).

Prepaid Reply Mail

A proposed new classification, Prepaid Reply Mail (PRM), will allow businesses or other organizations to provide their correspondents with Postal Service-approved envelopes or cards that have postage prepaid. This will allow a PRM permit holder's

customers to return mail such as bill payments without affixing postage. Mailers who participate in PRM must use automation-compatible and prebarcoded letters and cards. A new, reduced first-ounce rate of postage of \$0.30 for letters and \$0.18 for cards that is prepaid by the envelope or card provider prior to or at the time of original mailing is proposed. Mailers prepay postage on PRM pieces based on an estimated number of returns through the mail. The mailer (permit holder) must keep records of the actual number of returns. The actual postage owed is reconciled by the mailer and the USPS through a periodic audit. A yearly \$100.00 permit fee is proposed. In addition, the permit holder will pay a monthly fee of \$1,000.00 to cover Postal Service auditing and administrative activities. PRM mailers will have to obtain authorization to distribute PRM pieces from the post office where the PRM pieces are initially distributed.

Registered Mail

The maximum value level for registered mail without postal insurance is decreased from \$100.00 to \$0.00. All registered mail with a value of \$0.01 or more will be automatically provided with insurance (up to a maximum indemnity of \$25,000 per piece). Insurance coverage is included in the applicable registered mail fee. Only mail of no value may be mailed as uninsured registered mail. In addition, registered mail fees are proposed to increase (see DMM R900.18.0 in Part B). Proposed DMM revisions will allow the use of delivery confirmation service with registered mail.

Restricted Delivery

No changes are proposed to restricted delivery fees. Proposed DMM revisions will allow the use of restricted delivery with delivery confirmation service provided it is purchased along with insurance for more than \$50.00, COD, or registry service.

Return Receipt

Fees for return receipt are proposed to increase (see DMM R900.20.0 in Part B). Proposed revisions are made to the DMM to allow use of return receipt service with delivery confirmation service only if purchased in connection with insurance for over \$50, COD, or registry service. In 1999, signature (electronic return receipt) service will be offered with delivery confirmation service, without a requirement to purchase any other special service to receive it.

Return Receipt for Merchandise

Fees for return receipt for merchandise are proposed to increase (see DMM R900.21.0 in Part B). It also is proposed to delete the availability of this service with single-piece Standard Mail (A), because single-piece Standard Mail (A) will be eliminated.

Special Handling

Substantial increases are proposed to the special handling fees, because the costs of providing this service have more than tripled since the last omnibus rate case proceeding (see R900.22.0 in Part B). In addition, the DMM is revised to conform to the Domestic Mail Classification Schedule (DMCS) by making it clear that special handling may be used with First-Class Mail and Priority Mail. Proposed DMM revisions also will allow the use of delivery confirmation service with special handling.

Stamped Cards

It is proposed to add a \$0.02 fee per stamped card and a \$0.04 fee per double stamped card to cover manufacturing and printing costs. Additionally, a fee of \$0.80 would be added to the sale of a sheet of 40 stamped cards. This is consistent with the existing fee structure for stamped envelopes, where customers are charged the postage plus a small fee for the envelope itself.

Stamped Envelopes

It is proposed to increase fees for some stamped envelopes and decrease fees for others. In addition, the fee structure has been simplified: except for the hologram and banded stamped envelopes, all stamped envelopes are grouped together by size and whether they are plain or printed.

ZIP Coding of Mailing Lists

Fees are proposed to increase from \$60.00 to \$70.00 per 1,000 addresses or fraction thereof.

B. Summary of Domestic Mail Manual (DMM) Changes

The following are proposed changes organized by DMM module. They are intended as an overview only and should not be viewed by commenters as defining every proposed revision.

A (Addressing)

A060.5.3 is amended to eliminate the option to pay postage for excess or undeliverable detached address labels (DALs) or items being returned at the single-piece Standard Mail (A) rates. Postage for excess or undeliverable DALs or items being returned is computed at the applicable single-piece

rate (First-Class Mail, Priority Mail, or Standard Mail (B)) for the combined weight of the DAL and the accompanying item, regardless of whether both are being returned.

C (Characteristics and Content)

References to single-piece Standard Mail (A) are deleted throughout. C050 is revised to add "Nonmachinable" to the title of 5.0 and 6.0 (Irregular and Outside Parcels). C100.4.0 is revised to include keys and identification devices as items that may be considered nonstandard mail. C600.1 is amended to allow Parcel Post mailings to include pieces measuring over 108 inches, but not exceeding 130 inches in combined length and girth, if the number of such pieces does not exceed 10% of each mailing, and a rate is paid equal to that for a 70-pound parcel for the zone to which the parcel is addressed. C600.1 also is amended to require Parcel Post pieces that weigh less than 15 pounds but measure more than 84 inches in combined length and girth to pay a rate equal to that of a 15-pound parcel for the zone to which the parcel is addressed. C600.2 is amended to delete the nonstandard surcharge criteria that formerly applied to single-piece Standard Mail (A). C810 is amended to provide new maximum weights for automation "heavy" letters. A new C850 is added to provide standards for barcodes on parcels.

D (Deposit, Collection, and Delivery)

D010.1 is amended to exclude Parcel Post pieces mailed at the DDU and DSCF rates, or claiming the Origin BMC discount, from obtaining pickup service. D042.1.7 is amended to reflect the operational conditions in plants that employ an automated delivery receipt system for processing accountable mail. D600.2 is amended to remove the sentence that allowed single-piece Standard Mail (A) bearing adhesive stamps to be placed in collection boxes.

E (Eligibility)

E060 is revised to remove single-piece Standard Mail (A) as a permissible rate for the return of items under penalty merchandise return service. E110 is revised to delete references to Presorted Priority Mail. E120 is revised to remove references to Presorted Priority Mail, to add information on rates and fees applicable to keys and identification devices, to add information on hazardous material surcharges, and to make minor organizational changes. E130 is revised to add information on rates and fees applicable to keys and identification devices, and surcharges for nonstandard sizes and for hazardous

material. E200 is revised to provide for separate 5-digit and 3-digit rates for Regular, Nonprofit, Classroom, and In-County subclasses, and to show that the applicable 3-digit rates will apply to both unique and nonunique 3-digit ZIP Code areas. E500 is revised to add information on hazardous material surcharges. E600 is revised to delete references to single-piece Standard Mail (A), and to change the name "nonautomation presort" to "Presorted" or "Presorted Standard." E612 is revised to change the weight breakpoints for the Standard Mail (A) minimum per-piece rates, specify that delivery confirmation service may not be used with Standard Mail (A), and require Standard Mail (A) mailed at a Standard Mail (B) rate to show the applicable Standard Mail (B) marking. E620 and E630 are reorganized so that E620 contains standards for Standard Mail (A) and E630 contains standards for Standard Mail (B). E620 is revised to add new minimum volume requirements for Presorted Standard mailings and add provisions for the new residual shape surcharge and the hazardous material surcharges. E630 is revised to add provisions for new DSCF and DDU rates and new OBMC, BMC Presort discounts, the oversized parcel provisions, and balloon rate provisions. E630 is revised to add provisions for a barcoded discount and delivery confirmation for all Standard Mail (B). E630 is revised to add provisions for hazardous material surcharges for Parcel Post and Library Mail and to revise marking requirements for Parcel Post drop shipments, Bound Printed Matter, and Special Standard Mail. E640 is revised to add hazardous material surcharges for Standard Mail (A). E652 is revised to add provisions for DSCF and DDU Parcel Post rates.

F (Forwarding and Related Services)

F010 revises forwarding and related services for Periodicals and for Standard Mail (A) to show that return postage is subject to the First-Class or Priority Mail rates based on weight, except for machinable Standard Mail (A) parcels returned under Bulk Parcel Return Service (BPRS). F020 is revised to remove references to single-piece Standard Mail (A).

L (Labeling Lists)

Section L100, including labeling list L102, ADCs—Presorted Priority Mail, is deleted. New labeling list L605, BMCs—Nonmachinable Parcel Post, is added.

M (Mail Preparation and Sortation)

M011 is revised to amend the definition of a mailing. M012 is revised to change marking requirements for

Standard Mail (A) and (B). In M032, Exhibit 1.3 is revised to show headings for new Periodicals rate levels and for new Parcel Post rates. M041 is revised to reflect new Standard Mail (B) rate requirements. M045 is revised to add new Standard Mail (B) preparation requirements. M072 is amended for clarity. M073 is revised to add information about combining Standard Mail (A) and Standard Mail (B) parcels in mailings prepared under new Parcel Post rate preparation requirements. M120 is revised to delete the sections on Presorted Priority Mail. M200 is revised to require preparation of an SCF level of sack. M600 is revised to change "nonautomation presort" to "Presorted," to revise references to E620 and E630, and to revise marking requirements. M810 is reorganized and revised to add new rate categories for Periodicals and to make the 5-digit/scheme sortation level optional for Periodicals automation letters. M820 is revised to make the SCF sack a required level of presort for Periodicals automation flats.

P (Postage and Payment Methods)

P011 is revised to delete references to single-piece Standard Mail (A). P012 revises standardized documentation for Periodicals to add separate 5-digit and 3-digit rates for both automation and nonautomation and to add new rate abbreviations for nonautomation 5-digit and 3-digit rates. P013 is revised to reflect payment for keys and identification devices at First-Class Mail and Priority Mail rates plus a \$0.30 fee instead of single-piece Standard Mail (A) rates, to delete sections concerning computation of single-piece Standard Mail (A) rates, and to revise the breakpoints for Standard Mail (A) rates. P014 is revised to delete references to single-piece Standard Mail (A) and to indicate that a full refund may be given for delivery confirmation if no service is provided. P030.5.4 is revised to delete a reference to single-piece Standard Mail (A). P600 is revised to establish postage payment methods for Standard Mail (B) containing a combination of discounts, to delete information on payment and use of "SNGLP" marking for single-piece Standard Mail (A), and to clarify that for mailings of identical weight, Standard Mail (A) postage may be affixed to all pieces in the mailing at the lowest rate in the mailing job. P710 is revised to require manifest information concerning limits on oversize Parcel Post. P750 is revised to include instructions on the new Parcel Post DSCF and DDU rates. P760 is revised to change "nonautomation" to "Presorted" for Standard Mail (A) and to delete

references to single-piece Standard Mail (A).

R (Rates and Fees)

The entire module is revised to reflect new rates and fees.

S (Special Services)

S010 is revised to reflect claims for the new bulk insurance service. S070 is revised to clarify applicability of Priority Mail Drop Shipment. S911 is revised to reflect changes to indemnity coverage for registered mail and to include delivery confirmation as an authorized additional service. S913 is revised to eliminate references to single-piece Standard Mail (A), to provide clarification to matter eligible for insurance, to include rules for the new bulk insurance service, and to include delivery confirmation as an authorized additional service. S915 is amended to reflect limited use of return receipt with delivery confirmation service. S916 is amended to reflect limited use of restricted delivery together with delivery confirmation service. S917 is amended to delete availability of return receipt for merchandise with single-piece Standard Mail (A). S918 is added to provide rules for the proposed new delivery confirmation service. S921 is amended to delete availability of COD with single-piece Standard Mail (A) and to reflect limited use of COD with delivery confirmation service. S922 is revised to include requirements for new QBRM service, to require all BRM bearing barcodes to meet the requirements of C810 and C840, and to replace current BRM standards relative to reflectance requirements, paper weight, and self-mailers with current mailpiece design requirements in C810 and C830. S923 is revised to eliminate the return of merchandise return service pieces at single-piece Standard Mail (A) rates, to prescribe new rates of return and corresponding markings, and to reflect new standards concerning registered mail used with that service. S924 is revised to eliminate references to single-piece Standard Mail (A). S925 is added to provide rules for the proposed new prepaid reply mail classification. S930 is amended to remove availability of special handling service for single-piece Standard Mail (A), to correct the rules to allow First-Class Mail and Priority Mail to receive special handling, and to reflect availability of delivery confirmation service with special handling for the applicable subclasses.

Although exempt from the notice and comment requirements of the Administrative Procedure Act (5 U.S.C. 553(b), (c)) regarding proposed

rulemaking by 39 U.S.C. 410(a), the Postal Service invites comments on the following proposed revisions of the Domestic Mail Manual, incorporated by reference in the Code of Federal Regulations. See 39 CFR part 111.

List of Subjects in 39 CFR Part 111

Postal Service.

PART 111 [AMENDED]

1. The authority citation for 39 CFR part 111 continues to read as follows:

Authority: 5 U.S.C. 552(a); 39 U.S.C. 101, 401, 403, 404, 3001–3011, 3201–3219, 3403–3406, 3621, 5001.

2. Revise the following sections of the Domestic Mail Manual to read as follows:

A ADDRESSING

A000 Basic Addressing

* * * * *

A060 Detached Address Labels (DALs)

* * * * *

5.0 POSTAGE

* * * * *

5.3 Returns

[Amend the first sentence of 5.3 by replacing "Standard Mail" with "First-Class Mail" to read as follows:]

Postage for excess or undeliverable DALs that are properly endorsed, or items being returned, is computed at the applicable single-piece rate (First-Class Mail, Priority Mail, or Standard Mail (B)) for the combined weight of the DAL and the accompanying item, regardless of whether both are being returned.

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C CHARACTERISTICS AND CONTENT

C000 General Information

C010 General Mailability Standards

1.0 MINIMUM AND MAXIMUM DIMENSIONS

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1.6 Nonstandard Surcharge

[Amend 1.6 by removing "C600" and "Single-Piece Standard Mail" to read as follows:]

Because of address placement (orientation) under C100, a mailable piece of First-Class Mail weighing 1 ounce or less can be subject to the corresponding nonstandard surcharge.

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C024 Other Restricted or Nonmailable Matter

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12.0 ODD-SHAPED ITEMS IN ENVELOPES**12.1 Nonmailable**

[Amend 12.1 by removing "Standard Mail (A) rate" to read as follows:]

Pens, bottle caps, and similar odd-shaped items are not acceptable in letter-size envelopes at the single-piece First-Class Mail rate.

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C022 Perishables

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3.0 LIVE ANIMALS**3.1 Day-Old Poultry**

[Amend 3.1f by adding "or Priority Mail" for clarity as follows:]

Day-old poultry vaccinated with Newcastle disease (live virus) is nonmailable. Live day-old chickens, ducks, geese, partridges, pheasants (mailable only from April through August), guinea fowl, quail, and turkeys are acceptable in the mail only if:

* * * * *

f. The shipment bears special handling postage in addition to regular postage, unless sent at the First-Class Mail or Priority Mail rate.

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C023 Hazardous Matter

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12.0 Hazardous Material Surcharge

Mailable hazardous material described and prepared under C023.10 is subject to a Hazardous Medical Material surcharge if mailed at the Priority Mail, First-Class Mail (other than cards), Standard Mail (A), Parcel Post, or Library Mail rates. Mailable hazardous material mailed under C023.1.0 through 6.0 and in C023.9.0 and prepared under C021 and C023 are subject to the other hazardous material surcharge if mailed at the Priority Mail, First-Class Mail (other than cards), Standard Mail (A), Parcel Post, or Library Rate. Both surcharges may apply to some material.

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C050 Mail Processing Categories

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[Amend 5.0 to add "Nonmachinable" to the title as follows:]

5.0 IRREGULAR PARCEL (NONMACHINABLE)

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[Amend 6.0 to add "Nonmachinable" to the title as follows:]

6.0 OUTSIDE PARCEL (NONMACHINABLE)

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C100 First-Class Mail

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4.0 NONSTANDARD MAIL

[Revise 4.0 to include keys and identification devices as items subject to the nonstandard classification as follows:]

Except for Priority Mail, any piece of First-Class Mail (including keys or identification devices) weighing 1 ounce or less and not claimed at a card rate is nonstandard and subject to the applicable surcharge if its thickness exceeds 1/4 inch or, if based on the placement (orientation) of the address, its length exceeds 11-1/2 inches, its height exceeds 6-1/8 inches, or its aspect ratio (length divided by height) is less than 1.3 or more than 2.5.

* * * * *

C600 Standard Mail**1.0 DIMENSIONS****1.1 Standard Mail (A)**

[Amend 1.1b to read as follows:]

These dimensional standards apply to Standard Mail (A):

* * * * *

b. Presorted (3/5 and basic rate) Regular and Nonprofit Standard Mail (A) are subject only to the basic mailability standards in C010.

* * * * *

1.2 Standard Mail (B)

[Amend and renumber 1.2 as follows to specify a 10% limit on oversize Parcel Post, and add a Parcel Post balloon rate:]

These dimensional standards apply to Standard Mail (B):

a. No piece may weigh more than 70 pounds, except matter at Bound Printed Matter rates may not weigh more than 15 pounds.

b. Except for Parcel Post under 1.2c, the combined length and girth of a piece (i.e., the length of its longest side plus the distance around its thickest part) may not exceed 108 inches.

c. Parcel Post pieces exceeding 108 inches in combined length and girth, but no greater than 130 inches in combined length and girth, are mailable provided that they constitute not more than 10% of the total number of Parcel Post pieces entered in a single mailing or included on an approved daily manifest prepared for mailings that originate at a single mailing location. The 10% limitation is applicable to all Parcel Post mailings regardless of mailing size or acceptance location. Such oversized Parcel Post pieces must be paid at a rate equal to that of a 70 pound parcel for the zone to which the parcel is addressed.

d. Parcel Post pieces exceeding 84 inches in combined length and girth, but not exceeding 108 inches in combined length and girth, and weighing less than 15 pounds are mailable at a rate equal to that of a 15-pound parcel for the zone to which the parcel is addressed.

e. Two or more packages may be mailed as a single parcel, if they are about the same size or shape or if they are parts of one article, if they are securely wrapped or fastened together, and if they do not together exceed the weight or size limits.

f. Lower size or weight standards apply to mail claimed at certain rates, addressed to certain APOs and FPOs, or sent by the Department of State to U.S. government personnel abroad.

g. Pieces might be subject to minimum weight or dimensions based on the standards for specific rates.

[Delete current 2.1, renumber current 2.2 as 2.0 and revise to read as follows:]

2.0 NONMACHINABLE SURCHARGE

Items described in E630 and mailed at the inter-BMC/ASF Parcel Post rates are subject to a nonmachinable surcharge unless the applicable special handling fee is paid.

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C800 Automation-Compatible Mail

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C810 Letters and Cards

* * * * *

2.0 DIMENSIONS

* * * * *

2.3 Maximum Weight

[Amend 2.3c through 2.3f to amend the maximum ounce weights for heavy letters to read as follows:]

Maximum weight limits are as follows:

* * * * *

c. 3.2873 ounces: automation Nonprofit Standard Mail heavy letters, subject to 7.5.

d. 3.2906 ounces: automation Enhanced Carrier Route heavy letters, subject to 7.5.

e. 3.2914 ounces: automation Nonprofit Enhanced Carrier Route heavy letters, subject to 7.5.

f. 3.2985 ounces: automation First-Class Mail, automation Periodicals, and automation Regular Standard Mail heavy letters, subject to 7.5.

* * * * *

[Add new C850 to provide parcel barcode requirements as follows:]

C850 Standard Mail (B) Barcode Standards

1.0 PARCEL BARCODE CHARACTERISTICS

1.1 Basic Standards

Every addressed piece eligible for the Standard Mail (B) barcode discount described in E630 must bear the correct 6-digit barcode (a 5-digit ZIP Code and a 1-digit verifier character) in an Interleaved 2 of 5, Code 39, or Code 128 format. Technical specifications for these three barcode formats appear in Uniform Symbology Specification (USS) documents USS-I2/5, USS-39, and USS-128, respectively, available from Automatic Identification Manufacturers (AIM), Material Handling Institute, Inc., 1326 Freeport Rd., Pittsburgh, PA 15238-3131. Only one 6-digit barcode ending in a "9" character may appear on the mailpiece. The barcode must be located as specified in 1.6. No printing may appear in an area 1/8 inch above and below the barcode regardless of location. A minimum clear zone equal to 10 times the average measured narrow element (bar or space) width must be maintained on either side of the barcode.

1.2 Dimensions

The preferred range of widths of narrow bars and spaces is 0.015 inch to 0.017 inch. The width of the narrow bars or spaces must be no less than 0.013 inch and no greater than 0.021 inch.

1.3 Verifier

The verifier character must be the last digit of the 6-digit barcode. The correct verifier digit is always 9. The verifier appears only as part of the barcode and is not printed as part of the human-readable ZIP Code.

1.4 Reflectance

When measured in the red spectral range between 630 nanometers and 675 nanometers, the minimum white bar (space) reflectance (Rs) must be greater than 50%, and the maximum bar reflectance (Rb) must be less than 25%. The minimum print reflectance difference (Rs-Rb) is 40%. The measurements must be made using a USPS-specified reflectance meter or barcode verifier.

1.5 Barcode Quality

At least 70% of the barcodes must measure American National Standards Institute (ANSI) grade A or B and none of the remaining portion can measure lower than ANSI grade C. Information concerning ANSI guidelines X3.182-1990 may be obtained from the

American Standards Institute, Inc., 1430 Broadway, New York, NY 10018-3308.

1.6 Address and Barcode Placement

The address and barcode must be on the mailpiece side with the largest surface area, except that the address and barcode must be on the top surface of the mailpiece when its shape requires specific orientation for stability during automated processing. The delivery address and/or the barcode may be printed on an attachment or on an enclosure in a window envelope, subject to the reflectance standards in 1.4.

1.7 Numeric Barcode

In addition to the ZIP Code, or ZIP+4 code included in the delivery address, human-readable characters representing the numeric equivalent of the barcode (omitting the verifier character) must be printed near the barcode but outside the barcode clear zone. These numeric characters must be preceded by the word "ZIP."

D DEPOSIT, COLLECTION, AND DELIVERY

D000 Basic Information

D010 Pickup Service

1.0 BASIC STANDARDS

1.1 Availability

[Amend 1.1b to delete the term "single-piece rate" to read as follows:]

Subject to the standards in D010, pickup service is available from designated post offices for:

* * * * *

b. Priority Mail.

* * * * *

1.2 Not Available

[Amend 1.2c to include all destination entry rate pieces as follows:]

Pickup service is not available for pieces:

* * * * *

c. Claimed at the Parcel Post DBMC, DSCF, or DDU destination entry rates, or claiming the Parcel Post Origin BMC discount.

* * * * *

D042 Conditions of Delivery

1.0 BASIC STANDARDS

* * * * *

1.7 Express Mail and Accountable Mail

[Amend 1.7a and b to reflect the operational conditions in plants that employ automated delivery receipt system as follows:]

The following specific conditions also apply to the delivery of Express Mail

and accountable mail (registered, certified, insured for more than \$50, or COD, as well as mail for which a return receipt or a return receipt for merchandise is requested or for which the sender has specified restricted delivery):

a. The recipient (addressee or addressee's representative) may obtain the sender's name and address and may look at the mailpiece before accepting delivery and endorsing the delivery receipt.

b. The mailpiece may not be opened or given to the recipient before the recipient signs and legibly prints his or her name on the delivery receipt (and return receipt, if applicable) and returns the receipt(s) to the USPS employee; or, for organizations such as the IRS, which receive large numbers of return receipts, before the recipient signs a manifest listing all the Express Mail and accountable mailpieces being delivered.

* * * * *

D600 Standard Mail

* * * * *

2.0 MAIL DEPOSIT

[Amend the heading and contents of 2.1 to read as follows:]

2.1 Single-Piece Standard Mail (B) Rates

Single-piece rate Standard Mail (B) must be deposited at a time and place specified by the mailing post office postmaster. Metered mail must be deposited in locations under the jurisdiction of the licensing post office, except as permitted in D072. Permit imprint mail must be presented at the post office under P040 or P700. Precanceled stamp mail must be presented at the post office under P023.

E ELIGIBILITY

E000 Special Eligibility Standards

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E060 Official Mail (Penalty)

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12.0 PENALTY MERCHANDISE RETURN SERVICE

12.1 Description

[Amend 12.1 by inserting "(B)" and by removing "Single Piece Standard Mail" to read as follows:]

Merchandise return service allows a merchandise return permit holder to authorize individuals and organizations to send single-piece First-Class Mail (including Priority Mail) and single-piece Standard Mail (B) (Parcel Post, Special Standard Mail, and Bound Printed Matter) to the permit holder.

The permit holder pays the return postage and fees.

* * * * *

E100 First-Class Mail

E110 Basic Standards

* * * * *

4.0 FEES

4.1 Presort Mailing

[Amend the first sentence of 4.1 to delete the reference to Presorted Priority Mail to read as follows:]

A First-Class Mail presort mailing fee must be paid once each 12-month period at each office of mailing by any person or organization entering mailings at automation or Presorted First-Class Mail rates. Payment of one fee allows a mailer to enter mail at all those rates. Persons or organizations paying this fee may enter mail of their clients as well as their own mail. The fee may be paid in advance only for the next year and only during the last 30 days of the current service period. The fee charged is that which is in effect on the date of payment.

* * * * *

E120 Priority Mail

1.0 BASIC STANDARDS

* * * * *

[Delete current 1.4, renumber current 2.2 as new 1.4 to read as follows:]

1.4 Marking

The marking "Priority" or "Priority Mail" must be placed prominently on the address side of each piece of Priority Mail.

[Amend 2.0 to read as follows:]

2.0 RATES

2.1 Application

Priority Mail rates apply to pieces meeting the standards in 1.0.

2.2 Flat Rate Envelope

Any amount of material that can be mailed in the special flat rate envelope available from the USPS is subject to the 2-pound Priority Mail rate, regardless of the weight of the material placed in the envelope.

2.3 Balloon Rate

Items weighing less than 15 pounds but measuring more than 84 inches in combined length and girth are charged a minimum rate equal to that for a 15-pound parcel for the zone to which it is addressed.

2.4 Keys and Identification Devices

Keys and identification devices (identification cards or uncovered

identification tags) that weigh more than 11 ounces but no more than 2 pounds are returned at the 2-pound Priority Mail rate plus a \$0.30 fee if they bear, contain, or have securely attached the name and complete address of a person, organization, or concern, with instructions to return the piece to that address and a statement guaranteeing payment of postage due on delivery.

[Delete current 3.0 pertaining to Presorted Priority Mail. Insert new 3.0 as follows:]

3.0 HAZARDOUS MATERIAL SURCHARGES

3.1 Hazardous Medical Material

Mailable medical material described in and prepared under C023.10 (all Department of Transportation (DOT) division 6.2 material mailable under C023.10) are subject to the hazardous medical material surcharge.

3.2 Other Hazardous Material

Mailable hazardous material described in C023.1.0 through 6.0 and in C023.9.0 and prepared under C021 and C023 are subject to the other hazardous material surcharge. This includes all DOT division 1-5, division 6.1, and class 7-9 material mailable under C023 except division 6.2 material mailable under C023.10.

3.3 Application of Surcharges

Both surcharges may apply to some material.

E130 Nonautomation Rates

1.0 BASIC STANDARDS

[Delete 1.3.]

2.0 SINGLE-PIECE RATE

[Revise 2.1, renumber 2.2 as 2.5, and insert new 2.2 through 2.4 to read as follows:]

2.1 Rate Application

The single-piece rates for First-Class Mail are applied as follows:

a. The card rate applies to a card meeting the applicable standards in C100 that is not eligible for or claimed at the Presorted rate, an automation rate, or a qualified business reply mail (QBRM) or prepaid business reply mail (PRM) rate.

b. The letter rate applies to any other (letter, flat, and parcel) First-Class Mail weighing 11 ounces or less that is not eligible for and claimed at the card rate, the Presorted rate, an automation rate, a qualified business reply mail (QBRM) or prepaid business reply mail (PRM) rate, or required to be paid at a rate for keys and identification devices.

2.2 Prepaid Reply Mail (PRM) Rates
The single-piece rates for PRM First-Class Mail are applied as follows:

a. The PRM rate for cards applies to a card meeting the applicable standards in C100 and the applicable standards in S925, including automation compatibility and barcoding under C810 and C840.

b. the PRM rate for letters applies to a letter meeting the applicable standards in S925, including automation compatibility and barcoding under C810 and C840, that is not eligible for and claimed at the PRM rate for cards.

c. Fees described in S925 and R900 also apply

2.3 Qualified Business Reply Mail (QBRM) Rates

The single-piece rates for QBRM First-Class Mail are applied as follows:

a. The QBRM rate for cards applies to a card meeting the applicable standards in C100 and the applicable standards in S922, including automation compatibility and barcoding under C810 and C840.

b. the PRM rate for letters applies to a letter meeting the applicable standards in S922, including automation compatibility and barcoding under C810 and C840, that is not eligible for and claimed at the QBRM rate for cards.

c. Fees described in S922 and R900 also apply.

2.4 Keys and Identification Devices

Keys and identification devices (identification cards or uncovered identification tags) that weigh no more than 11 ounces are mailed at the applicable single-piece letter rate, plus a \$0.30 fee, and if applicable, the nonstandard surcharge. The keys and identification devices must bear, contain, or have securely attached the name and complete address of a person, organization, or concern, with instructions to return the piece to that address and a statement guaranteeing payment of postage due on delivery.

* * * * *

[Insert new 4.0 to read as follows:]

4.0 SURCHARGES

4.1 Nonstandard Surcharge

Single-piece (including keys and identification devices) and Presorted First-Class Mail is subject to a nonstandard surcharge if it is not mailed at the card rate, weighs 1 ounce or less, and meets the definition of nonstandard mail in C100.

4.2 Hazardous Material Surcharges

a. Hazardous Medical Material.
Single-piece and Presorted First-Class

Mail is subject to the hazardous medical material surcharge if it is not mailed at the card rate, and if it consists of mailable medical material described in and prepared under C023.10 (all Department of Transportation (DOT) division 6.2 materials mailable under C023.10).

b. Other Hazardous Material. Single-piece or Presorted First-Class Mail is subject to the other hazardous material surcharge if it is not mailed at the card rate, and if it consists of mailable hazardous material described in C023.1.0 through 6.0 and in C023.9.0 and prepared under C021 and C023. This includes all DOT hazard class 1–5, division 6.1, and class 7–9 material mailable under C023 except division 6.2 material mailable under C023.10.

c. Application of Surcharges. Both surcharges may apply to some material.

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E200 Periodicals

E210 Basic Standards

E211 All Periodicals

* * * * *

14.0 BASIC RATE ELIGIBILITY

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14.4 Copies Mailed by Public

[Amend 14.4 to read as follows:]

The applicable single-piece First-Class, Priority, or Standard Mail (B) rate is charged on copies of publications mailed by the general public (i.e., other than publishers or registered news agents) and on copies returned to publishers or news agents.

* * * * *

E230 Nonautomation Rates

1.0 BASIC INFORMATION:

* * * * *

1.3 ZIP Code Accuracy

[In the first sentence, change “3/5” to “5-digit, 3-digit,” to read as follows:]

All 5-digit ZIP Codes in addresses on pieces claimed at the 5-digit, 3-digit, or basic rates must be verified and corrected within 12 months before the mailing date by a USPS-approved method. * * *

* * * * *

[Replace current 3.0 through 5.0 with new 3.0 through 5.0 to read as follows:]

3.0 5-DIGIT RATES

Subject to M200, 5-digit rates apply to:

a. Letter-size pieces in 5-digit packages of six or more pieces each, placed in 5-digit trays.

b. Flat-size pieces in 5-digit packages of six or more pieces each, placed in 5-digit sacks.

4.0 3-DIGIT RATES

Subject to M200, 3-digit rates apply to:

a. Letter-size pieces in 5-digit and 3-digit packages of six or more pieces each, placed in 3-digit trays.

b. Flat-size pieces in 5-digit and 3-digit packages of six or more pieces each, placed in 3-digit sacks.

5.0 BASIC RATES

Basic rates apply to pieces prepared under M200 that are not claimed at carrier route, 5-digit, or 3-digit rates.

* * * * *

7.0 COMBINING MULTIPLE PUBLICATIONS OR EDITIONS

* * * * *

7.4 Documentation Elements

[Amend the first sentence to read as follows:]

Presort documentation required under P012 also must show the total number of addressed pieces and copies of each publication or edition mailed to each carrier route, 5-digit, and 3-digit destination. * * *

* * * * *

E240 Automation Rates

* * * * *

2.0 RATE APPLICATION

[Replace current 2.1 through 2.3 with new 2.1 through 2.3 to read as follows:]

2.1 5-Digit Rates

a. Letters. 5-digit rates apply to groups of 150 or more pieces to the same 5-digit or 5-digit scheme placed in a 5-digit or 5-digit scheme tray or trays prepared under M810. (Preparation to qualify for the 5-digit rate is optional, and if performed, need not be done for all 5-digit or 5-digit scheme destinations.)

b. Flats. 5-digit rates apply to pieces in 5-digit packages of six or more pieces each, prepared under M820 or M045.

2.2 3-Digit Rates

a. Letters. 3-digit rates apply to groups of 150 or more pieces to the same 3-digit or 3-digit scheme placed in a 3-digit/scheme tray or trays under M810.

b. Flats. 3-digit rates apply to pieces in 3-digit packages of 6 or more pieces each, prepared under M820 or M045.

2.3 Basic Rates

a. Letters. Basic rates apply to pieces prepared under M810 that are not claimed at carrier route, 5-digit, or 3-digit rates.

b. Flats. Basic rates apply to pieces prepared under M820 or M045 that are not claimed at 5-digit, or 3-digit rates.

* * * * *

E500 Express Mail

[Renumber current 3.0 through 7.0 as 4.0 through 8.0, respectively. Insert new 3.0 to read as follows:]

3.0 HAZARDOUS MATERIAL SURCHARGES

3.1 Hazardous Medical Material

Mailable medical material described in and prepared under C023.10 (all Department of Transportation (DOT) division 6.2 material mailable under C023.10) are subject to the hazardous medical material surcharge.

3.2 Other Hazardous Material

Mailable hazardous material described in C023.1.0 through 6.0 and in C023.9.0 and prepared under C021 and C023 are subject to the other hazardous material surcharge. This includes all DOT division 1–5, division 6.1, and class 7–9 material mailable under C023 except division 6.2 material mailable under C023.10.

3.3 Application of Surcharges

Both surcharges may apply to some material.

* * * * *

E600 Standard Mail

E610 Basic Standards

E611 All Standard Mail

1.0 BASIC INFORMATION

* * * * *

1.8 Documentation

[Amend the reference to single-piece rate mail to specify single-piece Standard Mail (B) as follows:]

A postage statement, completed and signed by the mailer, using the correct USPS form or an approved facsimile, must be submitted with each mailing except for single-piece rate Standard Mail (B) mailings in which the correct postage is affixed to each piece. Additional supporting documentation may be required by the standards for the rate claimed or postage payment method used.

E612 Additional Standards for Standard Mail (A)

* * * * *

4.0 RATES

4.1 General Information

[Revise the section numbers and the names of nonautomation rates, and

remove information about special services to read as follows:]

All Standard Mail (A) rates are bulk rates (sometimes referred to as presort rates). Bulk rates apply to mailings meeting the basic standards in E611 and the corresponding standards for Enhanced Carrier Route, automation, Presorted, and destination entry in E620, E640, and E650 as appropriate for the rate claimed. Nonprofit rates may be used only by organizations authorized by the USPS under E670. Not all processing categories qualify for every bulk rate.

4.2 Minimum Per-Piece Rates

[In the first sentence, change "nonautomation" to "Presorted" and amend the weight breakpoints for the minimum per-piece rates as follows:]

The minimum per-piece rates (i.e., the minimum postage that must be paid for each piece) apply to Enhanced Carrier Route rate pieces weighing no more than 0.2057 pound rounded (3.2906 ounces rounded); Regular Presorted and automation rate pieces weighing no more than 0.2062 pound rounded (3.2985 ounces rounded); Nonprofit Enhanced Carrier Route rate pieces weighing no more than 0.2057 pound rounded (3.2914 ounces rounded); and Nonprofit Presorted and automation rate pieces weighing no more than 0.2055 pound rounded (3.2873 ounces rounded). * * *

* * * * *

4.6 Exception

[Amend 4.6 to read as follows:]

When the postage computed at the bulk Standard Mail (A) rates is higher than a Standard Mail (B) rate for which the matter and the mailing could qualify except for its weight, the Standard Mail (B) rate may be paid without adding needless weight. When the Standard Mail (B) rate is paid, the pieces must bear the rate marking appropriate for the Standard Mail (B) rate at which postage is paid. All other standards for bulk Standard Mail (A) apply, including mail preparation.

* * * * *

4.9 Preparation

[Amend 4.9c to read as follows:]

Each bulk rate mailing is subject to these general standards:

* * * * *

c. The same mailing may not contain both automation and nonautomation rate pieces, except under E620.1.2.

* * * * *

[Add new 4.10 as follows:]

4.10 Special Services

Bulk rate Standard Mail (A) may not use certified, collect on delivery (COD), insurance, registered, return receipt, return receipt for merchandise, special handling, or delivery confirmation services.

* * * * *

[Revise the title of E620. Delete current 1.0. Move current E620.2.0 through 5.7 into E630. Renumber current E630.1.0 through E630.2.9 as E620.1.0 through E620.2.9, add new E620.1.5 and E620.1.6, add new E620.2.10 and E620.2.11, and revise to read as follows:]

E620 Nonautomation Standard Mail (A) Rates

1.0 PRESORTED REGULAR AND NONPROFIT RATES

1.1 Basic Standards

All pieces in a Presorted Regular or Nonprofit Standard Mail (A) mailing must:

- Meet the basic standards for Standard Mail in E611 and E612.
- Except as provided in 1.2, be part of a single mailing of at least 200 pieces or 50 pounds of pieces qualifying for Presorted rate Standard Mail (A). Regular and Nonprofit mailings must meet separate minimum volumes.
- Bear a delivery address that includes the correct ZIP Code or ZIP+4 code, unless an alternative address format is used subject to A040. Upgradable pieces are subject to additional standards in M610. Pieces prepared with detached address labels are subject to additional standards in A060.
- Be marked, sorted, and documented as specified in M610.

1.2 Residual Volume Requirement

Pieces in an Enhanced Carrier Route rate mailing that has separately met a 200 piece or 50 pound minimum quantity requirement may be counted toward the minimum quantity requirement for a Presorted rate mailing, provided that the Enhanced Carrier Route rate mailing and the Presorted rate mailing are part of the same mailing job and are reported on the same postage statement. Likewise, pieces in an automation rate mailing that has separately met a 200 piece or 50 pound minimum quantity requirement may be counted toward the minimum quantity requirement for a Presorted rate mailing, provided that the automation rate mailing and the Presorted Mailing are part of the same mailing job and are reported on the same postage statement. Pieces mailed at Presorted Standard

Mail (A) rates must not be counted toward the minimum volume requirements for an Enhanced Carrier Route rate or an automation rate mailing.

1.3 ZIP Code Accuracy

All 5-digit ZIP Codes included in addresses on pieces claimed at Presorted Regular and Nonprofit rates must be verified and corrected within 12 months before the mailing date, using a USPS-approved method. The mailer must certify that this standard has been met when the corresponding mail is presented to the USPS. This standard applies to each address individually, not to a specific list of mailing. An address meeting this standard may be used in mailings at any other rates to which the standard applies during the 12-month period after its most recent update.

1.4 Presorted Rates

Presorted Regular or Nonprofit Standard Mail (3/5 and basic) rates apply to Regular or Nonprofit Standard Mail letters, flats, and machinable and irregular parcels weighing less than 16 ounces, that are prepared under M610 or palletized under M045. Basic rates apply to pieces that do not meet the standards for the 3/5 rates described below. Basic rate and 3/5 rate pieces prepared as part of the same mailing are subject to a single minimum volume standard. Pieces that do not qualify for the 3/5 rate must be paid at the basic rate and prepared accordingly. Pieces may qualify for the 3/5 rate if:

- In quantities of 150 or more letter-size pieces for a single 3-digit area, prepared in 5-digit or 3-digit packages of 10 or more pieces each and placed in 5-digit or 3-digit trays.
- In quantities of 150 or more upgradable letter-size pieces (as defined in M610) for a single 3-digit area and placed in 5-digit or 3-digit trays.
- In a 5-digit or 3-digit package of 10 or more flat-size pieces and placed in a 5-digit or 3-digit sack containing at least 125 pieces or 15 pounds of pieces.
- In a 5-digit or 3-digit package of 10 or more flat-size pieces palletized under M045.
- In a 5-digit, destination ASF (if required), or destination BMC sack containing at least 10 pounds of machinable parcels. (The 3/5 rates are available only if all possible 5-digit sacks are prepared.)
- On a 5-digit, destination ASF (if required), or destination BMC pallet of machinable parcels. (The 3/5 rates are available only if all possible 5-digit pallets are prepared.)

g. In a 5-digit or 3-digit sack of irregular parcels containing at least 125 pieces or 15 pounds of pieces.

1.5 Hazardous Material Surcharges

a. Hazardous Medical Material. Mailable medical material described in and prepared under C023.10 (all Department of Transportation (DOT) division 6.2 material mailable under C023.10) are subject to the hazardous medical material surcharge.

b. Other Hazardous Material. Mailable hazardous material described in C023.1.0 through 6.0 and in C023.9.0 and prepared under C021 and C023 are subject to the other hazardous material surcharge. This includes all DOT division 1–5, division 6.1, and class 7–9 material mailable under C023 except division 6.2 material mailable under C023.10.

c. Application of Surcharges. Both surcharges may apply to some material.

1.6 Residual Shape (Parcel) Surcharge

Presorted Standard Mail that is prepared as a parcel, or is not letter-size or flat-size as defined in C050, is subject to the residual shape surcharge.

2.0 ENHANCED CARRIER ROUTE RATES

2.1 All Pieces

All pieces in an Enhanced Carrier Route Standard Mail mailing (letters, flats, or irregular parcels, including merchandise samples distributed with detached address labels) must:

- a. Meet the basic standards for Standard Mail in E611 and E612
- b. Be part of a single mailing of at least 200 pieces or 50 pounds of pieces of Enhanced Carrier Route Standard Mail, except that automation basic carrier route rate pieces are subject to a separate 200-piece/50-pound minimum volume standard and may not be included in the same mailing as other Enhanced Carrier Route mail.
- c. Be sorted to carrier routes, marked, and documented under M045 (if palletized) or M620.

2.2 Flats and Merchandise Samples

Enhanced Carrier Route rate mail may not be more than 11–3/4 inches high, 14 inches long, or 3/4 inch thick. Merchandise samples with detached address labels may exceed these dimensions if the labels meet the standards in A060.

2.3 Preparation

Preparation to qualify for any of the Enhanced Carrier Route rates is optional and need not be performed for all carrier routes in a 5-digit area. An Enhanced Carrier Route mailing may include

pieces at basic, high-density, and saturation Enhanced Carrier Route rates. Automation basic carrier route rate pieces must be prepared as a separate mailing, subject to the eligibility standards in E640.

2.4 Carrier Route Information

Except for mailings prepared with a simplified address under A040, carrier route codes must be applied to mailings using CASS-certified software and the current USPS Carrier Route Information System (CRIS) scheme, hard copy CRIS files, or another AIS product containing carrier route information, subject to A930 and A950. Carrier route information must be updated within 90 days before the mailing date.

2.5 Sequencing

Basic carrier route rate mail must be prepared either in carrier walk sequence or in line-of-travel (LOT) sequence according to LOT schemes prescribed by the USPS (see M050). High-density and saturation rate mailings must be prepared in carrier walk sequence according to schemes prescribed by the USPS.

2.6 Addressing

Saturation rate mail may be prepared with detached address labels, subject to A060, or with an alternative addressing format, subject to A040. High-density pieces must have a complete delivery address or an address in occupant or exceptional format. Saturation pieces addressed for delivery on a city route must have a complete delivery address or an address in occupant or exceptional format, except that official mail from certain government entities also may use the simplified format. Saturation pieces for delivery on rural or highway contract routes, or through general delivery or a post office box, must have a complete delivery address or an alternative address format.

2.7 Density

High-density and saturation rate mailings are subject to these density standards:

- a. There is no minimum volume per 5-digit ZIP Code delivery area. Pieces need not be sent to all carrier routes within a 5-digit delivery area.
- b. For the high-density rate, at least 125 pieces must be prepared for each carrier route for which that discount is claimed, except that fewer pieces may be prepared and the high-density rate may be claimed for carrier routes of 124 or fewer possible deliveries if a piece is addressed to every possible delivery on the route. Multiple pieces per delivery

address can count toward this density standard.

c. For the saturation rate, pieces must be addressed either to 90% or more of the active residential addresses or to 75% or more of the total number of active possible delivery addresses, whichever is less, on each carrier route receiving this mail, except that mail addressed in the simplified address format must meet the 100% coverage standard in A040. Multiple pieces per delivery address do not count toward this delivery standard. Sacks with fewer than 125 pieces and less than 15 pounds of pieces may be prepared to a carrier route when the saturation rate is claimed for the contents and the applicable density standard is met.

2.8 Basic Rates

Basic (nonautomation) carrier route rates apply to each piece that is sorted under M620 into the corresponding qualifying groups:

- a. Letter-size pieces in a full carrier route tray, or in a carrier route package of 10 or more pieces placed in a 5-digit carrier routes or 3-digit carrier routes tray.
- b. Flat-size pieces in a carrier route package of 10 or more pieces palletized under M045, or placed in a carrier route sack containing at least 125 pieces or 15 pounds of pieces or in a 5-digit carrier routes sack.
- c. Irregular parcels in a carrier route sack containing 125 pieces or 15 pounds of pieces, in a carrier route carton(s) of merchandise samples prepared with detached address labels under A060 containing a total of 125 pieces or 15 pounds of pieces, or in a 5-digit carrier routes sack or carton. (Pieces must be in packages of 10 or more irregular parcels each if packaging is required under M610.)

2.9 High-Density and Saturation

High-density and saturation rates apply to pieces qualified for the basic rates that also meet the applicable addressing and density standards in 2.6 and 2.7.

2.10 Hazardous Material Surcharges

a. Hazardous Medical Material. Mailable medical material described in and prepared under C023.10 (all Department of Transportation (DOT) division 6.2 material mailable under C023.10) are subject to the hazardous medical material surcharge.

b. Other Hazardous Material. Mailable hazardous material described in C023.1.0 through 6.0 and in C023.9.0 and prepared under C021 and C023 are subject to the other hazardous material surcharge. This includes all DOT

division 1–5, division 6.1, and class 7–9 material mailable under C023 except division 6.2 material mailable under C023.10.

c. Application of Surcharges. Both surcharges may apply to some material.

2.11 Residual Shape (Parcel) Surcharge

Enhanced Carrier Route mail that is prepared as a parcel, or is not letter-size or flat-size as defined in C050, is subject to the residual shape surcharge.

[Revise the title of E630 as follows:]

E630 Standard Mail (B)

[Delete current 630.1 through 630.2. Insert new 630.1 through 630.5.9 which combines former E620.2 through E620.5, with former E630.3 and E630.4 to reorganize and separate standards for Standard Mail (A) from those for Standard Mail (B) and to include new Standard Mail (B) rate categories to read as follows:]

1.0 PARCEL POST

1.1 Basic Standards

Parcel Post is Standard Mail weighing 16 ounces or more that is not mailed as Bound Printed Matter, Special Standard Mail, or Library Mail. Any Standard Mail (B) matter may be mailed at Parcel Post rates, subject to the basic standards in E611 and E613.

1.2 Enclosures

Parcel Post may contain any printed matter mailable as Standard Mail (A), in addition to the enclosures and additions listed in E611.

1.3 Rate Eligibility

There are five Parcel Post rate categories: Intra-BMC, Inter-BMC, destination bulk mail center (DBMC), destination sectional center facility (DSCF), and destination delivery unit (DDU). Intra-BMC, Inter-BMC, and DBMC Parcel Post rates are calculated based on the zone to which the parcel is addressed and the weight of the parcel. DSCF and DDU rates are calculated based on the weight of the parcel. Generally, Intra-BMC rates apply to parcels mailed and delivered within the same BMC service area and Inter-BMC rates apply to parcels mailed in one BMC service area and delivered in a different BMC service area. Specific standards for Inter-BMC and Intra-BMC rates and applicable discounts are described below. Generally, to qualify for destination entry rates (DBMC, DSCF, DDU) mailers must enter their parcels at the destination BMC, SCF, or delivery unit postal facility that will process or deliver the parcels (see

additional requirements in E652). Additional requirements for Parcel Post rates and discounts (other than destination entry rates) are set forth below.

a. Intra-BMC rates apply to all Parcel Post originating and destinating in the service area of the same BMC or ASF. Intra-BMC rates also apply to Parcel Post originating and destinating in the same state for Alaska and Hawaii and in the same territory for Puerto Rico. See Exhibit 1.3.

b. Inter-BMC rates for machinable parcels apply to all Parcel Post mail that weighs 35 pounds or less; is machinable; originates in the service area of a BMC/ASF, or in Alaska, Hawaii, or Puerto Rico, and destines outside that area; and is not eligible for destination entry rates.

c. Inter-BMC rates for nonmachinable Parcel Post include the nonmachinable surcharge and apply to all inter-BMC/ASF Parcel Post mail that weighs more than 35 pounds or otherwise is nonmachinable as defined in 1.4; originates in the service area of a BMC/ASF, or in Alaska, Hawaii, or Puerto Rico, and destines outside that area; and is not eligible for destination entry rates.

d. Parcel Post for which OBMC, BMC Presort, and/or barcoded discounts are claimed, or are mailed at a destination entry rate (DBMC, DSCF, DDU (E652)), must be part of a mailing of 50 or more Parcel Post rate pieces.

e. The bulk mail center (BMC) Presort per-piece discount applies to pieces of inter-BMC Parcel Post sorted to BMC destinations under L601 for machinable pieces and sorted to BMC and ASF destinations for nonmachinable pieces under L605. To qualify, machinable pieces must be placed in pallet boxes and nonmachinable pieces must be placed on pallets under M041 and M045. The mail must be entered at a postal facility that is not a BMC, and be part of a mailing containing 50 or more Parcel Post rate pieces.

f. The origin bulk mail center (OBMC) per-piece discount applies to pieces of inter-BMC Parcel Post sorted to BMC destinations under L601 for machinable pieces and sorted to BMC and ASF destinations for nonmachinable pieces under L605. To qualify, machinable pieces must be placed in pallet boxes and nonmachinable pieces must be placed on pallets under M041 and M045. The mail must be entered at a BMC listed in L601 and be part of a mailing containing 50 or more Parcel Post rate pieces.

g. The barcoded discount applies to machinable pieces of Parcel Post mail that bear a correct, readable 6-digit

barcode under C850 for the ZIP Code shown in the delivery address, are part of a mailing of 50 or more Parcel Post rate pieces, and are not mailed at the DSCF or DDU rates, or entered at an ASF if claiming the DBMC rates.

h. Pieces exceeding 108 inches in combined length and girth, but not greater than 130 inches in combined length and girth, are mailable at the applicable 70-pound Parcel Post rate provided that such pieces do not exceed 10% of all Parcel Post pieces in a mailing, or 10% of all Parcel Post pieces listed on an approved daily manifest (P710) for a single mailing operation. The 10% limitation is applicable to all Parcel Post mailings regardless of mailing size or acceptance location.

i. Parcel Post pieces exceeding 84 inches (but not exceeding 108 inches) in combined length and girth and weighing less than 15 pounds are subject to a rate equal to that of a 15-pound parcel for the zone to which the parcel is addressed.

Exhibit 1.3 BMC/ASF Service Areas

[Insert former E620 Exhibit 2.4 as Exhibit 1.3:]

1.4 Nonmachinable Surcharge

The nonmachinable surcharge applies only to the items listed in 1.4a through 1.4i if mailed at the Inter-BMC/ASF Parcel Post rates and no special handling fee is paid. The nonmachinable surcharge applies to items within these categories:

a. A parcel more than 34 inches long, 17 inches wide, 17 inches high, or weighing more than 35 pounds.

b. A parcel containing more than 24 ounces of liquid in glass containers, or 1 gallon or more of liquid in metal or plastic containers.

c. An insecurely wrapped or metal-banded parcel.

d. A can (paint, etc.), roll, or tube, or wooden or metal box.

e. A shrub or tree.

f. A perishable, such as eggs.

g. Books, printed matter, or business forms weighing more than 25 pounds.

h. A high-density parcel weighing more than 15 pounds and exerting more than 60 pounds per-square-foot pressure on its smallest side.

i. A film case weighing more than 5 pounds or with strap-type closures, except any film case the USPS authorizes to be entered as a machinable parcel under C050 and to be identified by the words "Machinable in United States Postal Service Equipment," permanently attached as a nontransferable decal in the lower right corner of the case.

[Add new section 1.5 as follows:]

1.5 Hazardous Material Surcharges

a. Hazardous Medical Material. Mailable medical material described in and prepared under C023.10 (all Department of Transportation (DOT) division 6.2 material mailable under C023.10) are subject to the hazardous medical material surcharge.

b. Other Hazardous Material. Mailable hazardous material described in C023.1.0 through 6.0 and in C023.9.0 and prepared under C021 and C023 are subject to the other hazardous material surcharge. This includes all DOT division 1–5, division 6.1, and class 7–9 material mailable under C023 except division 6.2 material mailable under C023.10.

c. Application of Surcharges. Both surcharges may apply to some material.

1.6 Fees

Parcel Post mail is subject to these fees, as applicable:

a. The fee for mailing at destination BMC (DBMC), destination sectional center facility (DSCF), and destination delivery unit (DDU) Parcel Post rates must be paid once each 12-month period at each post office of mailing by or for any person or organization that mails at the destination entry rates, except as provided otherwise for plant-verified drop shipments. The fee may be paid in advance only for the next year and only during the last 30 days of the current service period. The fee charged is that which is in effect on the date of payment (R 600).

b. The Parcel Post pickup fee must be paid every time pickup service is provided, subject to the corresponding standards in D010.

2.0 BOUND PRINTED MATTER

2.1 Description and Rate Categories

[Renumber former E620.3.1 as 2.1 and revise to include new rate categories as follows:]

Bound Printed Matter is Standard Mail weighing at least 1 pound but not more than 15 pounds and meeting the standards in E611, E613, and E630. Bound Printed Matter rates are based on zones and on the weight of the piece. The rate categories are as follows:

a. Single-Piece Rate. The single-piece rate applies to Bound Printed Matter not mailed at the presorted rate or carrier route rate.

b. Presorted Rate. The presorted rate applies to Bound Printed Matter prepared in a mailing of at least 300 pieces, prepared and presorted as specified in M045 and M630.

c. Carrier Route Rate. The carrier route rate applies to Bound Printed Matter prepared in a mailing of at least

300 pieces presorted to carrier routes, prepared and presorted as specified in M045 and M630.

2.2 Characteristics

[Renumber former E620.3.2 as 2.2.]

* * * * *

2.3 Combining Pieces

[Renumber former E620.3.3 as 2.3.]

* * * * *

2.4 Enclosures

[Renumber former E620.3.4 as 2.4.]

* * * * *

[Add new 2.5 to specify barcoded discount standards as follows:]

2.5 Barcoded Discount

The barcoded discount applies to machinable pieces (C050) of single-piece and presorted rate Bound Printed Matter bearing a correct, readable 6-digit barcode under C850 for the ZIP Code shown in the delivery address, that are part of a mailing of at least 50 Bound Printed Matter pieces. The discount does not apply to carrier route Bound Printed Matter.

[Renumber E630.3.1 as 2.6 and revise to delete references to E620 and to add delivery confirmation service as follows:]

2.6 Preparation for Presorted Rates

Presorted Bound Printed Matter must meet the basic standards in E630 and the applicable preparation standards in M630. Mailings may contain nonidentical-weight pieces only if the correct postage is affixed to each piece or if the RCSC serving the post office of mailing has authorized payment of postage by permit imprint under P710, P720, or P730 or M630.8. Each mailing must contain 300 or more pieces of Bound Printed Matter. Insurance, special handling, delivery confirmation, and COD services may be used, but selective use of these services for individual parcels must be approved by the RCSC.

[Renumber former E630.3.2 as 2.7.]

2.7 Additional Standards for Carrier Route Rates

Carrier route Bound Printed Matter is subject to these additional standards:

a. Each mailing must contain 300 or more pieces sorted under M630 into groups of at least 10 pieces, 20 pounds, or 1,000 cubic inches each for the same carrier route, rural route, highway contract route, post office box section, or general delivery unit.

b. Residual pieces (not sorted as described in 2.7a) do not count toward the minimum specified in 2.7a, are

ineligible for the carrier route Bound Printed matter rates, and must have postage paid at the appropriate presorted Bound Printed Matter rates. Residual pieces may be included in a carrier route Bound Printer Matter rate mailing and be endorsed "Carrier Route Presort" or "CAR-RT SORT." The number of residual pieces to any single 5-digit ZIP Code area may not exceed 5% of the total qualifying carrier route pieces addressed to that 5-digit area. Residual pieces must be separated from the pieces that qualify for the carrier route rate and must be prepared under M630.

c. Subject to A930, the mailer must apply carrier route codes to mailings using CASS-certified software and the current USPS Carrier Route Information System (CRIS) scheme or another AIS product containing carrier route information. The carrier route information must be updated within 90 days before the mailing date.

3.0 SPECIAL STANDARD MAIL

[Renumber former E620.4.0 as 3.0.]

3.1 Qualification

[Renumber former E620.4.1 as 3.1 and add rate categories as follows:]

Special Standard Mail is Standard Mail matter meeting the standards in E611, E613, and those below. Special Standard Mail rates are based on the weight of the piece, without regard to zone. The rate categories are as follows:

a. Single-Piece Rate. The single-piece rate applies to Special Standard Mail not mailed at a 5-digit or BMC rate.

b. Presorted 5-Digit Rate. The 5-digit rate applies to Presorted Special Standard Mail mailings of at least 500 pieces prepared and presorted to 5-digit destination ZIP Codes as specified in M630 or M041 and M045.

c. Presorted BMC Rate. The BMC rate applies to Presorted Special Standard Mail mailings of at least 500 pieces prepared and presorted to destination bulk mail centers as specified in M630 or M041 and M045.

3.3 Qualified Items

[Renumber former E620.4.2 as 3.3.]

* * * * *

3.4 Loose Enclosures

[Renumber former E620.4.3 as 3.4.]

* * * * *

3.5 Enclosures in Books

[Renumber former E620.4.4 as 3.5.]

* * * * *

4.0 PRESORTED SPECIAL STANDARD MAIL

[Renumber former E630.4.0 as 620.4.0. Add new 4.7 as follows:]

* * * * *

4.7 Barcoded Discount

The barcoded discount applies to machinable pieces (C050) mailed at single-piece rates and Presorted Special Standard Mail BMC rates that bear a correct, readable 6-digit barcode under C850 for the ZIP Code shown in the delivery address, and that are part of a mailing of at least 50 pieces of Special Standard Mail. The discount does not apply to pieces mailed at the Presorted Special Standard Mail 5-digit rates. [Renumber former E620.5.0 and 5.1 as E630.5.0 and E630.5.1 as follows:]

5.0 LIBRARY MAIL**5.1 Qualification**

Library Mail is Standard Mail matter that meets the standards in E611, E613, and those below. Library Mail rates are based on the weight of the piece, without regard to zone. The basic rate category applies to all Library Mail. [Renumber former E620.5.2 through E620.5.7 and add as E630.5.2 through E630.5.7.]

[Add new 5.8 and 5.9 as follows:]

5.8 Barcoded Discount

The barcoded discount applies to machinable pieces (C050) of Library Mail bearing a correct, readable 6-digit barcode under C850 for the ZIP Code shown in the delivery address and that are part of a mailing of at least 50 Library Mail pieces.

5.9 Hazardous Material Surcharges

a. Hazardous Medical Material. Mailable medical material described in and prepared under C023.10 (all Department of Transportation (DOT) division 6.2 material mailable under C023.10) are subject to the hazardous medical material surcharge.

b. Other Hazardous Material. Mailable hazardous material described in C023.1.0 through 6.0 and in C023.9.0 and prepared under C021 and C023 are subject to the other hazardous material surcharge. This includes all DOT division 1–5, division 6.1, and class 7–9 material mailable under C023 except division 6.2 material mailable under C023.10.

c. Application of Surcharges. Both surcharges may apply to some material.

6.0 BULK PARCEL POST

[Reserved]

[Revise the title of E640 and the first sentence of E640.1.1 to read as follows:]

E640 Automation Standard Mail (A) Rates**1.0 REGULAR AND NONPROFIT RATES****1.1 All Pieces**

All pieces in an automation rate Regular or Nonprofit Standard Mail (A) mailing must: * * *

* * * * *

[Add new E640.1.5 to read as follows:]

1.5 Hazardous Material Surcharges

a. Hazardous Medical Material. Mailable medical material described in and prepared under C023.10 (all Department of Transportation (DOT) division 6.2 material mailable under C023.10) are subject to the hazardous medical material surcharge.

b. Other Hazardous Material. Mailable hazardous material described in C023.1.0 through 6.0 and in C023.9.0 and prepared under C021 and C023 are subject to the other hazardous material surcharge. This includes all DOT division 1–5, division 6.1, and class 7–9 material mailable under C023 except division 6.2 material mailable under C023.10.

c. Application of Surcharge. Both surcharges may apply to some material.

2.0 ENHANCED CARRIER ROUTE RATES

* * * * *

[Add new E640.2.6 to read as follows:]

2.6 Hazardous Material Surcharges

a. Hazardous Medical Material. Mailable medical material described in and prepared under C023.10 (all Department of Transportation (DOT) division 6.2 material mailable under C023.10) are subject to the hazardous medical material surcharge.

b. Other Hazardous Material. Mailable hazardous material described in C023.1.0 through 6.0 and in C023.9.0 and prepared under C021 and C023 are subject to the other hazardous material surcharge. This includes all DOT division 1–5, division 6.1, and class 7–9 material mailable under C023 except division 6.2 material mailable under C023.10.

c. Application of Surcharges. Both surcharges may apply to some material.

E650 Destination Entry

* * * * *

E652 Parcel Post**1.0 BASIC STANDARDS**

[Amend 1.1 through 1.4 to add information on DSCF and DDU destination entry rates to read as follows:]

1.1 Definitions

Destination entry discounts apply to Parcel Post mailings prepared as specified in M041, M045 and M630 and addressed for delivery within the service area of a destination BMC (or auxiliary service facility), sectional center facility (SCF), or delivery unit (DU) where they are deposited by the mailer. For this standard, the following destination facility definitions apply:

a. A destination bulk mail center (DBMC) includes all bulk mail centers (BMCs) and auxiliary service facilities (ASFs) under L602, and designated sectional center facilities (SCFs) under 4.0.

b. A destination sectional center facility (DSCF) includes all processing and distribution centers or facilities under L005. Mail that is prepared on pallets for 5-digit ZIP Codes listed in Exhibit 5.0 must be entered at the BMC shown in the exhibit instead of at the SCF serving the 5-digit ZIP Codes of the delivery addresses appearing on mailpieces.

c. A destination delivery unit (DDU) is a facility that delivers to the addresses appearing on the deposited pieces in a destination entry rate Parcel Post mailing.

1.2 General

A destination entry mailing is a Parcel Post mailing that:

a. May be bedloaded, on pallets, or in pallet boxes, sacks, or other authorized containers depending on the facility at which the pieces are deposited and as specified in 2.0 through 5.0; and

b. Is not plant-loaded.

1.3 DBMC, DSCF, and DDU Rates

For DBMC, DSCF, or DDU rates, pieces must meet the applicable standards in 1.0 through 5.0 and meet the following criteria:

a. Be part of a single mailing of 50 or more pieces, each eligible for and claimed at a Parcel Post rate.

b. Be deposited at a destination BMC (DBMC) or auxiliary service facility, or other equivalent facility; destination sectional center (DSCF); or destination delivery unit (DDU) as applicable for the rate claimed and as specified by the USPS.

c. Be addressed for delivery within the ZIP Code ranges that the applicable entry facility serves.

d. For destination BMC (DBMC) rates, be part of a Parcel Post mailing that is deposited at a BMC or ASF under L602, or other designated facility under 4.0, addressed for delivery within the ZIP Code range of that facility; and prepared in accordance with M041 and M045 or M630.

e. For destination sectional center facility (DSCF) rates, be part of a Parcel Post mailing deposited at a designated processing and distribution center or facility under L005 (or at a BMC under Exhibit 5.0); addressed for delivery within the ZIP Code service area of that SCF facility under L005; and prepared in accordance with M041 and M045 or M630. For 5-digit ZIP Code areas listed under Exhibit 5.0, mail prepared on pallets must be entered at the corresponding BMC facility shown in that Exhibit (not at the SCF). The DSCF rate is not available for parcels prepared on pallets for facilities that are unable to handle pallets. Refer to the Drop Ship Product maintained by the National Customer Support Center (NCSC) (see G043) to determine which 5-digit delivery facilities can handle pallets. (There is a charge for this information.)

f. For destination delivery unit (DDU) rates, be part of a Parcel Post mailing deposited at a designated destination delivery unit that delivers parcels to the addresses appearing on the deposited pieces and prepared in accordance with M041 and M045 or M630. There is no required minimum number of pieces that must be deposited for the DDU rate; however, they must be part of a mailing of at least 50 pieces and separated by 5-digit ZIP Codes.

1.4 Postage Payment

Postage payment for DBMC, DSCF, and DDU rate mail is subject to the same standards as apply generally to Standard Mail (B). Except for plant-verified drop shipments (see P750) or metered mail drop shipment (see D072), the mailer must have a meter license or permit imprint authorization at the destination facility parent post office for mailings deposited for entry at a DBMC or ASF; at a destination sectional center facility; or at the parent post office of a destination delivery unit. Postage and fees (under E630) are paid to the post office that verifies the mailings. The mailer must ensure that Form 8125 accompanies all plant-verified drop shipments.

[Rename 1.5 to read as follows:]

1.5 BMC as Agent

The DBMC may act as acceptance agent only for its parent post office (see Exhibit 1.5) and only if authorized by Form 4410 for each mailer depositing DBMC entry rate mail.

[Delete 1.6.]

2.0 PREPARATION

[Amend 2.0 to include new destination entry rates as follows:]

2.1 Bedloaded Parcels

[Revise 2.1 to limit bedloaded destination entry mailings to BMCs and DDUs as follows:]

A mailer may present bedloaded DBMC parcels if the mailer's vehicle has a road-to-bed height of 50 (± 2) inches. If applicable, the mail to be entered at different destinations must be separated to prevent mixing of mailings for deposit at different destinations. If perishable and nonperishable items are transported together, they must be separated. DBMC and DDU destination rate mailings may be bedloaded for deposit at BMCs/ASFs or DDUs. Refer to the Drop Shipment Product available from the National Customer Support Center (NCSC) (see G043) to determine dock requirements for a DDU facility. (There is a charge for this information.)

2.2 Containers

[Reorganize and revise 2.2 to include DSCF and DDU mailings and delete use of BMC over-the-road containers for the DBMC rate as follows:]

DBMC (if not bedloaded), DDU rate mailings (if not bedloaded), and all DSCF mailings must be prepared as follows:

a. Machinable parcels for which a DBMC, DSCF, or DDU rate is claimed must be sacked under M630 unless prepared under M041 and M045.

b. DSCF rate mail, if sacked, must contain at least 10 pieces per sack under M630 (machinable and nonmachinable pieces may be included in the same sack).

c. For DDU rate mail, there are no sacking or palletizing minimums. DDU rate mail must be separated by 5-digit ZIP Code (even if bedloaded), and if sacked or palletized must be properly labeled to the 5-digit ZIP Code. Machinable and nonmachinable pieces may be included in the same sack or on the same pallet.

d. For DBMC rate mail, nonmachinable parcels each weighing 35 pounds or less must be sacked under M630 if the parcels do not contain perishables and the size of the parcels allows a sack to hold at least two pieces. DBMC rate nonmachinable parcels that cannot be sacked in this manner or weigh more than 35 pounds must be transported as outside (unsacked) pieces. If authorized in advance by the USPS, DBMC rate nonmachinable parcels may be palletized.

e. For DSCF rate and DDU rate mail nonmachinable parcels may be palletized. Nonmachinable parcels may be combined with machinable parcels on 5-digit pallets claimed at DSCF or DDU rates under M041 and M045.

3.0 DEPOSIT

[Revise to include requirements for DSCF and DDU destination entry mailings as follows:]

* * * * *

3.2 Presentation

[Revise 3.2 as follows:]

Destination entry rate mailings must be verified under a plant-verified drop shipment authorization by a detached mail unit (DMU) in the mailer's plant or at the origin post office business mail entry unit (BMEU) serving the mailer's plant. They also may be deposited for verification at a business mail entry unit located at a destination BMC, destination sectional center facility, or other designated destination postal facility. Only plant-verified drop shipments may be deposited at a destination delivery unit not co-located with a post office or other postal facility having a business mail entry unit. When presented to the USPS, destination entry mailings must meet the following requirements:

a. Separation by zone for DBMC rate mailings is required only for permit imprint mailings of identical-weight pieces that are not mailed using a postage payment system under P710, P720, or P730 or mailed under M630.8.0.

b. Each mailing must be separated from other mailings, and destination entry rate mailings for deposit at one destination postal facility must be separated from mailings for deposit at other facilities.

c. Mail must be separated from freight transported on the same vehicle.

d. Each piece of DBMC, DSCF, or DDU rate Parcel Post must be marked as specified in M012 and M630.

e. The mailer must ensure that Form 8125 accompanies all plant-verified drop shipments.

[Rename the title of 3.3 to read as follows:]

3.3 BMC as Agent

The DBMC may verify and accept mail if authorized by Form 4410 to act as agent for the parent post office where the mailer's account or license is held.

3.4 Appointments

[Revise 3.4 to change and update appointment procedures as follows:]

a. Except for mailings of perishable commodities and local mailers under 3.5, appointments for deposit of DBMC mail at ASFs and SCFs must be scheduled through the appointment control center at least a day in advance. Same day appointments may be granted by a control center on the basis of a

telephone request. All appointments for BMC loads must be scheduled by the appropriate BMC control center and appointments for SCFs must be scheduled through the appropriate district control center. Appointments may be made up to thirty (30) calendar days prior to a desired appointment date. Mailers must comply with the scheduled mail deposit time and location. The mailer must cancel any appointment by notifying the appropriate control center at least 12 hours in advance of a scheduled appointment time.

b. Electronic appointments may be made by mailers/agents using a USPS-issued computer log-on ID. Electronic appointments must be made at least 12 hours prior to the desired time and date. All information required by the USPS appointment system regarding a mailing must be furnished.

c. For deposit of DDU mailings, an appointment must be made by contacting the DDU at least 24 hours in advance. If the appointment must be canceled, a mailer must notify the DDU at least a day in advance of a scheduled appointment. Mailers desiring electronic confirmation of DDU mail entry must also schedule the appointment through the district control center.

* * * * *

3.7 Deposit Conditions

[Revise 3.7a to clarify that rescheduling is permitted for refused mailings as follows:]

Deposit of mail also is subject to these conditions:

a. Destination facilities may refuse mailings that are unscheduled or late (i.e., if vehicles arrive more than 2 hours after the scheduled appointment at ASFs, BMCs, or SCFs and more than 1 hour late at delivery units). If a mailing is refused, a mailer is permitted to make a new appointment.

* * * * *

3.8 Vehicle Unloading

[Revise 3.8 to include DSCF and DDU rate mail as follows:]

Unloading of destination entry mailings is subject to these conditions:

a. Properly prepared containerize loads (e.g., pallets) are unloaded by the USPS at BMCs, ASFs, and SCFs that can handle pallets. The USPS does not unload or permit the mailer (or mailer agent) to unload palletized loads that are unstable or severely leaning or that have otherwise not maintained their integrity in transit.

b. The driver must unload bedloaded shipments within 8 hours of arrival at BMCs, ASFs, and SCFs. Combination containerized and bedloaded drop shipment mailings are classified as bedloaded shipments for unload times. The USPS may assist in unloading.

c. At delivery units, the driver must unload containerized (palletized), sacked, and bedloaded drop shipments (i.e., all DDU mail) within 1 hour of arrival.

d. The driver or assistant must stay with and continue to unload the vehicle once at the dock. The driver must remove the vehicle from USPS property after unloading. The driver and assistant are not permitted in USPS facilities

except the dock and designated driver rest area.

3.9 Charges

[Revise 3.9 to include all destination rate mailings as follows:]

The USPS is not responsible for demurrage or detention charges incurred by a mailer who presents destination rate mailings.

3.10 Appeals

Mailers who believe that they are denied equitable treatment may appeal to the manager, customer service (district), responsible for the destination postal facility.

3.11 Documentation

[Revise 3.11 to include DSCF and DDU mailings as follows:]

A postage statement must accompany each destination entry rate mailing. Any other documentation must be submitted as required by the standards for the rate claimed or the postage payment method used.

* * * * *

[Add 5.0 to provide for deposit of some DSCF mail at a BMC:]

5.0 DSCF MAIL ENTERED AT A DESIGNATED BMC

DSCF rate mail prepared on pallets that is for a 5-digit ZIP Code listed in Exhibit 5.0 must be entered at the corresponding BMC facility listed on that exhibit instead of at the DSCF. Sacked DSCF rate mail for the 5-digit ZIP Codes in Exhibit 5.0 must be entered at the DSCF.

EXHIBIT E652.5.0, BMC DEPOSIT OF DSCF RATE PALLETS

BMC	Destination ZIP code
ATLANTA	30006-08,30,32-36,60-69,71,80-90. 30305-06,19,24,28-29,38,40-42,45-46,59,62-63,66,76. 31101. 39901.
CHICAGO	53140-44. 53401-08. 60016-17,19,25,53,56,68,70,76-77. 60103,05,07,20-23,26,31,53-54,60. 60301-04,06-99. 60504-05,07,40,42,63-64,66-68,98. 60601,05,08-60,67,81,90,93-94. 60714. 60803-05. 45207,12-13,15,18,22,36-37,40-42,46,49,62.
CINCINNATI	75040-49.
DALLAS	76001-07,10-19,94,96.
DENVER	69180,90. 80001-19,28,32,40-42,44,46-47. 80110-15,20-29,50-56,60-62,64-67. 80215,21-22,24,26-29,31-33,35-37,51. 80401-19. 80521-28,53-54. 80631-39.
DES MOINES	None.

EXHIBIT E652.5.0, BMC DEPOSIT OF DSCF RATE PALLETS—Continued

BMC	Destination ZIP code
DETROIT	48021,34,37,43–46,66–67,75–76,80–84,86,89–93,98–99. 48103–04,06–09,11–12,20–28,41,50–54,61–62,70,80,83–84,92,97–98. 48204,21,27–28,35. 48310–14,50–54,97.
GREENSBORO	27101–02. 27408–10. 27514–16. 27701.
JACKSONVILLE	31520–25,27. 32065,67,73,84–86,91–92,95. 32173–76. 32205,07,10–11,16,20–22,24–25,30,36,38–39,44. 32901–02,04,22–24,26–27,31–32,40–41,51,58,60–89. 33427–29,31–34,60–67,81,86–87,96–98. 33755–67,70–79. 33880–85. 34101–06,08–10,12–14,16,19. 34470–82. 34945–51,54,79–82,94–97. 64015,50–51,55–56,58. 64116,18–19,51,53–54,59,63–64,90. 66002,27,44–49. 90220–23,40–42,80.
KANSAS CITY	38614. 38732.
LOS ANGELES	55014. 55104–06,15,19–21,24. 55306,16,31,43. 55418,20–21,24,28–30,32–33,41,45.
MEMPHIS	None.
MINNEAPOLIS/ST. PAUL	19001–04,06–10,12–18,20–23,25–26,28–41,43–44,46–50. 19052–53,61,63–67,70,72–76,78–91,93–96. 19111,14–16,19–20,24,28,34–37,40,44,49,52,54–55,60.
NEW JERSEY	None.
PHILADELPHIA	62040. 62202,20–23,26. 62521. 62881. 63005–06,11,17,21–22,24,31–34,42–45,74. 63104–47,51,57–58. 63301–04. 93921–23. 94002–03,10–12,21–28,30,35,39,41–43,59,61. 94401–99. 94504,06,08,11–14,16–29,33,35–46,48. 94555–56,58–63,67,70–71,73–74,76–81,83–85,89–99. 96708,13,20–21,27,32,43,49. 96753,55,58,60–61,67–68,71,72,78–79,81,84–85,88,90,93. 97321,30. 97526. 98002–04,23,31,35,63–64,92–93. 98660–66,68,82–87. 99362.
PITTSBURGH	97321,30.
ST. LOUIS	97526. 98002–04,23,31,35,63–64,92–93. 98660–66,68,82–87. 99362.
SAN FRANCISCO	None.
SEATTLE	None.
SPRINGFIELD	None.
WASHINGTON	None.

E670 Nonprofit Standard Mail

* * * * *

9.0 MAILING WHILE APPLICATION PENDING

* * * * *

9.2 Postage Record

[Amend 9.2 by removing “or Single-Piece Standard Mail” in the last sentence to read as follows:]

While an application is pending, postage must be paid at the applicable First-Class Mail or Regular or Enhanced

Carrier Route Standard Mail rates. The USPS records the difference between postage paid at the Regular or Enhanced Carrier Route Standard Mail rates and the postage that would have been paid at the Nonprofit Standard Mail rates. No record is kept if postage is paid at First-Class Mail rates.

9.3 Refund

[Amend 9.3b by removing "or Single-Piece Standard Mail" to read as follows:]

If an authorization to mail at Nonprofit Standard Mail rates is issued, the mailer may be refunded the postage paid at that office in excess of the Nonprofit Standard Mail rate since the effective date of the authorization. No refund is made:

* * * * *

b. If postage was paid at First-Class Mail rates.

* * * * *

F FORWARDING AND RELATED SERVICES**F000 Basic Services****F010 Basic Information**

* * * * *

3.0 DIRECTORY SERVICE

[Amend 3.0d by removing "or Single-Piece Standard Mail" to read as follows:]

USPS letter carrier offices give directory service to the types of mail listed below that have an insufficient address or cannot be delivered at the address given (the USPS does not compile a directory of any kind):

* * * * *

d. Parcels mailed at any Standard Mail (B) rate or endorsed by the mailer.

* * * * *

5.0 CLASS TREATMENT FOR ANCILLARY SERVICES

* * * * *

5.2 Periodicals

[Amend 5.2e and 5.2g to read as follows:]

Undeliverable Periodicals publications (including publications pending Periodicals authorization) are treated as described in the chart below and under these conditions:

* * * * *

e. The publisher may request the return of copies of undelivered Periodicals publications by printing the

endorsement "Address Service Requested" on the envelopes or wrappers, or on one of the outside covers of unwrapped copies, immediately preceded by the sender's name, address, and ZIP+4 or 5-digit ZIP Code. The per-piece rate charged for return is the appropriate single-piece First-Class Mail or Priority Mail rate as applicable for the weight of the piece. When the address correction is provided incidental to the return of the piece, there is no charge for the correction. This endorsement obligates the publisher to pay return postage.

* * * * *

g. Periodicals matter is forwarded only to domestic addresses.

[Amend the "Address Service Requested" portion of 5.2g (chart) to read as follows:]

Mailer endorsement	USPS action on UAA pieces				
"Address Service Requested" ¹	First 60 days: piece forwarded; no charge. After 60-day period, or if undeliverable: piece returned with address correction or reason for nondelivery attached; single-piece First-Class or Priority rate as applicable for weight of piece charged.				
"Forwarding Service Requested"	*	*	*	*	*
"Return Service Requested"	*	*	*	*	*
"Change Service Requested"	*	*	*	*	*
No endorsement ¹	*	*	*	*	*

¹ Valid for all pieces, including Address Change Service (ACS) participating pieces.

5.3 Standard Mail (A)

[Amend 5.3 by deleting 5.3a and renumbering 5.3b through 5.3i as 5.3a through 5.3h. Revise renumbered 5.3a and 5.3b, and 5.3f through 5.3h, to read as follows:]

Undeliverable Standard Mail (A) is treated as described in the chart below and under these conditions:

a. Mail that qualifies for a single-piece Special Standard or Library Standard Mail (B) rate under the applicable standards is forwarded and returned at that rate, if the mailer's endorsement includes the name of the applicable Standard Mail (B) rate.

b. Mail that qualifies for Shipper Paid Forwarding (F020) under the applicable standards is forwarded at, and (if necessary) returned at, the single-piece First-Class or Priority Mail rate as applicable for the weight of the piece.

* * * * *

f. The weighted fee is the appropriate single-piece First-Class or Priority Mail rate, as applicable for the weight of the piece, multiplied by 2.472 and rounded up to the next whole cent (if the computation yields a fraction of a cent). The weighted fee is computed (and rounded if necessary) for each piece individually. Neither the applicable

postage, the factor, nor any necessary rounding is applied cumulatively to multiple pieces. The fee is charged when an unforwardable or undeliverable piece is returned to the sender and the piece is endorsed "Address Service Requested" or "Forwarding Service Requested." These endorsements obligate the sender to pay the weighted fee on all returned pieces.

g. Mail that qualifies for Bulk Parcel Return Service (BPRS) under the applicable standards in S924 is returned at the BPRS per piece fee if the mailer uses one of the endorsements that includes "—BPRS."

Mailer endorsement	USPS Action on UAA pieces				
"Return Service Requested—BPRS"	*	*	*	*	*
"Address Service Requested—BPRS"	Months 1 through 12: piece forwarded; no charge to addressee; separate ACS notice of new address provided; ACS address correction fee and postage at single-piece First-Class or Priority Mail rate as applicable for weight of piece charged via ACS participant code.				
	*	*	*	*	*

h. Standard Mail (A) is forwarded only to domestic addresses.

Mailer endorsement	USPS action on UAA pieces
"Address Service Requested" ¹	* * * * * Months 13 through 18: piece returned with new address attached; only weighted fee charged (address correction fee not charged). After month 18, or if undeliverable: piece returned with reason for nondelivery attached; only weighted fee charged (address correction fee not charged).
"Forwarding Service Requested"	* * * * * Months 13 through 18: piece returned with new address attached; only weighted fee charged (address correction fee not charged). After month 18, or if undeliverable: piece returned with reason for nondelivery attached; only weighted fee charged (address correction fee not charged).
"Return Service Requested"	Piece returned with new address or reason for nondelivery attached; only return postage at single-piece First-Class or Priority Mail rate as applicable for weight of piece charged (address correction fee not charged).
"Change Service Requested" ¹	* * * * *
No endorsement	Piece disposed of by USPS.

¹ Valid for all pieces, including Address Change Service (ACS) participating pieces.

* * * * *

6.0 ENCLOSURES AND ATTACHMENTS

[Amend the first sentences of 6.1 and 6.2 to read as follows:]

6.1 Periodicals

Undeliverable Periodicals publications (including publications pending Periodicals authorization) with a nonincidental First-Class Mail attachment or enclosure are returned at the single-piece First-Class or Priority Mail rate as applicable for the weight of the piece. * * *

6.2 Standard Mail (A)

Undeliverable, unendorsed Standard Mail (A) with a nonincidental First-Class Mail attachment or enclosure is returned at the single-piece First-Class or Priority Mail rate as applicable for the weight of the piece. * * *

* * * * *

8.0 DEAD MAIL

8.1 Basic Information

[Amend 8.1 to read as follows:]

Dead mail is matter deposited in the mail that is or becomes undeliverable and cannot be returned to the sender from the last office of address. Every reasonable effort is made to match articles found loose in the mail with the envelope or wrapper from which lost and to return or forward the articles.

a. Nonmail matter (e.g., wallets and bank deposits) found in collection boxes or at other points within USPS jurisdiction is returned postage due at the single-piece First-Class Mail or Priority Mail rate for keys and

identification devices that is applicable based on the weight of the matter.

* * * * *

F020 Forwarding

* * * * *

2.0 FORWARDABLE MAIL

* * * * *

2.3 Discontinued Post Office

[Amend 2.3 by removing "and all Single-Piece Standard Mail" to read as follows:]

All Express Mail, First-Class Mail, Periodicals, and Standard Mail (B) addressed to a discontinued post office may be forwarded without added charge to a post office that the addressee designates as more convenient than the office to which the USPS ordered the mail sent.

2.4 Rural Delivery

[Amend 2.4 by removing "and all Single-Piece Standard Mail" to read as follows:]

When rural delivery service is established or changed, a customer of any office receiving mail from the rural carrier of another office may have all Express Mail, First-Class Mail, Periodicals, and Standard Mail (B) forwarded to the latter office for delivery by the rural carrier without added charge, if the customer files a written request with the postmaster at the former office.

* * * * *

2.6 Mail for Military Personnel

[Amend the first sentence of 2.6 by removing "and all Single-Piece Standard Mail" to read as follows:]

All Express Mail, First-Class Mail, Periodicals, and Standard Mail (B) addressed to persons in the U.S. Armed Forces (including civilian employees) serving where U.S. mail service operates is forwarded at no added charge when the change of address is caused by official orders. * * *

3.0 POSTAGE FOR FORWARDING

* * * * *

3.5 Standard Mail (A)

[Amend the second sentence of 3.5 to read as follows:]

* * * Shipper Paid Forwarding, used in conjunction with Address Change Service (F030), provides mailers of Standard Mail (A) machinable parcels an option of paying forwarding postage at the single-piece First-Class or Priority Mail rate as applicable for the weight of the piece. * * *

* * * * *

L LABELING LISTS

* * * * *

[Delete the heading "L100 First-Class Mail" and labeling list L102.]

L600 Standard Mail

* * * * *

[Insert new labeling list L605 as follows:]

L605 BMCs—Nonmachinable Parcel Post

Mailers preparing BMC Presort and OBMC Parcel Post mailings of nonmachinable parcels must sort the parcels and label pallets according to this list.

Column A—Destination ZIP codes	Column B—Label to
005–007, 009, 068–079, 085–098, 100–119, 124–127, 340	BMC NEW JERSEY NJ 00102.
006–009	SCF SAN JUAN PR 006 ¹ .
008	BMC NEW JERSEY NJ 00102 ² .
008	BMC JACKSONVILLE FL 32099 ³ .

Column A—Destination ZIP codes	Column B—Label to
010–067, 120–123, 128, 129	BMC SPRINGFIELD MA 05500.
130–136, 140–149	ASF BUFFALO NY 140.
150–168, 260–266, 439–447	BMC PITTSBURGH PA 15195.
080–084, 137–139, 169–199	BMC PHILADELPHIA PA 19205.
200–212, 214–239, 244, 254, 267, 268	BMC WASHINGTON DC 20499.
240–243, 245–249, 270–297, 376	BMC GREENSBORO NC 27075.
298, 300–312, 317–319, 350–352, 354–368, 373, 374, 377–379, 399	BMC ATLANTA GA 31195.
299, 313–316, 320–339, 341, 342, 344, 346, 347, 349	BMC JACKSONVILLE FL 32099.
369–372, 375, 380–397, 700, 701, 703–705, 707, 708, 713, 714, 716, 717, 719–729	BMC MEMPHIS TN 38999.
250–253, 255–259, 400–418, 421, 422, 425–427, 430–433, 437, 438, 448–462, 469–474	BMC CINCINNATI OH 45900.
434–436, 465–468, 480–497	BMC DETROIT MI 48399.
500–516, 520–528, 612, 680, 681, 683–689	BMC DES MOINES IA 50999.
498, 499, 540–551, 553–564, 566	BMC MPLS/ST PAUL MN 55202.
570–577	ASF SIOUX FALLS SD 570.
565, 567, 580–588	ASF FARGO ND 580.
590–599, 821	ASF BILLINGS MT 590.
463, 464, 530–532, 534, 535, 537–539, 600–611, 613	BMC CHICAGO IL 60808.
420, 423, 424, 475–479, 614–620, 622–631, 633–639	BMC ST LOUIS MO 63299.
640, 641, 644–658, 660–662, 664–679, 739	BMC KANSAS CITY KS 64399.
730, 731, 734–738, 740, 741, 743–746, 748, 749	ASF OKLAHOMA CITY OK 730.
706, 710–712, 718, 733, 747, 750–799, 885	BMC DALLAS TX 75199.
690–693, 800–816, 820, 822–831	BMC DENVER CO 80088.
832–834, 836, 837, 840–847, 893, 898, 979	ASF SALT LAKE CTY UT 840.
850, 852, 853, 855–857, 859, 860, 863, 864	ASF PHOENIX AZ 852.
865, 870–875, 877–884	ASF ALBUQUERQUE NM 870.
889–891, 900–908, 910–928, 930–935	BMC LOS ANGELES CA 90901.
894, 895, 897, 936–969	BMC SAN FRANCISCO CA 94850.
835, 838, 970–978, 980–986, 988–999	BMC SEATTLE WA 98000.

¹ Mailed from ZIP Code areas 006–009.

² If the entry post office is in ZIP Code areas 010–269, combine with mail for ZIP Code areas 005–007, 009, 068–079, 085–098, 100–119, 124–127, and 340, and label to BMC NEW JERSEY NJ 00102.

³ If the entry post office is in ZIP Code areas 270–999, combine with mail for ZIP Code areas 299, 313–316, 320–339, 341, 342, 344, 346, 347, and 349, labeled to BMC JACKSONVILLE FL 32099.

* * * * *

M MAIL PREPARATION AND SORTATION

M000 General Preparation Standards

M010 Mailpieces

M011 Basic Standards

1.0 TERMS AND CONDITIONS

* * * * *

1.4 Mailing

[Amend 1.4 to read as follows:]

a. General. A mailing is a group of pieces within the same class of mail and, except for certain parcel rates, the same processing category that may be sorted together and/or may be presented under a single minimum volume mailing requirement under the applicable standards. Generally, types of mail that follow different flows through the postal processing system (e.g., automation, nonautomation carrier route, and other nonautomation) and mail for each separate class and subclass must be prepared as a separate mailing. Other specific standards may define whether separate mailings may be combined, palletized, reported, or deposited together.

b. First-Class Mail. The following types of First-Class Mail may not be part

of the same mailing despite being in the same processing category:

(1) automation rate and any other type of mail;

(2) nonautomation Presorted rate and any other type of mail;

(3) nonautomation Presorted rate mail prepared under the optional upgradable preparation and nonautomation Presorted rate mail prepared under the required preparation;

(4) single-piece rate and any other type of mail.

c. First-Class Postcards. Postcards and letters must be prepared as separate mailings, or may be sorted together if each meets separate minimum volume mailing requirements.

d. Standard Mail (A). Except as provided in E620.1.2, the following types of Standard Mail (A) may not be part of the same mailing:

(1) automation Enhanced Carrier Route and any other type of mail;

(2) non-carrier route automation and any other type of mail;

(3) nonautomation Enhanced Carrier route and any other type of mail;

(4) Presorted rate mail and any other type of mail;

(5) Presorted rate mail prepared under the optional upgradable preparation and Presorted rate mail prepared under the required preparation;

(6) except as provided by standard, Regular mail may not be in the same mailing as Nonprofit mail, and Enhanced Carrier Route mail may not be in the same mailing as Nonprofit Enhanced Carrier Route mail.

e. Standard Mail (B). The following types of Standard Mail (B) may not be part of the same mailing despite being in the same processing category:

(1) Parcel Post mail and any other type of mail;

(2) Bound Printed Matter and any other type of mail;

(3) Special Standard and any other type of mail;

(4) Library Mail and any other type of mail.

* * * * *

M012 Markings and Endorsements

[Renumber current M012.3.0 and M012.4.0 as M012.4.0 and M012.5.0, respectively. Reorganize and revise M012.1.0 and M012.2.0 and insert new M012.3.0 to read as follows:]

1.0 MARKINGS—BASIC STANDARDS

1.1 Class and Rate

Mailpieces must be marked under the corresponding standards to show the class of service and/or rate paid:

a. First-Class Mail and Standard Mail (A) must be marked under 2.0;

b. Standard Mail (B) must be marked under 3.0;

c. Priority Mail must be identified under E120;

d. Periodicals must be identified under E211;

e. Express Mail is identified with the Express Mail mailing label (Label 11 or Form 5625) without any other required class or rate marking.

f. All mailable hazardous material must be labeled and/or marked as required in C020.

1.2 Enclosures

Enclosures, attachments, and mixed rate mailpieces must be marked under the applicable standards in E070, M070, and P070.

1.3 Printing and Designs

Required markings may be printed by a postage meter, special slug, ad plate, or other means that ensures a legible marking. A marking may not include or be part of a decorative design or advertisement.

2.0 MARKINGS—FIRST-CLASS MAIL AND STANDARD MAIL (A)

2.1 Placement

a. Basic Marking. The basic required marking that indicates the class or subclass—"First-Class;" "Presorted Standard" or "PRSRT STD" (or, until July 1, 1999, "Bulk Rate" or "Blk. Rt."); or "Nonprofit Organization" or "Nonprofit Org." or "Nonprofit" must be printed or produced as part of, or directly below or to the left of, the permit imprint indicia, meter stamp or impression, or adhesive or precanceled stamp.

b. Other Markings. Other rate-specific markings ("Presorted" or "PRSRT," "Single-Piece" or "SNGLP" (First-Class Mail only); "AUTO" and "AUTOOCR" (First-Class Mail and Standard Mail (A)); "ECRLOT," "ECRWSH," "ECRWSS," and "RSS" (Standard Mail (A) only)), may be placed in the location specified in 2.1a; or in the address area on the line directly above or two lines above the address if the marking appears alone or if no other information appears on the line with the marking except postal optional endorsement line information under M013 or postal carrier route package information under M014. If preceded by two asterisks, the "AUTO," "AUTOOCR," "Single-Piece," or "SNGLP" markings also may be placed on the line above or two lines above the address in a mailer keyline or a manifest keyline, or placed above the address and below the postage in an MLOCR ink-jet printed date correction/meter drop shipment line. Alternatively,

the "AUTO" or "AUTOOCR" may be placed to the left of the DPBC (subject to the barcode location and clear zone standards in C840).

c. Additional Requirements for Carrier Route. "AUTOOCR," "ECRLOT," "ECRWSH," and "ECRWSS" must appear in their entirety wherever placed, except "ECR" may be placed in the postage area if "LOT," "WSH," or "WSS," as applicable, is placed in the line above or two lines above the address, as specified in 2.1b.

2.2 Exceptions to Markings

a. AUTO Marking. Non-carrier route automation rate First-Class and Standard Mail (A) pieces do not require an "AUTO" marking if they bear a DPBC in the address block or on an insert visible through a window in the address block or lower right corner. Non-carrier route automation rate First-Class pieces not marked "AUTO" must bear both the "Presorted" and "First-Class" markings.

b. Manifest Mailings. The basic marking must appear in the postage area on each piece as required in 2.1a. The two-letter rate category code required in the keyline on manifest mailing pieces prepared under P710 meets the requirement for other rate markings (e.g., on a First-Class piece mailed at automation carrier route rates, the "AC" code may replace the "AUTOOCR" marking).

3.0 PLACEMENT OF MARKINGS—STANDARD MAIL (B)

3.1 Basic Markings

The basic required marking that indicates the subclass—"Parcel Post" or "PP;" "Bound Printed Matter;" "Special Standard Mail" or "SPEC STD;" "Library Rate" or "Library Mail"—must be printed or produced as part of, or directly below or to the left of, the permit imprint indicia or meter stamp or impression.

3.2 Other Bound Printed Matter Markings

The required markings "Presorted" (or "PRSRT") or "Carrier Route Presort" (or "CAR-RT SORT") may be placed in the location specified in 3.1. Alternatively, these markings may be placed in the address area on the line directly above or two lines above the address if the marking appears alone or if no other information appears on the line with the marking except postal optional endorsement line information under M013 or postal carrier route package information under M014.

3.3 Other Parcel Post and Special Standard Markings

The required markings "Drop Shipment" or "D/S" for Parcel Post, or "Presorted" or "PRSRT" for Special Standard, may be placed in the location specified in 3.1. Alternatively, it may be placed in the address area on the line directly above or two lines above the address if the marking appears alone.

* * * * *

M032 Barcoded Labels

1.0 BASIC STANDARDS—TRAY AND SACK LABELS

* * * * *

1.3 Content Line (Line 2)

[Amend Exhibit 1.3a by deleting the following headings and all information under them: Priority Mail Letters—Presorted; Priority Mail Flats—Presorted; and Priority Mail Parcels—Presorted.]

[Amend Exhibit 1.3a, Periodicals (PER), by changing the heading "PER Letters—3/5 and Basic" to "PER Letters—5-Digit, 3-Digit, and Basic."]

[Amend Exhibit 1.3a, Periodicals (PER), by changing the heading "PER Flats—3/5 and Basic" to "PER Flats—5-Digit, 3-Digit, and Basic."]

[Amend Exhibit 1.3a, Periodicals (PER), by changing the heading "PER Parcels—3/5 and Basic" to "PER Parcels—5-Digit, 3-Digit, and Basic."]

[Amend Exhibit 1.3a, Periodicals (NEWS), by changing the heading "NEWS Letters—3/5 and Basic" to "NEWS Letters—5-Digit, 3-Digit, and Basic."]

[Amend Exhibit 1.3a, Periodicals (NEWS), by changing the heading "NEWS Flats—3/5 and Basic" to "NEWS Flats—5-Digit, 3-Digit, and Basic."]

[Amend Exhibit 1.3a, Periodicals (NEWS), by changing the heading "NEWS Parcels—3/5 and Basic" to "NEWS Parcels—5-Digit, 3-Digit, and Basic."]

[Amend Exhibit 1.3a, Standard Mail (B), by inserting a new Parcel Post category after Parcel Post Machinable Parcels, to read as follows:]

Class and mailing	Human-Readable	
	CIN	Content line
* * *	*	*
Parcel Post DSCF and DDU Rates		
5-digit sacks	688	STD B 5D

Class and mailing	Human-Readable	
	CIN	Content line
* * *	*	*

M041 General Standards

[Revise 4.1 and 5.3 and add 4.2b and 5.4. Renumber current 5.4 through 5.7 as 5.5 through 5.8.]

4.0 PALLET BOXES

4.1 Use

A mailer may use pallet boxes constructed of single-, double-, or triple-wall corrugated fiberboard placed on pallets to hold sacks or parcels prepared under M045. M045 requires the use of pallet boxes for machinable Parcel Post claiming OBMC and BMC Presort discounts. Pallet boxes may not be used for DSCF or DDU Parcel Post rate mailings and may not be used for nonmachinable Parcel Post claiming OBMC and BMC Presort discounts. (Single-wall corrugated fiberboard may be used only for light loads (such as lightweight parcels) that do not require transportation by the USPS beyond the entry office.) Pallet boxes must protect the mail and maintain the integrity of the pallet loads throughout transportation, handling, and processing. The base of the boxes must measure approximately 40 by 48 inches.

* * * * *

5.0 PREPARATION

* * * * *

5.3 Minimum Load

A minimum load for the rate claimed may be stated in terms of weight, combined piece minimum and weight, or minimum height. M045 specifies a minimum mail height for pieces claimed at OBMC and BMC Presort rates and for the DSCF rate offers a choice between either a piece and pound minimum or a minimum height requirement. In a single mailing, unless otherwise specified by the standards for the rate claimed, the minimum load per pallet is 250 pounds of Periodicals or Standard Mail packages, parcels, and sacks (or three tiers/layers of letter trays of Periodicals or Standard Mail (A)), except that, for mail not entered at a BMC, the processing and distribution manager of the facility where the mailing is entered may issue a written authorization to the mailer allowing preparation of 5-digit, 3-digit, or SCF pallets containing less volume if the mail on those pallets is for that facility's service area. In a mailing or mailing job presented for acceptance at a single

postal facility, one overflow pallet may be prepared containing less than 250 pounds or three tiers/layers of letter trays if the mail is for the service area of the entry facility and the pallet is properly labeled under M045, based on its contents. No special authorization is required.

[Insert new 5.4 to read as follows:]

5.4 Minimum Height for Certain Parcel Post Rates

a. Machinable Parcels at OBMC and BMC Presort Discounts. The minimum height of mail in a pallet box is the shortest vertical distance measured from the bottom of a pallet box to the top of the lowest mailpiece. The height of the pallet is not included in this measurement.

b. DSCF Rates and Nonmachinable Parcels at OBMC and BMC Presort Discounts. The minimum height of mail on a pallet is the shortest vertical distance measured from the floor to the top of the lowest mailpiece. The height of pallet is included in this measurement.

* * * * *

M045 Palletized Mailings

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[Add sections 9.0 through 12.0 to specify preparation requirements for the new BMC, OBMC, DSCF, and DDU rates as follows:]

9.0 PARCEL POST—BULK MAIL CENTER (BMC) PRESORT DISCOUNT

9.1 Machinable Parcels

a. To qualify for the BMC Presort discount, machinable pieces must be sorted to BMCs in 72-inch pallet boxes. Each pallet box must contain at least 54 inches of mail (not including pallet) for a BMC (see M041). Overflow pallet boxes are not permitted. Preparation in sacks, directly on pallets, or in other containers is not permitted.

b. Pallet Box preparation and Line 1 labeling: destination BMC (required); for line 1 use L601.

c. Pallet Box Line 2 labeling: "STD B MACH BMC."

9.2 Nonmachinable Parcels

a. To qualify for the BMC Presort discount, nonmachinable pieces must be sorted to BMCs and ASFs under L605 on pallets. Each pallet for a BMC or ASF destination must have a minimum height of 48 inches (pallet and mail) (see M041). Overflow pallets are not allowed. Preparation in sacks, pallet boxes, or in other containers is not permitted.

b. Pallet preparation and Line 1 labeling: destination BMC or destination ASF (required); for line 1, use L601.

c. Pallet Line 2 labeling: "STD B NON MACH BMC" or "STD B NON MACH ASF," as appropriate.

10.0 PARCEL POST—ORIGIN BULK MAIL CENTER (OBMC) DISCOUNT

10.1 Machinable Parcels

a. To qualify for the OBMC discount, machinable pieces must be sorted to BMCs in 72-inch pallet boxes. Each pallet box must contain at least 54 inches of mail (not including pallet) for a BMC (see M041). Overflow pallet boxes are not permitted. Preparation in sacks, directly on pallets, or in other containers is not permitted.

b. Pallet Box preparation and Line 1 labeling: destination BMC (required); for Line 1, use L601.

c. Pallet Box Line 2 labeling: "STD B MACH BMC."

10.2 Nonmachinable Parcels

a. To qualify for the OBMC discount, nonmachinable pieces must be sorted to BMCs and ASFs under L605 on pallets. Each pallet for a BMC or ASF destination must have a minimum height of 48 inches (pallet and mail) (see M041). Overflow pallets are not allowed. Preparation in sacks, pallet boxes, or in other containers is not permitted.

b. Pallet preparation and Line 1 labeling: destination BMC or destination ASF (required); for line 1, use L601.

c. Pallet Line 2 labeling: "STD B NON MACH BMC" or "STD B NON MACH ASF," as appropriate.

11.0 PARCEL POST DSCF RATES

11.1 Sortation

a. To qualify for the DSCF rates, parcels for each SCF area must be sorted to 5-digit ZIP Codes on pallets (or in sacks under M630). Each 5-digit pallet must meet a minimum volume requirement under one of the criteria in 11.1b. Machinable and nonmachinable pieces may be combined on the same pallet to meet the minimum pallet volume requirements.

b. The minimum volume per 5-digit pallet can be met in either of the following ways:

(1) pieces may be placed on 5-digit pallets containing at least 50 pieces and 250 pounds, or

(2) pieces can be placed on 5-digit pallets having a minimum height of 42 inches (pallet and mail combined) (see M041).

c. No overflow pallets are permitted.
d. Preparation in pallet boxes or in other containers (except for sacks under M630) is not permitted.

e. 5-digit pallet labeling:

(1) for Line 1, use city, state, and 5-digit ZIP Code destination of contents.

(2) for Line 2 use: "STD B 5D."

f. Refer to the Drop Shipment Product available from the National Customer Support Center (NCSC) (see G043) to determine if the facility serving the 5-digit destination can handle pallets. (There is a charge for this information.) If a facility cannot do so, the DSCF rate is not applicable unless the mail can be prepared under the sacking requirement in M630.

g. Refer to Exhibit E652.5.0 for 5-digit destinations where palletized mail must be entered at the BMC that serves the SCF to obtain the DSCF rate.

12.0 PARCEL POST DDU RATES

Parcels may be bedloaded, sacked, or palletized. No pallet boxes are allowed. There are no preparation or presort requirements for DDU rate mailings other than separation by 5-digit. If pieces are sacked or palletized, they must be prepared to 5-digits and labeled as follows: Line 1 labeling—use city, state, and 5-digit ZIP Code destination; Line 2 use "STD B 5D." Machinable and nonmachinable pieces may be combined. Refer to the Drop Shipment Product available from the National Customer Support Center (NCSC) (see G043) to determine if separation by 5-digit ZIP Codes is required and for other information on delivery unit facilities. (There is a charge for this information.)

* * * * *

M070 Mixed Classes

* * * * *

M072 Express Mail and Priority Mail Drop Shipment

1.0 BASIC STANDARDS

1.1 Standards

The express Mail or Priority Mail portion of the shipment must meet the standards in M500 or M100 respectively, and the applicable standards in M072 and D071.

* * * * *

[Revise title of M073 to read as follows:]

M073 Combined Mailings of Standard Mail (A) and Standard Mail (B) Parcels

[Revise title of 1.0 to read as follows:]

1.0 COMBINED MACHINABLE PARCELS—RATES OTHER THAN PARCEL POST OBMC, BMC PRESORT, DSCF AND DDU

[Insert new 1.1 to read as follows:]

1.1 Qualification

Machinable Standard Mail (A) and machinable Standard Mail (B) parcels

may be combined under the sortation and other requirements in 1.0 except when claiming the following Parcel Post rates or discounts: Origin BMC, BMC Presort, DSCF, and DDU. When claiming the Origin BMC, BMC Presort, or DSCF rates, machinable Standard Mail (A) and machinable Standard Mail (B) parcels may be combined under the sortation and other requirements in 2.0. Standard Mail (A) parcels must not be combined with Standard Mail (B) parcels prepared for DDU rates.

[Re-number existing 1.1 as 1.2 and revise section references to read as follows:]

1.2 Description

Subject to 1.1 and authorization under 1.5, a mailer who is authorized plant load or plant-verified drop shipment privileges may prepare a combined mailing of Standard Mail (A) and Standard Mail (B) machinable parcels that have been merged and sorted together in sacks (under 1.5) or on pallets (under M040) to achieve the finest presort level. The combined mailing must meet the standards in 1.0 and those that apply to the rates claimed. Each parcel in a combined mailing is subject to the applicable Standard Mail rate, based on the corresponding standards. Required volume for bulk or presort rates is based solely on the quantity of pieces eligible for each rate at the required presort level. Pieces claimed at other rates in the same sack or on the same pallet do not count.

[Re-number existing 1.2 and 1.3 as 1.3 and 1.4, respectively.]

[Re-number existing 2.0 as 1.5. Re-number existing 2.1 through 2.3 as 1.5a through 1.5c, respectively.]

[Re-number existing 3.0 as 1.6. Re-number existing 3.1 as 1.6a and existing 3.1a through d as 1.6a(1) through a(4), respectively. Re-number existing 3.2 as 1.6b and existing 3.2a through e as 1.6b(1) through (5), respectively.]

[Add 2.0 to read as follows:]

2.0 COMBINED PARCELS—PARCEL POST OBMC, BMC PRESORT, AND DSCF RATES

2.1 Qualification

a. When claiming Parcel Post Origin BMC and BMC Presort discounts, and DSCF rates, machinable Standard Mail (A) parcels may be combined with machinable Standard Mail (B) parcels under 2.0.

b. When claiming the Parcel Post DSCF rate, machinable and nonmachinable Standard Mail (A) may be combined with machinable and

nonmachinable Standard Mail (B) parcels under 2.0.

c. Standard Mail (A) parcels may not be combined with Standard Mail (B) parcels prepared for DDU rates.

2.2 Authorization

Mailers must be authorized under 2.1 to prepare mailings that combine Standard Mail (A) and Standard Mail (B) parcels.

2.3 Postage Payment

Postage for all pieces must be paid with permit imprint at the post office serving the mailer's plant under an approved manifest mailing system under P710. The applicable agreement must include procedures for combined mailings approved by the RCSC.

2.4 Preparation and Rates

a. Minimum Mailing Volume. Separate minimum mailing volume requirements must be met for Standard Mail (A) parcels and for Standard Mail (B) parcels.

b. Parcel Post Qualifying for DSCF Rates. The combined mailings must be prepared under the applicable 5-digit sack requirements in M630, or the applicable 5-digit pallet requirements in M040 for the Parcel Post DSCF rates. All other requirements for the Parcel Post DSCF rates and the Presorted Standard Mail (A) rates, as applicable must be met. The following additional requirements apply:

(1) If sacked under M630, the minimum requirement of 10 pieces per sack must be met with only Standard Mail (B) parcels. After the minimum sack volume has been met, Standard Mail (A) parcels may be included in the sack.

(2) If palletized under the option to prepare 5-digit pallets when there are at least 50 pieces and 250 pounds per pallet, the pallet minimum must be met with only Standard Mail (B) parcels. After the minimum pallet volume has been met, Standard Mail (A) parcels may be included on the pallet.

(3) If palletized under the option to prepare 5-digit pallets under the 42-inch high pallet minimum, any combination of Standard Mail (A) and Standard Mail (B) parcels may be used to meet the minimum pallet height requirement.

(4) Line 2 of 5-digit pallet and sack labels must read: "STD A/B 5D."

(5) Standard Mail (A) parcels are eligible for the Presorted 3/5 rate.

c. Parcel Post Qualifying for OBMC or BMC Presort rates. The combined mailings must be prepared under the M040 BMC pallet requirements for machinable parcels at Parcel Post OBMC or BMC Presort rates. All other

requirements for the Parcel Post OBMC or BMC Presort rates and the Presorted Standard Mail (A) rates must be met. The following additional requirements apply:

(1) The minimum height requirement for each pallet may be met using any combination of Standard Mail (A) and Standard Mail (B) parcels.

(2) Line 2 of BMC pallet box labels must read: "STD A/B MACH BMC."

(3) Standard Mail (A) parcels are eligible for the Presorted 3/5 rate only if it can be shown by documentation that there was insufficient volume of Standard Mail (A) parcels in the mailing to prepare separate 5-digit pallets required for Standard Mail (A) machinable parcels under M045. Otherwise, Presorted basic rates apply to the Standard Mail (A) parcels.

2.5 Documentation

Presort documentation is required as applicable for each rate claimed if the manifest does not list pieces in presort order. Separate postage statements must be prepared for the Standard Mail (A) and Standard Mail (B) pieces. Within each group, combined forms may be prepared where the standards and the forms permit. All postage statements must be provided at the time of mailing.

* * * * *

M120 Priority Mail

[Delete 2.0.]

M130 Presorted First-Class Mail

* * * * *

[Revise the title of 2.0 to read as follows:]

2.0 REQUIRED PREPARATION—LETTER- AND CARD-SIZE PIECES

* * * * *

[Revise the title of 3.0 to read as follows:]

3.0 OPTIONAL UPGRADABLE PREPARATION—LETTER- AND CARD-SIZE PIECES

* * * * *

M200 Periodicals (Nonautomation)

* * * * *

3.0 SACK PREPARATION (FLAT-SIZE PIECES AND IRREGULAR PARCELS)

3.1 Sack Preparation

[Revise 3.1d and 3.1e to read as follows:]

Sack size, preparation, and Line 1 labeling:

* * * * *

d. 3-digit: required at 24 pieces, optional with one six-piece package minimum except under 1.5; for Line 1, use L002, Column A.

e. SCF: required at 24 pieces (no minimum for required origin/optional entry SCF), optional with one six-piece package minimum except under 1.5; for Line 1, use L002, Column C.

* * * * *

M600 Standard Mail (Nonautomation)

[Amend the title of M610. Delete 610.1.0 and renumber 610.2.0 through 610.7.0 as 610.1.0 through 610.6.0, respectively. Make other revisions as shown below for clarity and to change "nonautomation" rate to "Presorted" rate and change "Bulk Rate" to "Presorted Standard."]

M610 Presorted Standard Mail (A)

1.0 BASIC STANDARDS

1.1 All Mailings

All mailings at Presorted rates (3/5 and basic) are subject to specific preparation standards in 2.0 through 6.0 and to these general standards (automation rate mail must be prepared under M810 or M820, as applicable):

a. Each mailing must meet the applicable standards in E620 and in M010, M020, and M030.

* * * * *

e. Subject to M012, all pieces eligible for and claimed at Nonprofit rates must be marked "Nonprofit Organization" (or "Nonprofit Org." or "Nonprofit"); all other pieces must be marked "Presorted Standard" (or "PRSRT STD") or, until July 1, 1999, "Bulk Rate" (or "Blk. Rt."). Subject to M012, all pieces for which the residual shape surcharge applies under E620 also must bear the marking "RSS."

* * * * *

1.3 Exception—Standard Mail (A)

When the size of the pieces in a Standard Mail (A) mailing job allows them to qualify for preparation as either letters or automation flats, if part of the job is prepared as palletized automation flats, the remainder may be prepared as palletized flats at Enhanced Carrier Route nonletter rates and Presorted nonletter rates if the number of Presorted rate pieces does not exceed 10% of the total number of pieces in the entire mailing job. Presorted rate pieces in the mailing job that exceed the 10% limit and therefore may not be palletized as flats must be prepared in trays as letter mail and be paid for at the letter rates.

1.4 Processing Instructions

[Change the phrase "nonautomation rate" to "Presorted rate" to read as follows:]

If a mailer prefers that the USPS not upgrade (automate) letter-size or card-

size pieces presented at a Presorted rate, the mailer must identify each tray of such mail with a facing slip or other device marked "DO NOT AUTOMATE" and (for letter-size mail) a tray label on which Line 2 includes "NON-OCR."

[Revise the title of 2.0 to read as follows:]

2.0 LETTER-SIZE PIECES—REQUIRED PREPARATION

* * * * *

[Revise the title of 3.0 to read as follows:]

3.0 LETTER-SIZE PIECES—OPTIONAL UPGRADABLE PREPARATION

* * * * *

6.0 BEDLOADED BUNDLES OF FLAT-SIZE PIECES

6.1 Authorization

[In the first sentence of 6.1, change "nonautomation rate" to "Presorted rate."]

The RCSC manager serving the post office where the mailing is to be made may authorize preparation of Presorted rate Standard Mail (A) in bundles that are outside sacks if this preparation benefits the USPS.

* * * * *

M620 Enhanced Carrier Route Standard Mail

1.0 BASIC STANDARDS

1.1 All Mailings

[Revise 1.1a and 1.1e to read as follows:]

All nonautomation rate Enhanced Carrier Route mailings are subject to these general standards (automation rate Enhanced Carrier Route mailings must be prepared under M810):

a. Each mailing must meet the applicable standards in E620 and in M010, M020, and M030.

* * * * *

e. Subject to M012, all pieces eligible for and claimed at Nonprofit rates must be marked "Nonprofit Organization" (or "Nonprofit Org." or "Nonprofit"); all other pieces must be marked "Presorted Standard" (or "PRSRT STD"), or, until July 1, 1999, "Bulk Rate" (or "Blk. Rt."). In addition, basic, high-density, and saturation rate pieces must each be marked "ECRLT," "ECRWSH," or "ECRWSS," respectively. Pieces not claimed at the corresponding Enhanced Carrier Route rate must not be marked "ECRLT," "ECRWSH," or "ECRWSS." Subject to M012, all pieces for which the residual shape surcharge applies under E620 also must bear the marking "RSS."

* * * * *

1.4 Exception—Standard Mail (A)

[In 1.4, change the phrase “nonletter nonautomation rates” to “Presorted rates,” and make further clarifications to read as follows:]

When the size of the pieces in a Standard Mail (A) mailing job allows them to qualify for preparation as either letters or automation flats, if part of the job is prepared as palletized automation flats, the remainder may be prepared as palletized flats at Enhanced Carrier Route nonletter rates and Presorted nonletter rates if the number of Presorted rate pieces does not exceed 10% of the total number of pieces in the entire mailing job. Presorted rate pieces in the mailing job that exceed the 10% limit and therefore may not be palletized as flats must be prepared in trays as letter mail and be paid for at the letter rates.

* * * * *

M630 Standard Mail (B)

[Amend 1.0 to add preparation requirements in 1.3–1.6 for new destination entry Parcel Post rates, introduce new dropship markings, eliminate the “Catalog” marking, and make other marking changes.]

1.0 PARCEL POST**1.1 Marking**

[Amend 1.1 to provide for identifying Parcel Post pieces as follows:]

Pieces mailed at the Parcel Post rates must be marked “Parcel Post” or “PP” under M012. Each piece mailed at the DBMC, DSCF, or DDU Parcel Post rates must also be marked “Drop Ship” or “D/S” under M012. Pieces not marked as required are treated as single-piece rate Parcel Post and are subject to additional postage as necessary.

1.2 Separation

[Amend 1.2 to add requirements for the DSCF and DDU rate categories as follows:]

Parcel Post pieces must be separated by zones when presented for acceptance unless either the correct postage is affixed to each piece or the mailing is prepared under 8.0, P710, P720, or P730. When prepared in sacks, pieces for more than one zone may not be placed in the same sack. Sacks must be separated by zone when presented to the USPS unless the mailing is documented according to 8.0, P710, P720, or P730.

1.3 Documentation

[Amend 1.3 to read as follows:]

A complete, signed postage statement, using the correct USPS form or an approved facsimile, must accompany

each bulk mailing (a mailing that includes pieces qualifying for rates that require a 50-piece minimum volume requirement). When presented for acceptance, documentation of postage is required under P710, P720, or P730, except when the correct rate is affixed to each piece, or when each piece is of identical weight and the pieces are separated by zone and within each zone are grouped by pieces subject to the same combination of rates. In addition, at the time a mailing is presented for presort and postage verification, the mailer must submit presort documentation for pieces claimed at the OBMC and BMC Presort rates, unless a manifest submitted under P710 lists pieces in presort order. The presort documentation must show for each pallet box or pallet the destination and the number of pieces in each pallet box or on each pallet. A separate column that lists a running total of the number of pieces for each pallet or pallet box in the mailing must also be shown.

[Add 1.4 for DSCF mailings as follows:]

1.4 DSCF Rate

To qualify for the DSCF rate, pieces for the same SCF area (L005) must be sorted to 5-digit ZIP Code destinations either in sacks under 1.5 or on pallets under M041 and M045. Pieces must be part of a mailing of at least 50 Parcel Post pieces. They must be entered at the designated processing and distribution center or facility (SCF under L005) that serves the 5-digit ZIP Code destinations of the pieces except when palletized and entry is required at a BMC (see Exhibit E652.5.0). The DSCF rate is not available for mail prepared on pallets for facilities that are unable to handle palletized mailings. Refer to the Drop Shipment Product available from the National Customer Support Center (NCSC) (see G043) to determine if the facility serving the 5-digit destination can handle pallets. (There is a charge for this information.)

[Add 1.5 to describe sacking requirements for DSCF mailings as follows:]

1.5 DSCF Sack Preparation

Sacking requirements for DSCF rates are as follows:

a. Only 5-digit sacks are permitted.
b. Each 5-digit sack must contain a minimum of 10 pieces (smaller volume not permitted). Machinable and nonmachinable pieces may be combined in the same sack to meet this requirement.

c. Sack Line 1 labeling: use city, state, and 5-digit ZIP Code destination of pieces, preceded for military mail by the prefixes under M031.

d. Sack Line 2: “STD B 5D.”

[Add 1.6 to describe preparation for DDU rate mailings as follows:]

1.6 DDU Rate

The requirements for the DDU rate are as follows:

a. For the DDU rate, pieces must be part of a mailing of at least 50 Parcel Post pieces.

b. The pieces must be entered by the mailer at the postal facility where the carrier delivers the parcels (delivery unit).

c. There are no minimum sacking or pallet preparation standards. DDU rate mailings may be bedloaded, sacked, or palletized. (Pallet boxes are not allowed.) Machinable and nonmachinable pieces may be combined in the same sack or on the same pallet.

d. If the delivery unit serves more than one 5-digit ZIP Code, the pieces must be separated by 5-digit ZIP Code when unloaded. Refer to the Drop Shipment Product available from the National Customer Support Center (see G043) to determine if the delivery unit serves more than one 5-digit ZIP Code. (There is a charge for this information.)

e. If mail is sacked it must be labeled as follows: Line 1, 5-digit ZIP Code destination; Line 2, “STD B 5D.”

2.0 BOUND PRINTED MATTER

* * * * *

2.3 Marking

[Revise 2.3 to provide for using new Bound Printed Matter markings as follows:]

Each piece claimed at single-piece Bound Printed Matter rates must be marked “Bound Printed Matter” under M012. Each piece claimed at presorted Bound Printed Matter rates must be marked “Presorted” and “Bound Printed Matter” or “PRSRT” and “Bound Printed Matter” under M012. Pieces not marked as required are treated as single-piece rate Parcel Post, subject to additional postage as necessary.

[Delete 2.4. Renumber existing 2.5 through 2.7 as 2.4 through 2.6, respectively.]

3.0 CARRIER ROUTE BOUND PRINTED MATTER

* * * * *

3.2 Marking

[Revise 3.2. to eliminate the markings “Blk. Rt.” and “CATALOG” as follows:]

Each piece claimed at carrier route Bound Printed Matter rates must be marked “Bound Printed Matter” and “Carrier Route Presort” or “Bound Printed Matter” and “CAR-RT SORT”

under M012. The mailer also may opt to include the marking "Presorted" or "PRSRT" with the above required markings. Residual pieces in a carrier route Bound Printed Matter mailing may have the "Carrier Route Presort" or "CAR-RT SORT" marking if the number of residual pieces to any single 5-digit ZIP Code area does not exceed 5% of the total qualifying carrier route rate pieces addressed to that 5-digit area. The residual pieces must be separated from the qualifying pieces when presented to the USPS. Pieces not marked as required are treated as single-piece rate Parcel Post and subject to additional postage as necessary.

* * * * *

4.0 SPECIAL STANDARD MAIL

* * * * *

4.2 Marking

[Revise 4.2 to add the marking "PRSRT" as follows:]

Each piece claimed at Special Standard Mail rates must be marked "Special Standard Mail" or "SPEC STD" under M012. Each piece claimed at presorted Special Standard Mail rates must also be marked "Presorted" or "PRSRT" under M012. Pieces not marked as required are treated as single-piece Parcel Post, subject to additional postage as necessary.

* * * * *

M800 All Automation Mail

M810 Letter-Size Mail

1.0 BASIC STANDARDS

* * * * *

[Amend 1.2 to delete the reference to 3/5 rates and to include information on mail qualifying for carrier route automation rates. Amend 1.2 and 1.3 to move information about postage statements and documentation from 1.2 to 1.3.]

1.2 Mailings

The requirements for mailings are as follows:

a. General. All pieces in a mailing must meet the standards in C810 and must be sorted together to the finest extent required. The definitions of a mailing and permissible combinations are in M011.

b. First-Class. A single automation rate First-Class mailing may include pieces prepared at carrier route, 5-digit, 3-digit, and basic automation rates.

c. Periodicals. A single automation rate Periodicals mailing may include pieces prepared at 5-digit, 3-digit, and basic automation rates.

d. Standard Mail (A). Pieces prepared to qualify for carrier route automation

rates must be prepared as a separate mailing (meet a separate minimum volume requirement) from pieces prepared to qualify for 5-digit, 3-digit, and basic automation rates.

1.3 Documentation

A complete, signed postage statement, using the correct USPS form or an approved facsimile, must accompany each mailing, supported by documentation produced by PAVE-certified (or, except for Periodicals, MAC-certified) software or standardized documentation under P012. Mailers may use a single postage statement and a single documentation report for all rate levels in a single mailing. Standard Mail (A) mailers may use a single postage statement and a single documentation report for both an automation carrier route mailing and a mailing containing pieces prepared at 5-digit, 3-digit, and basic automation rates as applicable, submitted for entry at the same time. Documentation of postage is not required if the correct rate is affixed to each piece or if each piece is of identical weight and the pieces are separated by rate when presented for acceptance. Combined mailings of Periodicals publications also must be documented under M200.

* * * * *

3.0 PERIODICALS

3.1 Tray Preparation

[Amend 3.1a to read as follows:]

Tray size, preparation sequence, and Line 1 labeling:

a. 5-digit/scheme: optional, but 5-digit trays required for rate eligibility (150-piece minimum); overflow allowed; for Line 1, for 5-digit trays, use 5-digit ZIP Code destination of pieces, preceded for military mail by the prefixes under M031; for Line 1, for optional 5-digit scheme trays, use destination shown in the current City State File.

* * * * *

M820 Flat-Size Mail

1.0 BASIC STANDARDS

* * * * *

[Amend 1.2 to add a reference to 5-digit and 3-digit rates. Amend 1.2 and 1.3 to move information about postage statements and documentation from 1.2 to 1.3.]

1.2 Mailings

All pieces in a mailing must meet the standards in C820 and must be sorted together to the finest extent required. First-Class Mail and Standard Mail (A) mailings may include pieces prepared at automation 3/5 and basic rates, as applicable. Periodicals mailings may

include pieces prepared at automation 5-digit, 3-digit, and basic rates, as applicable. The definitions of a mailing and permissible combinations are in M011.

1.3 Documentation

[Insert the following after the first sentence in 1.3:]

* * * Mailers may use a single postage statement and a single documentation report for all rate levels in a single mailing. * * *

* * * * *

3.0 PERIODICALS

* * * * *

3.2 Sack Preparation

[Revise 3.2b and 3.2c to read as follows:]

Sack size, preparation sequence, and Line 1 labeling:

* * * * *

b. 3-digit: required at 24 pieces, optional with one six-piece package minimum except under 1.7; for Line 1, use L002, Column A.

c. SCF: required at 24 pieces (no minimum for required origin/optional entry SCF), optional with one six-piece package minimum except under 1.7; for Line 1, use L002, Column C.

P POSTAGE AND PAYMENT METHODS

P000 Basic Information

P010 General Standards

P011 Payment

1.0 PREPAYMENT AND POSTAGE DUE

1.1 Prepayment Conditions

[Revise 1.1e to read as follows:]

The mailer is responsible for proper payment of postage. Postage on all mail must be fully prepaid at the time of mailing, except as specifically provided by standard for:

* * * * *

e. Keys and identification devices returned to owners (see E120 and E130).

* * * * *

1.5 Shortpaid Mail—Basic Standards

[Amend the first sentence of 1.5 by removing "and nonstandard single-piece Standard Mail (A)" to read as follows:]

Mail of any class, including mail indicating special services (except Express Mail, registered mail, and nonstandard First-Class Mail), that is received at either the office of mailing or office of address without enough postage is marked to show the total deficiency of postage and fees. * * *

* * * * *

1.8 Shortpaid Nonstandard Mail

[Amend 1.8 by removing “nonstandard Single-Piece Standard Mail” to read as follows:] Shortpaid nonstandard First-Class Mail is returned to the sender.

* * * * *

2.0 MAILABLE MATTER IN OR ON PRIVATE MAIL RECEPTACLES

* * * * *

2.3 Partial Distribution

[Amend 2.3 to read as follows:]

If there is a distribution of pieces to some, but not all, addresses on a route, pieces are returned to the delivery unit for use in computing the postage due.

First-Class Mail rates are applied to matter that would require First-Class Mail postage if mailed. For other matter, if the piece weighs less than 16 ounces, the applicable single-piece First-Class Mail or Priority Mail rate based on the weight of the piece is applied, or an applicable Standard Mail (B) rate is applied, whichever is lower. If the piece weighs 16 ounces or more, the Standard Mail (B) rate is applied.

* * * * *

P012 Documentation

* * * * *

2.0 STANDARDIZED DOCUMENTATION—FIRST-CLASS MAIL, PERIODICALS, AND STANDARD MAIL (A)

* * * * *

2.3 Rate Level Column Headings

[Amend 2.3a and 2.3b to reflect the new separate 5-digit and 3-digit presort rate categories for Periodicals mail as follows:]

The actual name of the rate level (or corresponding abbreviation) is used for column headings required by 2.2 and shown below:

a. Automation First-Class Mail, Periodicals, and Standard Mail (A):

Rate	Abbreviation
Carrier Route [First-Class Mail letters/cards]	CB
5-Digit [First-Class Mail letters/cards, Periodicals letters and flats, and Standard Mail letters]	5B
3-Digit [First-Class Mail letters/cards, Periodicals letters and flats, and Standard Mail letters]	3B
3/5 [First-Class Mail and Standard Mail flats]	3/5B
Basic [letters/cards and flats]	BB

b. Presorted First-Class Mail, nonautomation presorted Periodicals, and Standard Mail (A):

Rate	Abbreviation
Presorted [First-Class Mail letters/cards, flats, and parcels]	Presort
5-Digit [Periodicals letters, flats, and parcels]	5D
3-Digit [Periodicals letters, flats, and parcels]	3D
3/5 [Standard Mail letters, flats, and parcels]	3/5
Basic [letters/cards and flats]	BS

* * * * *

2.4 Sortation Level

[Amend 2.4 by deleting row “Unique 3-Digit [Periodicals]” and “3DGU.”]

[Amend 2.4 by revising the SCF sortation level to read as follows:]

The actual sortation level (or corresponding abbreviation) is used for

the package, tray, sack, or pallet levels required by 2.2 and shown below:

Sortation level	Abbreviation
* * * * *	
SCF [pallets, and Periodicals flats and parcels]	n/a
* * * * *	

* * * * *

P013 Rate Application and Computation**1.0 BASIC STANDARDS**

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1.4 Affixing Postage—Single-Piece Rate Mailings

[Amend the first sentence of 1.4 by removing “or Standard Mail (A)” to read as follows:]

In a postage-affixed single-piece rate Express Mail, First-Class Mail, or

Priority Mail mailing, or in any postage-affixed Standard Mail (B) mailing, the mailer must affix to each piece a value in adhesive stamps, precanceled stamps, or meter impressions equal to at least the postage required for the piece. * * *

* * * * *

2.0 RATE APPLICATION—EXPRESS MAIL, FIRST-CLASS MAIL, AND PRIORITY MAIL

* * * * *

[Insert new 2.6 to read as follows:]

2.6 Keys and Identification Devices

Keys and identification devices weighing 11 ounces or less are charged the First-Class Mail rates per ounce or fraction thereof in accordance with 2.3, plus a \$0.30 fee. Keys and identification devices weighing more than 11 ounces but no more than 2 pounds are mailed at the 2-pound Priority Mail rate in accordance with 2.4, plus a \$0.30 fee.

* * * * *

4.0 RATE APPLICATION—STANDARD MAIL (A)

[Remove 4.1 and 4.2 and redesignate current 4.3 as 4.1. Amend 4.1 to revise the breakpoints as follows:]

4.1 Bulk Rates

Bulk rates are based on the weight of the pieces and are applied differently to pieces weighing less than or equal to a "breakpoint" (rounded to four decimal places) and those weighing more, as follows:

a. The appropriate minimum per-piece rate applies to Enhanced Carrier Route rate pieces weighing 0.2057 pound (3.2906 ounces) or less; Regular Presorted and automation rate pieces weighing 0.2062 pound (3.2985 ounces) or less; Nonprofit Enhanced Carrier Route rate pieces weighing 0.2057 pound (3.2914 ounces) or less; and Nonprofit Presorted and automation rate pieces weighing 0.2055 pound (3.2873 ounces) or less.

b. A rate determined by adding the appropriate fixed per-piece charge and the corresponding variable per-pound charge (based on the weight of the piece) applies to pieces weighing more than 0.2057 pound (3.2906 ounces) at Enhanced Carrier Route rates, weighing more than 0.2062 pound (3.2985 ounces) at Regular Presorted and automation rates; weighing more than 0.2057 pound (3.2914 ounces) at Nonprofit Enhanced Carrier Route rates; and weighing more than 0.2055 pound (3.2873 ounces) at Nonprofit Presorted and automation rates.

* * * * *

8.0 COMPUTING POSTAGE—STANDARD MAIL (A)

[Remove 8.1 and redesignate current 8.2 through 8.5 as 8.1 through 8.4, respectively; no other changes.]

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P014 Refunds and Exchanges

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2.0 POSTAGE AND FEES REFUNDS

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2.3 Torn or Defaced Mail

[Amend 2.3 by removing "Single-Piece Standard Mail" as follows:]

If First-Class Mail or Standard Mail (B) is torn or defaced during USPS handling so that the addressee or intended delivery point cannot be identified, the sender may receive a postage refund. This applies only when the failure to process and/or deliver is the fault of the USPS. Where possible, the damaged item is returned with the postage refund.

2.4 Full Refund

[Amend 2.4f to add delivery confirmation service as follows:]

A full refund (100%) may be made when:

* * * * *

f. Fees are paid for special handling, certified mail, or delivery confirmation, and the article fails to receive the special service for which the fee is paid.

* * * * *

P030 Postage Meters and Meter Stamps

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5.0 MAILINGS

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5.4 Place of Mailing

[Amend 5.4a by removing "Standard Mail (A)" to read as follows:]

Except as noted below, metered mail must be deposited at a post office acceptance unit, retail unit, or other location designated by the postmaster of the licensing post office (i.e., the post office shown in the meter stamp) and may not be given to a delivery employee or deposited in a street collection box, mailchute, receiving box, cooperative mailing rack, or other mail collection receptacle. Exceptions to this general standard are:

a. Express Mail, Priority Mail (in a weight category for which rates do not vary by zone), or single-piece rate First-Class Mail, may be deposited in any street collection box or such other place where mail is accepted and that is served by the licensing post office.

* * * * *

P600 Standard Mail

1.0 BASIC INFORMATION

1.1 Payment Method

[Amend 1.1 to read as follows:]

a. Standard Mail (A). The mailer is responsible for proper postage payment. Postage for Standard Mail (A) must be paid with meters, permit imprints, or precanceled stamps. Postage-affixed pieces must bear the correct postage unless excepted by standard. A permit imprint may be used for mailings that contain nonidentical-weight pieces only if authorized by the RCSC serving the mailing office.

b. Standard Mail (B). The mailer is responsible for proper postage payment. Subject to the corresponding standards, postage for single-piece rate Standard Mail (B) may be paid by any method. Postage for bulk rate (rate has minimum mailing volume requirement) or presort rate Standard Mail (B) must be paid with meters or permit imprints. Postage-

affixed pieces must bear the correct postage unless excepted by standard. A permit imprint may be used for mailings that contain nonidentical-weight pieces only under P710, P720, or P730. Permit imprints may be used for identical weight pieces provided that the mail can be separated into groups that each contain pieces subject to the same zone and same combination of rates (e.g., all are zone 4, Inter-BMC, with a BMC Presort discount and a barcode discount). Alternatively, identical weight permit imprint mail may be mailed under P710, P720, or P730.

* * * * *

[Delete 1.3.]

[Revise title of 2.0 and clarify the language in 2.1 to read as follows:]

2.0 STANDARD MAIL (A)—PRESORTED AND ENHANCED CARRIER ROUTE

2.1 Identical-Weight Pieces

Mailings of identical-weight pieces in a Presorted or Enhanced Carrier Route mailing may have postage affixed to each piece at the exact rate for which the piece qualifies, or each piece in the mailing may have postage affixed at the lowest rate applicable to pieces in the mailing or in the mailing job. Alternatively, a nondenominated precanceled stamp may be affixed to every piece in the mailing or mailing job, or each piece may bear a permit imprint. If exact postage is not affixed, all additional postage must be paid at the time of mailing with an advance deposit account or with a meter strip affixed to the required postage statement. If exact postage is not affixed, documentation meeting the standards in P012 must be submitted to substantiate the additional postage, unless the pieces are separated by rate when presented for acceptance.

* * * * *

[Revise the heading of 3.0 to read as follows:]

3.0 STANDARD MAIL (A)—AUTOMATION RATES

* * * * *

P710 Manifest Mailing System (MMS)

* * * * *

2.0 BASIC STANDARDS

* * * * *

2.2 Mailer System

* * * * *

[Insert new 2.2d to read as follows:]

d. If mailings include oversize Parcel Post (pieces exceeding 108 inches but not more than 130 inches in combined length and girth—see C600), a manifest

must show that the number of oversize parcels does not exceed 10% of all Parcel Post entered in a single mailing, or 10% of the Parcel Post included on an approved daily manifest of mailings that originates from a single location. In addition to other required information, a manifest must identify each oversize parcel, the total number of oversize parcels in the mailing, and the percentage of oversize parcels. If a daily manifest is prepared, it must include a listing of the total number of all pieces for each mailing, the number of oversize pieces for each mailing, and the percentage of oversize pieces calculated on the basis of the combined total of all Parcel Post shipped for the day.

* * * * *

P750 Plant-Verified Drop Shipment (PVDS)

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2.0 PROGRAM PARTICIPATION

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2.11 Mailer Transport of PVDS Mailings

[Revise 2.11 to provide for additional DSCF and DDU rate Parcel Post mailings as follows:]

Using any means of transportation, including Express Mail or Priority Mail drop shipment, the mailer must transport PVDS mailings from the origin plant to the destination postal facility or facilities. The mailer must not transport PVDS mailings on the same vehicle with shipments not entered as PVDS. For Standard Mail PVDS, the mailer must meet the scheduling standards for mail deposit at destination entry postal facilities. If a vehicle contains mail paid at the Parcel Post destination entry rates, the applicable standards for scheduling of deposits and unloading of vehicles apply to any other mail on the

same vehicle for the same destination facility. Any material classified as hazardous under C023 may not be carried in the same vehicle as PVDS mailings.

2.12 Separation of PVDS Mailings

[Renumber 2.12d and e as 2.12e and f, respectively. Add new 2.12d to provide for separation of Parcel Post at different destination entry rates in the same shipment as follows:]

PVDS mailings must be kept separate:

* * * * *

d. If more than one destination entry discount is claimed within a single Standard Mail (B) shipment for deposit at the same postal facility, the mail eligible for each destination discount must be physically separated.

* * * * *

5.0 POSTAGE

* * * * *

5.3 Standard Mail (B)

[Revise 5.3 to explain zone-based postage computation as follows:]

Postage for Standard Mail (B) PVDS must be paid with meter stamps or with a permit imprint under the applicable authorization at the post office serving the mailer's location. Postage for DBMC mailings is computed from the BMC parent post office.

* * * * *

P760 First-Class or Standard Mail Mailings With Different Payment Methods

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2.0 POSTAGE

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2.2 Metered Pieces—Standard Mail (A)

[Revise the first sentence of 2.2 to change the term "nonautomation" to "Presorted." Delete the last sentence.]

Metered pieces in a combined mailing must bear postage at a Presorted or automation rate for which the pieces are eligible. Additional postage due for metered pieces in a combined mailing is deducted from the mailer's postage due advance deposit account.

* * * * *

2.4 Precanceled Pieces—Standard Mail (A)

[Amend 2.4 by deleting the last sentence.]

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3.0 PRODUCING THE COMBINED MAILING

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3.3 Rejected Pieces

[In 3.3a, change the phrase "Standard Mail (A) 3/5 presort rate" to "3/5 Presorted Standard Mail (A) rate as follows:"]

Pieces rejected for any reason by the mailer's automated sorting system and pulled out of the combined mailing stream must be identified by the mailer, specifically accounted for in documentation, and:

a. If postage-affixed, bear postage or have additional postage affixed to equal a rate no lower than the correct Presorted First-Class rate or 3/5 Presorted Standard Mail (A) rate for letters, as applicable.

* * * * *

[Revise the entire R module to read as follows:]

R RATES AND FEES

R000 Stamps and Stationery

1.0 PLAIN STAMPED ENVELOPES

Plain stamped envelopes are priced as follows:

Type	Size ¹	Denomination or value	Quantity and price		
			Each (less than 500)	500	1,000
Basic ²	6¾	\$0.33	\$0.40	\$173.50	\$347.00
	10	0.33	0.40	176.50	353.00
Hologram	6¾				
	10	0.33	0.41	180.50	361.00
Bulk Rate Regular	6¾	0.10		58.50	117.00
	10	0.10		61.50	123.00
Nonprofit Regular & Window	6¾	0.05		33.50	67.00
	10	0.05		36.50	73.00

¹ Size 10 includes all intermediate sizes through 10.

² Basic includes all types of envelopes other than those specifically listed.

2.0 PERSONALIZED STAMPED ENVELOPES

Type	Size ¹	Denomina- tion or value	Quantity and price		
			50	500	1,000
Basic ²	6¾	\$0.33	19.50	179.00	358.00
	10	0.33	19.75	180.00	360.00
Hologram	6¾				
	10	0.33	20.00	184.00	368.00
Bulk Rate Regular	6¾	0.10		64.00	128.00
	10	0.10		65.00	130.00
Nonprofit Regular & Window	6¾	0.05		39.00	78.00
	10	0.05		40.00	80.00

¹ Size 10 includes all intermediate sizes through 10.

² Basic includes all types of envelopes other than those specifically listed.

3.0 STAMPED CARDS

Stamped cards are priced as follows:

Configuration	Postage	Fee	Total price
Cut single card	\$0.21	\$0.02	\$0.23
Sheet of 40 cards	8.40	0.80	9.20
Double reply-paid card	0.42	0.04	0.46

4.0 POSTAGE STAMPS

Postage stamps are available in the following denominations:

Purposes	Form	Denomination
Regular Postage	Panes of up to 100	\$0.01, .02, .03, .04, .05, .10, .15, .20, .21, .23, .25, .28, .29, .30, .32, .33, .40, .45, .46, .50, .52, .56, .60, .75, .79, \$1, \$2, \$3.20, \$5, \$11.25.
	Booklets	\$0.21 (\$2.10 booklet). \$0.33 (\$3.30, 4.95, and \$6.60 booklets).
	Coils of 100	\$0.21, .23 (additional ounce postage), .33.
	Coils of 500	\$0.01, .02, .03, .04, .05, .10, .21, .23, .33, \$1.
	Coils of 3,000	\$0.01, .02, .03, .04, .05, .10, .21, .23, .33.
	Coils of 10,000	\$0.05, .33.
Precanceled Presort Rate Postage—First-Class Mail and Standard Mail (A).	Coils of 500, 3,000, and 10,000	Various nondenominated (available only to permit holders).
Commemorative	Panes of up to 50	\$0.33 and other denominations.
	20-Stamp Booklets	\$0.33 (\$6.60 booklets).

R100 First-Class Mail

1.0 NONAUTOMATION—SINGLE PIECES WEIGHING 11 OZ OR LESS

1.1 Cards

Single and double stamped cards and postcards meeting the standards in C100 and E110:

Type	Rate
Single	\$0.210.
Double	\$0.420 (\$0.210 each part).

1.2 Letters, Flats, and Parcels

Letters, flats, and parcels (i.e., matter not eligible for card rates); surcharge might apply under 9.0:

Weight Increment	Rate
First ounce or fraction of an ounce	\$0.330.
Each additional ounce or fraction of an ounce	0.230.

2.0 AUTOMATION—SINGLE PIECES OF PRM AND QBRM

2.1 Cards

Single and double stamped cards and postcards meeting the standards in C100, C810, C840, E110, and S922 (QBRM) or S925 (PRM):

Type	Rate ¹
Prepaid Reply Mail (PRM): and Qualified Reply Mail (PRM):	

Type	Rate ¹
Single	\$0.18.
Double	\$0.36. (\$0.18 each part).

¹ QBRM is also subject to fees in S922 and R900. PRM is also subject to fees in S925 and R900.

2.2 Letters

Letter-size mail other than card rate meeting the standards in C810, C840, and S922 (QBRM) or S925 (PRM):

Type	Rate ¹
Prepaid Reply Mail (PRM): and Qualified Reply Mail (PRM):	
Single	\$0.18.
Double	\$0.36 (\$0.18 each part).

¹ QBRM is also subject to fees in S922 and R900. PRM is also subject to fees in S925 and R900.

3.0 NONAUTOMATION—PRESORTED

3.1 Cards

Single and double postcards meeting the standards in C100 and E110: \$0.190 each.

3.2 Letters, Flats, and Parcels

Letters, flats, and parcels (i.e., matter not eligible for card rates); surcharge might apply under 9.0:

Weight increment	Rate
First ounce or fraction of an ounce	\$0.310.
Each additional ounce or fraction of an ounce	0.230.

4.0 AUTOMATION—BASIC

4.1 Cards

Single and double postcards meeting the standards in C100 and E110: \$0.176 each.

4.2 Letters

Letter-size pieces other than cards:

Weight increment	Rate
First ounce or fraction of an ounce	\$0.275.
Each additional ounce or fraction of an ounce	0.230.

4.3 Flats

Flat-size pieces; surcharge might apply under 9.0:

Weight increment	Rate
First ounce or fraction of an ounce	\$0.300.
Each additional ounce or fraction of an ounce	0.230.

5.0 AUTOMATION—3-DIGIT

5.1 Cards

Single and double postcards meeting the standards in C100 and E110: \$0.170 each.

5.2 Letters

Letter-size pieces other than cards:

Weight increment	Rate
First ounce or fraction of an ounce	\$0.265.
Each additional ounce or fraction of an ounce	0.230.

6.0 AUTOMATION—5-DIGIT

6.1 Cards

Single and double postcards meeting the standards in C100 and E110: \$0.159 each.

6.2 Letters

Letter-size pieces other than cards:

Weight increment	Rate
First ounce or fraction of an ounce	\$0.249.
Each additional ounce or fraction of an ounce	0.230.

7.0 AUTOMATION—3/5 (FLAT-SIZE PIECES)

Flat-size pieces; surcharge might apply under 9.0:

Weight increment	Rate
First ounce or fraction of an ounce	\$0.280.
Each additional ounce or fraction of an ounce	0.230.

8.0 AUTOMATION—CARRIER ROUTE

8.1 Cards

Single and double postcards meeting the standards in C100 and E110: \$0.156 each.

8.2 Letters

Letter-size pieces other than cards:

Weight increment	Rate
First ounce or fraction of an ounce	\$0.246
Each additional ounce or fraction of an ounce	0.230

SUMMARY OF FIRST-CLASS RATES

Letters, flats, and parcels weight not over (ounces) ¹	Nonautomation		Automation					
	Single-piece	Presorted	Letter-Size				Flat-Size	
			Basic	3-Digit	5-Digit	Carrier route	Basic	3/5
1	² \$0.330	² \$0.310	\$0.275	\$0.265	\$0.249	\$0.246	² \$0.300	² \$0.280
2	0.560	0.540	0.505	0.495	0.479	0.476	0.530	0.510
3	0.790	0.770	0.735	0.725	0.709	0.706	0.760	0.740
4	1.020	1.000	³ 0.965	³ 0.955	³ 0.939	³ 0.936	0.990	0.970
5	1.250	1.230	1.220	1.200
6	1.480	1.460	1.450	1.430
7	1.710	1.690	1.680	1.660
8	1.940	1.920	1.910	1.890
9	2.170	2.150	2.140	2.120
10	2.400	2.380	2.370	2.350
11	2.630	2.610	2.600	2.580
Postcards and Stamped Cards ⁴ :								
Single	0.210	0.19	0.176	0.170	0.159	0.156
Double	0.420

¹ Add \$0.50 per piece for hazardous medical material and \$1.00 per piece for other hazardous material.² Nonstandard surcharge might apply, single piece \$0.16; presort \$0.11.³ Weight not to exceed 3.2985 ounces; pieces over 3 ounces subject to additional standards.⁴ Rates shown apply to each single or double postcard when originally mailed; reply half of double postcard must bear postage at applicable rate when returned unless prepared as business reply mail.

9.0 KEYS AND IDENTIFICATION DEVICES

Weight	Rate ¹
Not over 1 oz. ²	\$0.63
Over 1 oz., but not over 2 oz	0.86
Over 2 oz., but not over 3 oz	1.09
Over 3 oz., but not over 4 oz	1.32
Over 4 oz., but not over 5 oz	1.55
Over 5 oz., but not over 6 oz	1.78
Over 6 oz., but not over 7 oz	2.01
Over 7 oz., but not over 8 oz	2.24
Over 8 oz., but not over 9 oz	2.47
Over 9 oz., but not over 10 oz	2.70
Over 10 oz., but not over 11 oz	2.93
Over 11 oz., but not over 2 pounds	3.50

¹ Includes \$0.30 fee.

² Nonstandard surcharge might apply.

10.0 PRIORITY MAIL^{1 2 3}

Weight not over (pounds) ¹	Zone ²					
	L, 1, 2, & 3	4	5	6	7	8
2 ³	\$3.20	\$3.20	\$3.20	\$3.20	\$3.20	\$3.20
3	4.40	4.40	4.40	4.40	4.40	4.40
4	5.50	5.50	5.50	5.50	5.50	5.50
5	6.60	6.60	6.60	6.60	6.60	6.60
6	6.75	6.90	7.75	7.80	8.25	8.75
7	7.05	7.60	8.60	9.10	9.85	11.15
8	7.35	8.30	9.45	10.05	10.85	12.40
9	7.65	9.00	10.25	11.00	11.90	13.65
10	8.10	9.75	11.10	11.90	12.80	14.85
11	8.55	10.45	11.90	12.85	13.85	16.10
12	9.00	11.15	12.75	13.80	14.85	17.35
13	9.45	11.85	13.60	14.70	15.90	18.60
14	9.90	12.60	14.40	15.65	16.90	19.85
15	10.35	13.30	15.25	16.60	17.95	21.05
16	10.80	14.00	15.50	17.50	18.95	22.30
17	11.25	14.75	16.30	18.45	20.00	23.55
18	11.70	15.45	17.10	19.40	21.00	24.80
19	12.15	16.15	17.90	20.30	22.05	26.05
20	12.55	16.85	18.70	21.25	23.05	27.25
21	12.95	17.60	18.75	22.20	24.10	28.50
22	13.35	18.30	19.50	23.10	25.10	29.75
23	13.75	19.00	20.25	24.05	26.15	31.00
24	14.15	19.75	21.05	25.00	27.15	32.25
25	14.55	20.45	21.80	25.90	28.20	33.45
26	14.95	21.15	22.55	26.85	29.20	34.70
27	15.35	21.85	23.35	27.80	30.25	35.95
28	15.75	22.60	24.10	28.70	31.25	37.20
29	16.15	23.30	24.90	29.65	32.30	38.45
30	16.40	24.00	25.65	30.60	33.30	39.65
31	16.85	24.75	26.40	31.55	34.35	40.90
32	17.30	25.45	27.20	32.45	35.35	42.15
33	17.75	26.15	27.95	33.40	36.40	43.40
34	18.25	26.85	28.70	34.35	37.40	44.65
35	18.70	27.60	29.50	35.25	38.40	45.85
36	19.15	28.30	30.25	36.20	39.45	47.10
37	19.60	29.00	31.05	37.15	40.45	48.35
38	20.05	29.75	31.80	38.05	41.50	49.60
39	20.55	30.45	32.55	39.00	42.50	50.85
40	21.00	31.15	33.35	39.95	43.55	52.10
41	21.45	31.85	34.10	40.85	44.55	53.30
42	21.90	32.60	34.85	41.80	45.60	54.55
43	22.35	33.30	35.65	42.75	46.60	55.80
44	22.85	34.00	36.40	43.65	47.65	57.05
45	23.30	34.75	37.20	44.60	48.65	58.30
46	23.75	35.45	37.95	45.55	49.70	59.50
47	24.20	36.15	38.70	46.45	50.70	60.75
48	24.65	36.85	39.50	47.40	51.75	62.00
49	25.15	37.60	40.25	48.35	52.75	63.25
50	25.60	38.30	41.00	49.25	53.80	64.50
51	26.05	39.00	41.80	50.20	54.80	65.70
52	26.50	39.75	42.55	51.15	55.85	66.95
53	26.95	40.45	43.35	52.05	56.85	68.20
54	27.45	41.15	44.10	53.00	57.90	69.45
55	27.90	41.85	44.85	53.95	58.90	70.70
56	28.35	42.60	45.65	54.85	59.95	71.90
57	28.80	43.30	46.40	55.80	60.95	73.15
58	29.25	44.00	47.15	56.75	62.00	74.40
59	29.75	44.75	47.95	57.65	63.00	75.65
60	30.20	45.45	48.70	58.60	64.05	76.90
61	30.65	46.15	49.50	59.55	65.05	78.10
62	31.10	46.85	50.25	60.45	66.10	79.35
63	31.55	47.60	51.00	61.40	67.10	80.60
64	32.05	48.30	51.80	62.35	68.15	81.85
65	32.50	49.00	52.55	63.25	69.15	83.10
66	32.95	49.75	53.30	64.20	70.20	84.30
67	33.40	50.45	54.10	65.15	71.20	85.55
68	33.85	51.15	54.85	66.05	72.25	86.80
69	34.35	51.85	55.65	67.00	73.25	88.05

Weight not over (pounds) ¹	Zone ²					
	L, 1, 2, & 3	4	5	6	7	8
70	34.80	52.60	56.40	67.95	74.30	89.30

¹ Parcels weighing less than 15 pounds, but measuring over 84 inches in combined length and girth are chargeable with a minimum rate equal to that for a 15-pound parcel for the zone to which addressed.

² Add \$0.50 per piece for hazardous medical material and \$1.00 per piece for other hazardous material.

³ The 2-pound rate is charged for matter sent in a flat rate envelope provided by the Postal Service, regardless of the actual weight of the piece.

11.0 SURCHARGES

11.1 Nonstandard Surcharge

Surcharge per piece:

a. Single-piece rate: \$0.16.

b. Presorted and automation (flat-size) rate: \$0.11.

11.2 Hazardous Material Surcharges

Surcharge per piece:

a. Hazardous Medical Material: \$0.50.

b. Other Hazardous Material: \$1.00.

12.0 FEES

12.1 Mailing

Presort fee, per 12-month period, per office of mailing: \$100.00.

12.2 Address Correction Service

Charge per notice issued:

a. Manual: \$0.50.

b. Automated: \$0.20.

12.3 Pickup

Priority Mail only, per occurrence: \$8.25.

R200 Periodicals

1.0 REGULAR

1.1 Pound Rates

Per pound or fraction:

a. For the nonadvertising portion: \$0.174.

b. For the advertising portion:

Zone	Rate
Delivery Unit	\$0.158
SCF	0.180
1 & 2	0.203
3	0.216
4	0.251
5	0.305
6	0.361
7	0.416
8	0.474

1.2 Piece Rate

Per addressed piece:

Presort level	Nonautomation	Automation ¹	
		Letter-size	Flat-size
Basic	\$0.263	\$0.182	\$0.221
3-Digit	0.217	0.166	0.188
5-Digit	0.214	0.162	0.186
Carrier Route	0.128
High Density	0.116
Saturation	0.102

¹ Lower maximum weight limits apply: letter-size at 3 ounces (or 3.2985 ounces for heavy letters); flat-size at 16 ounces.

1.3 Discounts

Piece rate discounts:

a. Nonadvertising adjustment for each 1% of nonadvertising content: \$0.00059 per piece.

b. Delivery unit zone piece discount for each addressed piece claimed in the pound rate portion at the delivery unit zone rate: \$0.023.

c. SCF zone piece discount for each addressed piece claimed in the pound rate portion at the SCF zone rate: \$0.012.

2.0 PREFERRED—IN-COUNTY

2.1 Pound Rates

Per pound or fraction:

Zone	Rate
Delivery Unit	\$0.117
All Others	0.130

2.2 Piece Rates

Per addressed piece:

Presort level	Non-automation	Automation ¹	
		Letter-size	Flat-size
Basic	\$0.090	\$0.062	\$0.077
3-Digit	0.079	0.060	0.066
5-Digit	0.076	0.058	0.062
Carrier Route	0.044
High Density	0.040
Saturation	0.038

¹ Lower maximum weight limits apply: letter-size at 3 ounces (or 3.2985 ounces for heavy letters); flat-size at 16 ounces.

2.3 Discount

Delivery unit zone piece discount for each addressed piece claimed in the pound rate portion at the delivery unit zone rate: \$0.004.

3.0 PREFERRED—NONPROFIT

3.1 Pound Rates

Per pound or fraction:

a. For the nonadvertising portion: \$0.153.

b. For the advertising portion:

Zone	Rate
Delivery Unit	\$0.158
SCF	0.180
1 & 2	0.203
3	0.216
4	0.251
5	0.305
6	0.361
7	0.416
8	0.474

3.2 Piece Rates

Per addressed piece:

Presort level	Nonautoma- tion	Automation	
		Letter-size	Flat-size
Basic	\$0.243	\$0.164	\$0.206
3-Digit	0.184	0.155	0.158
5-Digit	0.182	0.150	0.154
Carrier Route	0.112
High Density	0.092
Saturation	0.079

¹ Lower maximum weight limits apply: letter-size at 3 ounces (or 3.2985 ounces for heavy letters); flat-size at 16 ounces.**3.3 Discounts**

Piece rate discounts:

a. Nonadvertising adjustment for each 1% of nonadvertising content: \$0.00044 per piece.

b. Delivery unit zone piece discount for each addressed piece claimed in the pound rate portion at the delivery unit zone rate: \$0.012.

c. SCF zone piece discount for each addressed piece claimed in the pound

rate portion at the SCF zone rate: \$0.006.

4.0 PREFERRED—CLASSROOM**4.1 Pound Rates**

Per pound or fraction:

a. For the nonadvertising portion: \$0.153.

b. For the advertising portion:

Zone	Rate
Delivery Unit	\$0.158
SCF	0.180
1 & 2	0.203
3	0.216
4	0.251
5	0.305
6	0.361
7	0.416
8	0.474

4.2 Piece Rates

Per addressed piece:

Presort level	Nonautoma- tion	Automation	
		Letter-size	Flat-size
Basic	\$0.243	\$0.164	\$0.206
3-Digit	0.184	0.155	0.158
5-Digit	0.182	0.150	0.154
Carrier Route	0.112
High Density	0.092
Saturation	0.079

¹ Lower maximum weight limits apply: letter-size at 3 ounces (or 3.2985 ounces for heavy letters); flat-size at 16 ounces.**4.3 Discounts**

Piece rate discounts:

a. Nonadvertising adjustment for each 1% of nonadvertising content: \$0.00044 per piece.

1. Delivery unit zone piece discount for each addressed piece claimed in the pound rate portion at the delivery unit zone rate: \$0.012.

c. SCF zone piece discount for each addressed piece claimed in the pound rate portion at the SCF zone rate: \$0.006.

5.0 PREFERRED-SCIENCE-OF-AGRICULTURE**5.1 Pound Rates**

Per pound or fraction

a. For the nonadvertising portion: \$0.174.

b. For the advertising portion:

Zone	Rate
Delivery Unit	\$0.119
SCF	0.135
1 & 2	0.152
3	0.216
4	0.251
5	0.305
6	0.361
7	0.416
8	0.474

5.2 Piece Rates

Per addressed piece:

Presort level	Nonautoma- tion	Automation	
		Letter-size	Flat-size
Basic	\$0.263	\$0.182	\$0.221
3-Digit	0.217	0.166	0.188
5-Digit	0.214	0.162	0.186
Carrier Route	0.128

Presort level	Nonautoma- tion	Automation	
		Letter-size	Flat-size
High Density	0.116		
Saturation	0.102

¹ Lower maximum weight limits apply: letter-size at 3 ounces (or 3.2985 ounces for heavy letters); flat-size at 16 ounces.

5.3 Discounts

Piece rate discounts:

a. Nonadvertising adjustment for each 1% of nonadvertising content: \$0.00059 per piece.

b. Delivery unit zone piece discount for each addressed piece claimed in the pound rate portion at the delivery unit zone rate: \$0.023.

c. SCF zone piece discount for each addressed piece claimed in the pound rate portion at the SCF zone rate: \$0.012.

6.0 FEES

6.1 Application

Fees as appropriate, per application:

a. Original entry: \$305.00.

b. News agent registry: \$50.00.

c. Additional entry: \$50.00.

d. Reentry: \$50.00.

6.2 Address Correction Service

Charge per notice issued:

a. Manual: \$0.50.

b. Automated: \$0.20.

[Revise R500 to read as follows:]

R500 Express Mail

1.0 EXPRESS MAIL—ALL SERVICE LEVELS^{1, 2}

Weight not over (pounds)	Service			
	Same day air- port ¹	Custom de- signed ¹	Next day & second day PO to PO ¹	Net day & second day PO to addressee ¹
1/2	\$9.25	\$9.50	\$10.50	\$11.25
2 ²	11.25	13.75	12.25	14.95
3	12.25	15.50	14.00	18.00
4	13.25	17.35	15.75	20.25
5	14.25	19.75	17.75	22.00
6	15.50	22.75	21.00	24.75
7	16.50	24.25	22.50	27.00
8	17.75	25.75	23.50	27.75
9	19.00	27.25	24.50	28.50
10	20.25	28.75	25.75	30.00
11	21.50	29.50	26.75	30.75
12	22.75	30.25	27.75	31.50
13	24.00	31.00	29.00	32.25
14	25.25	31.75	31.00	33.50
15	26.50	32.50	32.00	34.25
16	27.75	34.00	33.10	35.50
17	29.00	34.50	34.55	37.00
18	30.25	36.00	36.00	38.50
19	31.50	37.50	37.45	40.00
20	32.75	38.50	38.25	40.75
21	34.00	40.50	40.00	42.00
22	35.25	41.00	41.00	43.00
23	36.50	43.00	42.00	44.25
24	37.75	44.00	43.00	45.70
25	39.00	45.00	44.00	47.20
26	40.25	46.50	45.20	48.65
27	41.50	47.50	46.65	50.10
28	42.75	48.50	48.10	51.55
29	44.00	50.00	49.55	53.00
30	45.25	50.80	51.00	54.50
31	46.50	52.25	52.50	55.95
32	47.60	53.70	53.95	57.40
33	48.70	55.15	55.40	58.85
34	49.80	56.65	56.85	60.30
35	50.90	58.10	58.30	61.75
36	52.00	59.55	59.80	63.25
37	53.10	61.00	61.25	64.70
38	54.20	62.45	62.70	66.15
39	55.30	63.95	64.15	67.60
40	56.40	65.40	65.60	67.70
41	57.50	66.85	66.50	69.15
42	58.60	68.30	67.20	70.60
43	59.70	69.75	68.60	72.00
44	60.80	71.20	70.05	73.45
45	61.90	72.70	71.45	74.85
46	63.00	74.15	72.90	76.25

Weight not over (pounds)	Service			
	Same day air-port ¹	Custom de-signed ¹	Next day & second day PO to PO ¹	Net day & second day PO to addressee ¹
47	64.10	75.60	73.50	76.55
48	65.15	77.05	74.60	77.95
49	66.15	78.50	76.00	79.35
50	67.15	79.95	77.40	80.75
51	68.15	80.25	78.80	82.15
52	69.15	81.70	80.20	83.55
53	70.15	83.10	81.65	85.00
54	71.15	84.55	83.05	86.40
55	72.15	85.95	84.45	87.80
56	73.15	87.45	85.85	89.20
57	74.15	88.85	87.25	90.60
58	75.15	90.30	88.65	92.05
59	76.15	91.75	90.10	93.45
60	77.15	93.15	91.50	94.85
61	78.15	94.60	92.90	96.25
62	79.15	96.05	94.30	97.65
63	80.15	97.50	95.70	99.05
64	81.15	98.90	97.15	100.50
65	82.15	100.35	98.55	101.90
66	83.15	101.80	99.95	103.30
67	84.15	103.20	101.35	104.70
68	85.15	104.70	102.75	106.10
69	86.15	106.10	104.15	107.50
70	87.15	107.55	105.60	108.95

¹ Add \$0.50 per piece for hazardous medical material and \$1.00 per piece for other hazardous material.

² The applicable 2-pound rate is charged for matter sent in a flat rate envelope provided by the Postal Service, regardless of the actual weight of the piece.

2.0 FEES

2.1 Address Correction Service

Charge per notice issued:

a. Manual: \$0.50.

b. Automated: \$0.20.

2.2 Pickup

Per occurrence: \$8.25.

2.3 Delivery Stops

Custom Designed Service only, each: \$8.25.

3.0 HAZARDOUS MATERIAL SURCHARGES

a. Hazardous Medical Material: \$0.50 per piece.

b. Hazardous Other Material: \$1.00 per piece.

R600 Standard Mail

1.0 REGULAR STANDARD MAIL (A)

1.1 Letter-Size Minimum Per-Piece Rates ¹

Pieces 0.2062 pound (3.2985 ounces) or less:

Entry discount	Nonautomation		Automation ²		
	Basic	3/5	Basic	3-Digit	5-Digit
None	\$0.247	\$0.209	\$0.189	\$0.178	\$0.160
DBMC	0.232	0.194	0.174	0.163	0.145
DSCF	0.229	0.191	0.171	0.160	0.142
DDU					

¹ Add \$0.50 per piece for hazardous medical material and \$1.00 per piece for other hazardous material.

² Pieces weighing over 3 ounces subject to additional standards.

1.2 Nonletter-Size Minimum Per-Piece Rates ¹

Pieces 0.2062 pound (3.2985 ounces) or less:

Entry discount	Nonautomation ²		Automation ³	
	Basic	3/5	Basic	3/5
None	\$0.300	\$0.240	\$0.243	\$0.207
DBMC	0.285	0.225	0.228	0.192
DSCF	0.282	0.222	0.225	0.189
DDU				

¹ Add \$0.50 per piece for hazardous medical material and \$1.00 per piece for other hazardous material.

² Add \$0.10 per piece for items that are prepared as a parcel or are not flat-size.

³ Available only for automation-compatible flats.

1.3 Piece-Pound Rates ¹

Pieces more than 0.2062 pound (3.2985 ounces):

Piece/pound rate ²	Nonautomation ³		Automation ⁴	
	Basic	3/5	Basic	3/5
Per Piece Per Pound	\$0.166	\$0.106	\$0.109	\$0.073
(includes entry discount if applicable)	PLUS	PLUS	PLUS	PLUS
None	0.650	0.650	0.650	0.650
DBMC	0.578	0.578	0.578	0.578
DSCF	0.562	0.562	0.562	0.562
DDU				

¹ Add \$0.50 per piece for hazardous medical material and \$1.00 per piece for other hazardous material.

² Each piece is subject to both a piece rate and a pound rate. ³ Add \$0.10 per piece for items that are prepared as a parcel or are neither letter-size nor flat-size.

⁴ Available only for automation-compatible flats.

2.0 ENHANCED CARRIER ROUTE STANDARD MAIL (A)

2.1 Letter-Size Minimum Per-Piece Rates ¹

Pieces 0.2057 pound (3.2906 ounces) or less:

Entry discount	Nonautomation			Automation ²
	Basic	High density	Saturation	Basic
None	\$0.164	\$0.143	\$0.134	\$0.157
DBMC	0.149	0.128	0.119	0.142
DSCF	0.146	0.125	0.116	0.139
DDU	0.141	0.120	0.111	0.134

¹ Add \$0.50 per piece for hazardous medical material and \$1.00 per piece for other hazardous material.

² Pieces weighing over 3 ounces subject to additional standards.

2.2 Nonletter-Size Minimum Per-Piece Rates ^{1 2}

Pieces 0.2057 pound (3.2906 ounces) or less:

Entry discount	Basic	High density	Saturation
None	\$0.164	\$0.153	\$0.141
DBMC	0.149	0.138	0.126
DSCF	0.146	0.135	0.123
DDU	0.141	0.130	0.118

¹ Add \$0.50 per piece for hazardous medical material and \$1.00 per piece for other hazardous material.

² Add \$0.10 per piece for items that are prepared as a parcel or are not flat-size.

2.3 Piece/Pound Rates ^{1, 2}

Pieces more than 0.2057 pound (3.2906 ounces):

Piece/pound rates ³	Basic	High density	Saturation
Per piece	\$0.055	\$0.044	\$0.032
Per pound (includes entry discount if applicable)	PLUS	PLUS	PLUS
None	0.530	0.530	0.530
DBMC	0.458	0.458	0.458
DSCF	0.442	0.442	0.442
DDU	0.420	0.420	0.420

¹ Add \$0.50 per piece for hazardous medical material and \$1.00 per piece for other hazardous material.

² Add \$0.10 per piece for items that are prepared as a parcel or are neither letter-size nor flat-size.

³ Each piece is subject to both a piece rate and a pound rate.

3.0 NONPROFIT STANDARD MAIL (A)

3.1 Letter-Size Minimum Per-Piece Rates ¹

Pieces 0.2055 pound (3.2873 ounces) or less:

Entry discount	Nonautomation		Automation ²		
	Basic	3/5	Basic	3-Digit	5-Digit
None	\$0.160	\$0.138	\$0.119	\$0.107	\$0.090
DBMC	0.145	0.123	0.104	0.092	0.075

Entry discount	Nonautomation		Automation ²		
	Basic	3/5	Basic	3-Digit	5-Digit
DSCF	0.142	0.120	0.101	0.089	0.072
DDU					

¹ Add \$0.50 per piece for hazardous medical material and \$1.00 per piece for other hazardous material.

² Pieces weighing over 3 ounces subject to additional standards.

3.2 Nonletter-Size Minimum Per-Piece Rates ¹

Pieces 0.2055 pound (3.2873 ounces) or less:

Entry discount	Nonautomation ²		Automation ³	
	Basic	3/5	Basic	3/5
None	\$0.234	\$0.171	\$0.185	\$0.150
DBMC	0.219	0.156	0.170	0.135
DSCF	0.216	0.153	0.167	0.132
DDU				

¹ Add \$0.50 per piece for hazardous medical material and \$1.00 per piece for other hazardous material.

² Add \$0.10 per piece for items that are prepared as a parcel or are not flat-size.

³ Available only for automation-compatible flats.

3.3 Piece/Pound Rates ¹

Pieces more than 0.2055 pound (3.2873 ounces):

Piece/pound rate ²	Nonautomation ³		Automation ⁴	
	Basic	3/5	Basic	3/5
Per Piece	\$0.121	\$0.058	\$0.072	\$0.037
Per Pound (includes entry discount if applicable)	PLUS	PLUS	PLUS	PLUS
None	\$0.550	\$0.550	\$0.550	\$0.550
DBMC	0.478	0.478	0.478	0.478
DSCF	0.462	0.462	0.462	0.462
DDU				

¹ Add \$0.50 per piece for hazardous medical material and \$1.00 per piece for other hazardous material.

² Each piece is subject to both a piece rate and a pound rate.

³ Add \$0.10 per piece for items that are prepared as a parcel or are neither letter-size nor flat-size.

⁴ Available only for automation-compatible flats.

4.0 NONPROFIT ENHANCED CARRIER ROUTE STANDARD MAIL (A)

4.1 Letter-Size Minimum Per-Piece Rates ¹

Pieces 0.2057 pound (3.2914 ounces) or less:

Entry discount	Nonautomation		Automation ²	
	Basic	High density	Saturation	Basic
None	\$0.096	\$0.073	\$0.067	\$0.087
DBMC	0.081	0.058	0.052	0.072
DSCF	0.078	0.055	0.049	0.069
DDU	0.073	0.050	0.044	0.064

¹ Add \$0.50 per piece for hazardous medical material and \$1.00 per piece for other hazardous material.

² Pieces weighing over 3 ounces subject to additional standards.

4.2 Nonletter-Size Minimum Per-Piece Rates ^{1 2}

Pieces more than 0.2057 pound (3.2914 ounces):

Entry discount	Basic	High density	Saturation
None	\$0.096	\$0.086	\$0.080
DBMC	0.081	0.071	0.065
DSCF	0.078	0.068	0.062
DDU	0.073	0.063	0.057

¹ Add \$0.50 per piece for hazardous medical material and \$1.00 per piece for other hazardous material.

² Add \$0.10 per piece for items that are prepared as a parcel or are not flat-size.

4.3 Piece/Pound Rates ^{1 2}

Pieces more than 0.2057 pound (3.2914 ounces):

Piece/Pound rate ³	Basic	High density	Saturation
Per Piece	\$0.024	\$0.014	\$0.008
Per Pound (includes entry discount if applicable)	PLUS	PLUS	PLUS
None	0.350	0.350	0.350
DBMC	0.278	0.278	0.278
DSCF	0.262	0.262	0.262
DDU	0.240	0.240	0.240

¹ Add \$0.50 per piece for hazardous medical material and \$1.00 per piece for other hazardous material.

² Add \$0.10 per piece for items that are prepared as a parcel or are neither letter-size nor flat-size.

³ Each piece is subject to both a piece rate and a pound rate.

5.0 PARCEL POST STANDARD MAIL (B)

5.1 Inter-BMC/ASF Single-Piece Machinable Parcel Post^{1 2 3 4 5 6}

Inter-BMC/ASF ZIP Codes only, no discount, no surcharge:

Weight not over (pounds)	Zone						
	1 & 2	3	4	5	6	7	8
2	\$3.15	\$3.15	\$3.15	\$3.15	\$3.15	\$3.15	\$3.15
3	3.59	3.85	4.23	4.35	4.35	4.35	4.35
4	3.73	4.16	4.80	5.45	5.45	5.45	5.45
5	3.86	4.39	5.31	6.22	6.55	6.55	6.55
6	3.99	4.62	5.71	6.83	7.75	8.20	8.70
7	4.11	4.82	6.07	7.41	8.93	9.80	11.10
8	4.24	5.01	6.38	7.94	9.60	10.80	12.35
9	4.33	5.19	6.71	8.43	10.25	11.85	13.60
10	4.45	5.36	6.99	8.87	10.85	12.75	14.80
11	4.54	5.53	7.27	9.30	11.39	13.80	16.05
12	4.64	5.68	7.53	9.69	11.91	14.62	16.86
13	4.73	5.81	7.77	10.07	12.39	15.25	17.21
14	4.82	5.97	8.01	10.42	12.85	15.83	18.27
15	4.90	6.10	8.24	10.74	13.26	16.37	19.25
16	4.98	6.23	8.45	11.05	13.67	16.88	20.30
17	5.07	6.34	8.66	11.35	14.05	17.36	21.35
18	5.14	6.46	8.85	11.62	14.40	17.82	22.40
19	5.23	6.58	9.04	11.88	14.74	18.26	23.25
20	5.29	6.68	9.20	12.13	15.06	18.67	23.84
21	5.36	6.80	9.37	12.37	15.36	19.06	24.41
22	5.43	6.89	9.54	12.60	15.66	19.43	24.96
23	5.50	7.01	9.71	12.82	15.93	19.78	25.47
24	5.55	7.10	9.85	13.02	16.21	20.12	25.97
25	5.62	7.19	10.01	13.21	16.46	20.43	26.45
26	5.68	7.28	10.15	13.40	16.70	20.73	26.91
27	5.75	7.37	10.28	13.59	16.93	21.03	27.34
28	5.80	7.46	10.43	13.75	17.14	21.32	27.77
29	5.86	7.55	10.56	13.92	17.35	21.58	28.17
30	5.92	7.63	10.67	14.08	17.55	21.84	28.57
31	5.98	7.70	10.80	14.23	17.75	22.08	28.94
32	6.03	7.79	10.92	14.38	17.94	22.31	29.30
33	6.08	7.87	11.04	14.52	18.11	22.54	29.66
34	6.14	7.93	11.14	14.65	18.29	22.75	30.00
35	6.19	8.01	11.26	14.79	18.46	22.96	30.33

¹ Add \$0.50 per piece for hazardous medical material and \$1.00 per piece for other hazardous material.

² For OBMC discount, deduct \$0.57 per piece.

³ For BMC Presort discount, deduct \$0.12 per piece.

⁴ For barcoded discount, deduct \$0.04 per piece.

⁵ Pieces with combined length and girth over 84 inches (but not exceeding 108"), and weighing less than 15 lbs. pay the applicable 15-lb. rate.

⁶ For pieces weighing more than 35 pounds, see 5.2.

5.2 Inter-BMC/ASF Single-Piece Nonmachinable Parcel Post^{1 2 3 4 5}

Inter-BMC/ASF ZIP Codes only, nonmachinable surcharge of \$1.35 included:

Weight not over (pounds)	Zone						
	1 & 2	3	4	5	6	7	8
2	\$4.50	\$4.50	\$4.50	\$4.50	\$4.50	\$4.50	\$4.50
3	4.94	5.20	5.58	5.70	5.70	5.70	5.70
4	5.08	5.51	6.15	6.80	6.80	6.80	6.80
5	5.21	5.74	6.66	7.57	7.90	7.90	7.90
6	5.34	5.97	7.06	8.18	9.10	9.55	10.05
7	5.46	6.17	7.42	8.76	10.28	11.15	12.45

Weight not over (pounds)	Zone						
	1 & 2	3	4	5	6	7	8
8	5.59	6.36	7.73	9.29	10.95	12.15	13.70
9	5.68	6.54	8.06	9.78	11.60	13.20	14.95
10	5.80	6.71	8.34	10.22	12.20	14.10	16.15
11	5.89	6.88	8.62	10.65	12.74	15.15	17.40
12	5.99	7.03	8.88	11.04	13.26	15.97	18.21
13	6.08	7.16	9.12	11.42	13.74	16.60	18.56
14	6.17	7.32	9.36	11.77	14.20	17.18	19.62
15	6.25	7.45	9.59	12.09	14.61	17.72	20.60
16	6.33	7.58	9.80	12.40	15.02	18.23	21.65
17	6.42	7.69	10.01	12.70	15.40	18.71	22.70
18	6.49	7.81	10.20	12.97	15.75	19.17	23.75
19	6.58	7.93	10.39	13.23	16.09	19.61	24.60
20	6.64	8.03	10.55	13.48	16.41	20.02	25.19
21	6.71	8.15	10.72	13.72	16.71	20.41	25.76
22	6.78	8.24	10.89	13.95	17.01	20.78	26.31
23	6.85	8.36	11.06	14.17	17.28	21.13	26.82
24	6.90	8.45	11.20	14.37	17.56	21.47	27.32
25	6.97	8.54	11.36	14.56	17.81	21.78	27.80
26	7.03	8.63	11.50	14.75	18.05	22.08	28.26
27	7.10	8.72	11.63	14.94	18.28	22.38	28.69
28	7.15	8.81	11.78	15.10	18.49	22.67	29.12
29	7.21	8.90	11.91	15.27	18.70	22.93	29.52
30	7.27	8.98	12.02	15.43	18.90	23.19	29.92
31	7.33	9.05	12.15	15.58	19.10	23.43	30.29
32	7.38	9.14	12.27	15.73	19.29	23.66	30.65
33	7.43	9.22	12.39	15.87	19.46	23.89	31.01
34	7.49	9.28	12.49	16.00	19.64	24.10	31.35
35	7.54	9.36	12.61	16.14	19.81	24.31	31.68
36	7.59	9.42	12.73	16.26	19.96	24.51	31.99
37	7.64	9.49	12.82	16.39	20.12	24.70	32.29
38	7.69	9.57	12.93	16.50	20.27	24.89	32.59
39	7.75	9.63	13.02	16.62	20.41	25.06	32.88
40	7.79	9.70	13.12	16.72	20.55	25.24	33.16
41	7.85	9.77	13.21	16.85	20.68	25.41	33.42
42	7.89	9.83	13.30	16.95	20.81	25.56	33.68
43	7.93	9.89	13.40	17.04	20.93	25.72	33.93
44	7.98	9.94	13.48	17.14	21.05	25.87	34.18
45	8.02	10.01	13.57	17.23	21.16	26.01	34.41
46	8.07	10.07	13.65	17.33	21.28	26.15	34.65
47	8.12	10.13	13.73	17.41	21.38	26.28	34.87
48	8.16	10.19	13.82	17.50	21.49	26.41	35.08
49	8.20	10.24	13.90	17.59	21.59	26.53	35.30
50	8.24	10.29	13.96	17.66	21.70	26.66	35.50
51	8.29	10.35	14.05	17.74	21.79	26.77	35.70
52	8.33	10.41	14.12	17.82	21.88	26.89	35.89
53	8.37	10.46	14.18	17.89	21.97	26.99	36.09
54	8.41	10.52	14.26	17.96	22.06	27.11	36.27
55	8.45	10.55	14.34	18.04	22.14	27.20	36.45
56	8.50	10.62	14.40	18.10	22.23	27.31	36.62
57	8.54	10.67	14.47	18.17	22.30	27.40	36.79
58	8.58	10.71	14.53	18.23	22.39	27.49	36.95
59	8.62	10.76	14.60	18.30	22.47	27.59	37.11
60	8.66	10.81	14.68	18.36	22.54	27.67	37.27
61	8.71	10.87	14.73	18.42	22.61	27.75	37.42
62	8.75	10.91	14.79	18.47	22.69	27.84	37.57
63	8.77	10.96	14.86	18.54	22.75	27.93	37.72
64	8.81	11.00	14.92	18.59	22.81	28.01	37.85
65	8.85	11.05	14.97	18.64	22.87	28.09	37.99
66	8.90	11.10	15.03	18.69	22.94	28.16	38.12
67	8.94	11.14	15.09	18.74	23.00	28.23	38.26
68	8.97	11.18	15.16	18.80	23.06	28.31	38.39
69	9.01	11.22	15.21	18.85	23.11	28.37	38.50
70	9.05	11.28	15.27	18.90	23.18	28.43	38.63

¹ Add \$0.50 per piece for hazardous medical material and \$1.00 for other hazardous material.

² For OBMC discount, deduct \$0.57 per piece.

³ For BMC Presort discount, deduct \$0.12 per piece.

⁴ Pieces between 108" and 130" in combined length and girth pay the applicable 70-lb. rate.

⁵ Pieces with combined length and girth over 84 inches (but not exceeding 108"), and weighing less than 15 lbs. pay the applicable 15-lb. rate.

5.3 Local and Intra-BMC/ASF Single-Piece Parcel Post^{1 2 3 4}

Weight not over (lbs.)	Zone				
	Local	1 & 2	3	4	5
2	\$2.48	\$2.70	\$2.70	\$2.70	\$2.70
3	2.65	2.98	2.98	3.02	3.36
4	2.79	3.25	3.25	3.46	4.36
5	2.94	3.45	3.50	3.78	4.87
6	3.08	3.58	3.73	4.07	5.35
7	3.20	3.69	3.95	4.35	5.79
8	3.33	3.82	4.15	4.59	6.21
9	3.44	3.91	4.36	4.84	6.60
10	3.55	4.03	4.54	5.06	6.97
11	3.64	4.12	4.71	5.27	7.31
12	3.71	4.23	4.88	5.47	7.64
13	3.78	4.32	5.04	5.66	7.94
14	3.84	4.41	5.18	5.84	8.23
15	3.90	4.49	5.33	6.02	8.50
16	3.97	4.56	5.47	6.18	8.77
17	4.02	4.65	5.61	6.34	9.01
18	4.07	4.72	5.74	6.49	9.26
19	4.12	4.81	5.86	6.63	9.48
20	4.19	4.88	5.98	6.76	9.69
21	4.23	4.94	6.10	6.89	9.91
22	4.28	5.02	6.20	7.02	10.11
23	4.33	5.08	6.32	7.15	10.30
24	4.38	5.14	6.42	7.26	10.48
25	4.43	5.20	6.53	7.38	10.66
26	4.47	5.27	6.62	7.49	10.83
27	4.52	5.33	6.73	7.59	10.99
28	4.56	5.38	6.82	7.70	11.15
29	4.62	5.45	6.91	7.80	11.31
30	4.67	5.50	7.01	7.89	11.46
31	4.71	5.56	7.10	7.99	11.60
32	4.75	5.62	7.18	8.08	11.74
33	4.80	5.67	7.27	8.17	11.88
34	4.84	5.72	7.35	8.25	12.00
35	4.88	5.77	7.42	8.34	12.13
36	4.91	5.82	7.51	8.43	12.26
37	4.95	5.88	7.58	8.50	12.38
38	4.99	5.93	7.65	8.59	12.49
39	5.04	5.98	7.73	8.66	12.60
40	5.08	6.02	7.80	8.73	12.72
41	5.12	6.08	7.87	8.80	12.82
42	5.16	6.12	7.95	8.87	12.92
43	5.20	6.16	8.01	8.95	13.03
44	5.25	6.21	8.08	9.01	13.12
45	5.28	6.25	8.14	9.08	13.22
46	5.32	6.31	8.21	9.14	13.31
47	5.36	6.36	8.27	9.20	13.40
48	5.40	6.40	8.33	9.27	13.50
49	5.43	6.44	8.39	9.33	13.58
50	5.47	6.47	8.46	9.38	13.67
51	5.51	6.53	8.52	9.45	13.75
52	5.54	6.57	8.57	9.50	13.83
53	5.58	6.60	8.63	9.55	13.91
54	5.62	6.64	8.69	9.61	13.99
55	5.66	6.68	8.75	9.67	14.06
56	5.69	6.73	8.80	9.72	14.13
57	5.72	6.77	8.85	9.77	14.21
58	5.76	6.81	8.91	9.82	14.28
59	5.80	6.85	8.96	9.87	14.35
60	5.82	6.89	9.01	9.93	14.42
61	5.88	6.94	9.06	9.97	14.49
62	5.90	6.98	9.11	10.02	14.55
63	5.94	7.01	9.17	10.07	14.61
64	5.97	7.05	9.22	10.12	14.68
65	6.01	7.09	9.27	10.16	14.74
66	6.03	7.14	9.31	10.20	14.81
67	6.08	7.18	9.36	10.25	14.86
68	6.11	7.20	9.41	10.30	14.92
69	6.15	7.24	9.46	10.34	14.98
70	6.18	7.28	9.50	10.39	15.03

¹ Add \$0.50 per piece for hazardous medical material and \$1.00 for other hazardous material.

² For barcoded discount, deduct \$0.04 per piece (machinable parcels only).

³ Pieces between 108" and 130" in combined length and girth pay the applicable 70-lb. rate.

⁴ Pieces with combined length and girth over 84 inches (but not exceeding 108"), and weighing less than 15 lbs. pay the applicable 15-lb. rate.

5.4 Destination Entry Parcel Post (DDU/DSCF/DBMC) ^{1, 2, 3, 4}

Destination facility ZIP Codes only, discount included:

Weight not over (pounds)	DBMC zone					
	DDU	DSCF	1 & 2	3	4	5
2	1.37	1.60	2.01	2.26	2.70	2.70
3	1.44	1.72	2.18	2.67	3.02	3.36
4	1.48	1.84	2.34	2.99	3.46	4.36
5	1.54	1.94	2.49	3.28	3.78	4.87
6	1.59	2.04	2.63	3.56	4.07	5.35
7	1.63	2.12	2.75	3.82	4.35	5.79
8	1.69	2.22	2.88	4.06	4.59	6.21
9	1.73	2.31	3.00	4.30	4.84	6.50
10	1.77	2.38	3.11	4.52	5.06	6.97
11	1.80	2.46	3.21	4.67	5.27	7.31
12	1.81	2.54	3.32	4.81	5.47	7.64
13	1.83	2.60	3.41	4.93	5.66	7.94
14	1.83	2.67	3.50	5.08	5.84	8.23
15	1.84	2.74	3.60	5.20	6.02	8.50
16	1.87	2.80	3.68	5.32	6.18	8.77
17	1.87	2.86	3.76	5.43	6.34	9.01
18	1.88	2.93	3.85	5.54	6.49	9.26
19	1.89	2.98	3.92	5.64	6.63	9.48
20	1.92	3.04	4.00	5.75	6.76	9.69
21	1.92	3.11	4.08	5.85	6.89	9.91
22	1.93	3.16	4.15	5.94	7.02	10.11
23	1.95	3.21	4.22	6.05	7.15	10.30
24	1.96	3.28	4.30	6.14	7.26	10.48
25	1.98	3.32	4.37	6.21	7.38	10.66
26	1.99	3.37	4.42	6.31	7.49	10.83
27	2.01	3.42	4.48	6.38	7.59	10.99
28	2.02	3.47	4.55	6.47	7.70	11.15
29	2.05	3.52	4.61	6.57	7.80	11.31
30	2.08	3.56	4.66	6.63	7.89	11.46
31	2.09	3.61	4.72	6.70	7.99	11.60
32	2.11	3.66	4.78	6.79	8.08	11.74
33	2.13	3.70	4.84	6.85	8.17	11.88
34	2.15	3.74	4.89	6.92	8.25	12.00
35	2.16	3.78	4.94	6.99	8.34	12.13
36	2.17	3.83	5.00	7.05	8.43	12.26
37	2.19	3.87	5.05	7.11	8.50	12.38
38	2.21	3.91	5.10	7.19	8.59	12.49
39	2.24	3.95	5.14	7.24	8.66	12.60
40	2.26	3.99	5.19	7.31	8.73	12.72
41	2.28	4.04	5.25	7.38	8.80	12.82
42	2.30	4.07	5.29	7.44	8.87	12.92
43	2.32	4.11	5.34	7.49	8.95	13.03
44	2.36	4.14	5.38	7.54	9.01	13.12
45	2.37	4.18	5.42	7.61	9.08	13.22
46	2.39	4.22	5.47	7.67	9.14	13.31
47	2.42	4.26	5.52	7.72	9.20	13.40
48	2.44	4.30	5.56	7.77	9.27	13.50
49	2.46	4.33	5.60	7.83	9.33	13.58
50	2.48	4.36	5.64	7.88	9.38	13.67
51	2.51	4.40	5.68	7.93	9.45	13.75
52	2.52	4.44	5.73	8.00	9.50	13.83
53	2.55	4.47	5.77	8.05	9.55	13.91
54	2.58	4.51	5.81	8.09	9.61	13.99
55	2.60	4.54	5.85	8.13	9.67	14.06
56	2.62	4.58	5.89	8.19	9.72	14.13
57	2.64	4.61	5.93	8.24	9.77	14.21
58	2.67	4.65	5.97	8.28	9.82	14.28
59	2.69	4.68	6.01	8.33	9.87	14.35
60	2.70	4.72	6.05	8.39	9.93	14.42
61	2.75	4.74	6.08	8.42	9.97	14.49
62	2.76	4.78	6.12	8.46	10.02	14.55
63	2.79	4.80	6.15	8.52	10.07	14.61
64	2.81	4.84	6.19	8.55	10.12	14.68
65	2.84	4.87	6.23	8.61	10.16	14.74
66	2.85	4.91	6.27	8.66	10.20	14.81

Weight not over (pounds)	DBMC zone					
	DDU	DSCF	1 & 2	3	4	5
67	2.89	4.94	6.30	8.70	10.25	14.86
68	2.91	4.97	6.34	8.74	10.30	14.92
69	2.94	5.00	6.37	8.76	10.34	14.98
70	2.96	5.03	6.41	8.83	10.39	15.03

¹ For barcoded discount, deduct \$0.04 per piece (machinable parcels only). Barcode discount is not available for DDU, DSCF rates and DBMC mail entered at an ASF.

² Add \$0.50 per piece for hazardous medical material and \$1.00 for other hazardous material.

³ Pieces between 108" and 130" in combined length and girth pay the applicable 70-lb. rate.

⁴ Pieces with combined length and girth over 84 inches (but not exceeding 108"), and weighing less than 15 lbs. pay the applicable 15-lb. rate.

6.0 BOUND PRINTED MATTER STANDARD MAIL (B)

6.1 Single Piece

A. BASE BOUND PRINTED MATTER SINGLE PIECE ¹

Rate	Zone							
	Local	1 & 2	3	4	5	6	7	8
Per piece	\$1.050	\$1.390	\$1.390	\$1.390	\$1.390	\$1.390	\$1.390	\$1.390
Per pound	0.023	0.076	0.102	0.146	0.214	0.285	0.370	0.4431

¹ For barcoded discount, deduct \$0.04 per piece (machinable parcels only).

B. COMPUTED BOUND PRINTED MATTER SINGLE PIECE ¹

Weight not over (pounds)	Zone							
	Local	1 & 2	3	4	5	6	7	8
1.5	\$1.08	\$1.50	\$1.54	\$1.61	\$1.71	\$1.82	\$1.95	\$2.05
2.0	1.10	1.54	1.59	1.68	1.82	1.96	2.13	2.28
2.5	1.11	1.58	1.65	1.76	1.93	2.10	2.32	2.50
3.0	1.12	1.62	1.70	1.83	2.03	2.25	2.50	2.72
3.5	1.13	1.66	1.75	1.90	2.14	2.39	2.69	2.94
4.0	1.14	1.69	1.80	1.97	2.25	2.53	2.87	3.16
4.5	1.15	1.73	1.85	2.05	2.35	2.67	3.06	3.38
5.0	1.17	1.77	1.90	2.12	2.46	2.82	3.24	3.61
6.0	1.19	1.85	2.00	2.27	2.67	3.10	3.61	4.05
7.0	1.21	1.92	2.10	2.41	2.89	3.39	3.98	4.49
8.0	1.23	2.00	2.21	2.56	3.10	3.67	4.35	4.93
9.0	1.26	2.07	2.31	2.70	3.32	3.96	4.72	5.38
10.0	1.28	2.15	2.41	2.85	3.53	4.24	5.09	5.82
11.0	1.30	2.23	2.51	3.00	3.74	4.53	5.46	6.26
12.0	1.33	2.30	2.61	3.14	3.96	4.81	5.83	6.71
13.0	1.35	2.38	2.72	3.29	4.17	5.10	6.20	7.15
14.0	1.37	2.45	2.82	3.43	4.39	5.38	6.57	7.59
15.0	1.40	2.53	2.92	3.58	4.60	5.67	6.94	8.04

¹ For barcoded discount, deduct \$0.04 per piece (machinable parcels only).

6.2 Presorted Rate

a. Base Bound Printed Matter Presorted Rate:

Rate	Zone							
	Local	1 & 2	3	4	5	6	7	8
Per Piece								
Basic ¹	\$0.523	\$0.697	\$0.697	\$0.697	\$0.697	\$0.697	\$0.697	\$0.697
Carrier	0.456	0.630	0.630	0.630	0.630	0.630	0.630	0.630
Route Per Pound	0.012	0.061	0.087	0.131	0.198	0.269	0.355	0.428

¹ For barcoded discount, deduct \$0.04 per piece (machinable parcels only). Barcoded discount not available for parcels mailed at the carrier route bound printed matter rates.

B. COMPUTED BASIC PRESORTED BOUND PRINTED MATTER:¹

Weight not over (pounds)	Zone							
	Local	1 & 2	3	4	5	6	7	8
1.5	\$0.541	\$0.789	\$0.828	\$0.894	\$0.994	\$1.101	\$1.230	\$1.339
2.0	0.547	0.819	0.871	0.959	1.093	1.235	1.407	1.553
2.5	0.553	0.850	0.915	1.025	1.192	1.370	1.585	1.767
3.0	0.559	0.880	0.958	1.090	1.291	1.504	1.762	1.981
3.5	0.565	0.911	1.002	1.156	1.390	1.639	1.940	2.195
4.0	0.571	0.941	1.045	1.221	1.489	1.773	2.117	2.409
4.5	0.577	0.972	1.089	1.287	1.588	1.908	2.295	2.623
5.0	0.583	1.002	1.132	1.352	1.687	2.042	2.472	2.837
6.0	0.595	1.063	1.219	1.483	1.885	2.311	2.827	3.265
7.0	0.607	1.124	1.306	1.614	2.083	2.580	3.182	3.693
8.0	0.619	1.185	1.393	1.745	2.281	2.849	3.537	4.121
9.0	0.631	1.246	1.480	1.876	2.479	3.118	3.892	4.549
10.0	0.643	1.307	1.567	2.007	2.677	3.387	4.247	4.977
11.0	0.655	1.368	1.654	2.138	2.875	3.656	4.602	5.405
12.0	0.667	1.429	1.741	2.269	3.073	3.925	4.957	5.833
13.0	0.679	1.490	1.828	2.400	3.271	4.194	5.312	6.261
14.0	0.691	1.551	1.915	2.531	3.469	4.463	5.667	6.689
15.0	0.703	1.612	2.002	2.662	3.667	4.732	6.022	7.117

¹ For barcoded discount, deduct \$0.04 per piece (machinable parcels only).

c. Carrier Route Bound Printed Matter:

Weight not over (pounds)	Zone							
	Local	1 & 2	3	4	5	6	7	8
1.5	\$0.474	\$0.722	\$0.761	\$0.827	\$0.927	\$1.034	\$1.163	\$1.272
2.0	0.480	0.752	0.804	0.892	1.026	1.168	1.340	1.486
2.5	0.486	0.783	0.848	0.958	1.125	1.303	1.518	1.700
3.0	0.492	0.813	0.891	1.023	1.224	1.437	1.695	1.914
3.5	0.498	0.844	0.935	1.089	1.323	1.572	1.873	2.128
4.0	0.504	0.874	0.978	1.154	1.422	1.706	2.050	2.342
4.5	0.510	0.905	1.022	1.220	1.521	1.841	2.228	2.556
5.0	0.516	0.935	1.065	1.285	1.620	1.975	2.405	2.770
6.0	0.528	0.996	1.152	1.416	1.818	2.244	2.760	3.198
7.0	0.540	1.057	1.239	1.547	2.016	2.513	3.115	3.626
8.0	0.552	1.118	1.326	1.678	2.214	2.782	3.470	4.054
9.0	0.564	1.179	1.413	1.809	2.412	3.051	3.825	4.482
10.0	0.576	1.240	1.500	1.940	2.610	3.320	4.180	4.910
11.0	0.588	1.301	1.587	2.071	2.808	3.589	4.535	5.338
12.0	0.600	1.362	1.674	2.202	3.006	3.858	4.890	5.766
13.0	0.612	1.423	1.761	2.333	3.204	4.127	5.245	6.194
14.0	0.624	1.484	1.848	2.464	3.402	4.396	5.600	6.622
15.0	0.636	1.545	1.935	2.595	3.600	4.665	5.955	7.050

These amounts are correct for the corresponding weights. Compute postage exactly for items of intermediate weights as provided in P013.

7.0 SPECIAL STANDARD MAIL—STANDARD MAIL (B)¹

Weight not over (pounds)	Single-piece	5-digit	BMC
1	\$1.24	\$0.90	\$1.12
2	1.75	1.41	1.63
3	2.26	1.92	2.14
4	2.77	2.43	2.65
5	3.28	2.94	3.16
6	3.79	3.45	3.67
7	4.30	3.96	4.18
8	4.51	4.17	4.39
9	4.72	4.38	4.60
10	4.93	4.59	4.81
11	5.14	4.80	5.02
12	5.35	5.01	5.23
13	5.56	5.22	5.44
14	5.77	5.43	5.65
15	5.98	5.64	5.86
16	6.19	5.85	6.07

Weight not over (pounds)	Single-piece	5-digit	BMC
17	6.40	6.06	6.28
18	6.61	6.27	6.49
19	6.82	6.48	6.70
20	7.03	6.69	6.91
21	7.24	6.90	7.12
22	7.45	7.11	7.33
23	7.66	7.32	7.54
24	7.87	7.53	7.75
25	8.08	7.74	7.96
26	8.29	7.95	8.17
27	8.50	8.16	8.38
28	8.71	8.37	8.59
29	8.92	8.58	8.80
30	9.13	8.79	9.01
31	9.34	9.00	9.22
32	9.55	9.21	9.43
33	9.76	9.42	9.64
34	9.97	9.63	9.85
35	10.18	9.84	10.06
36	10.39	10.05	10.27
37	10.60	10.26	10.48
38	10.81	10.47	10.69
39	11.02	10.68	10.90
40	11.23	10.89	11.11
41	11.44	11.10	11.32
42	11.65	11.31	11.53
43	11.86	11.52	11.74
44	12.07	11.73	11.95
45	12.28	11.94	12.16
46	12.49	12.15	12.37
47	12.70	12.36	12.58
48	12.91	12.57	12.79
49	13.12	12.78	13.00
50	13.33	12.99	13.21
51	13.54	13.20	13.42
52	13.75	13.41	13.63
53	13.96	13.62	13.84
54	14.17	13.83	14.05
55	14.38	14.04	14.26
56	14.59	14.25	14.47
57	14.80	14.46	14.68
58	15.01	14.67	14.89
59	15.22	14.88	15.10
60	15.43	15.09	15.31
61	15.64	15.30	15.52
62	15.85	15.51	15.73
63	16.06	15.72	15.94
64	16.27	15.93	16.15
65	16.48	16.14	16.36
66	16.69	16.35	16.57
67	16.90	16.56	16.78
68	17.11	16.77	16.99
69	17.32	16.98	17.20
70	17.53	17.19	17.41

¹For barcoded discount, deduct \$0.04 per piece (machinable parcels only). Barcoded discount not available for parcels mailed at the 5-digit rate.

8.0 LIBRARY MAIL^{1,2}

Weight not over (pounds)	Single Piece	Weight not over (pounds)	Single Piece	Weight not over (pounds)	Single Piece
1	\$1.44	9	4.74	19	7.14
2	1.91	10	4.98	20	7.38
3	2.38	11	5.22	21	7.62
4	2.85	12	5.46	22	7.86
5	3.32	13	5.70	23	8.10
6	3.79	14	5.94	24	8.34
7	4.26	15	6.18	25	8.58
8	4.50	16	6.42	26	8.82
		17	6.66	27	9.06
		18	6.90	28	9.30

Weight not over (pounds)	Single Piece	Weight not over (pounds)	Single Piece
29	9.54	69	19.14
30	9.78	70	19.38
31	10.02	¹ Add \$0.50 per piece for hazardous medical material and \$1.00 per piece for other hazardous material.	
32	10.26	² For barcoded discount, deduct \$0.04 per piece (machinable parcels only).	
33	10.50		
34	10.74		
35	10.98		
36	11.22		
37	11.46	9.0 FEES	
38	11.70	9.1 Mailing	
39	11.94	Fee, as appropriate, per 12-month period:	
40	12.18	a. Standard Mail (A) (Regular, Enhanced Carrier Route, Nonprofit, and Nonprofit Enhanced Carrier Route):	
41	12.42	\$100.00.	
42	12.66	b. Bulk Parcel Return Service Permit:	
43	12.90	\$100.00.	
44	13.14	c. Parcel Post destination BMC:	
45	13.38	\$100.00.	
46	13.62	d. Presorted Special Standard Mail:	
47	13.86	\$100.00.	
48	14.10	9.2 Address Correction Service	
49	14.34	Charge per notice issued:	
50	14.58	a. Manual: \$0.50.	
51	14.82	b. Automated: \$0.20.	
52	15.06	9.3 Pickup	
53	15.30	Parcel Post only, per occurrence:	
54	15.54	\$8.25.	
55	15.78	9.4 Bulk Parcel Return Service Fee—Standard Mail (A)	
56	16.02	Machinable pieces only: fee per piece returned: \$1.75.	
57	16.26	10.0 SURCHARGES	
58	16.50		
59	16.74		
60	16.98		
61	17.22		
62	17.46		
63	17.70		
64	17.94		
65	18.18		
66	18.42		
67	18.66		
68	18.90		

10.1 Residual Shape Surcharge—Standard Mail (A)

Items that are prepared as a parcel or are neither letter-size or flat-size: per piece: \$0.10.

10.2 Hazardous Material Surcharges

a. Hazardous Medical Material: \$0.50 per piece.

b. Other Hazardous Material: \$1.00 per piece.

R900 Services**1.0 ADDRESS SEQUENCING SERVICE****1.1 Basic Service and Blanks for Missing Addresses Service**

Per card included by the mailer that was removed by the USPS for an incorrect or undeliverable address: \$0.20.

1.2 Missing or New Addresses Service

Per card included by the mailer that was removed by the USPS for an incorrect or undeliverable address, and for each address (possible delivery) that is added to the customer's list: \$0.20.

2.0 BUSINESS REPLY MAIL (BRM)**2.1 Annual Fees**

Per 12-month period:

a. BRM permit fee: \$100.00.

b. BRM accounting fee: \$300.00.

2.2 Charges

Each piece is charged the applicable postage plus the appropriate fee upon return to the permit holder.

Type	Postage (per piece)	Fee with advance deposit account (in addition to postage)	Fee without advance deposit account (in addition to postage)
Regular BRM	Letters: \$0.33 first ounce or fraction, \$0.23 each additional ounce or fraction. Cards: Single: \$0.21 Double: \$0.42 (\$0.21 each part)	\$0.08	\$0.30
Qualified BRM	Letters: \$0.30 first ounce or fraction, \$0.23 each additional ounce or fraction. Cards: Single: \$0.18 Double: \$0.36 (\$0.18 each part)	0.06	N/A

3.0 CALLER SERVICE

Fees are charged as follows:

a. For service provided, per semiannual period:

Fee Group	Fee
A	\$275.00
B	275.00
C	275.00

Fee Group	Fee
D	275.00

b. For each reserved call number, per calendar year (all post offices): \$40.00.

4.0 CERTIFICATE OF MAILING**4.1 Individual Pieces**

For service provided (in addition to postage):

a. For individual article listing (Form 3817 or facsimile), per article: \$0.60.

b. For additional copies of Form 3817 or mailing bill, per page: \$0.60.

c. For firm mailing books (Form 3877 or facsimile), per article listed: \$0.25.

4.2 Bulk Quantities

Service (form 3606)	Fee (in addition to postage)
Up to 1,000 pieces (one certificate (Form 3606) for total number) ..	\$3.00
Each additional 1,000 pieces or fraction thereof	0.40
Duplicate copy	0.60

5.0 CERTIFIED MAIL

Fee, in addition to postage and other fees, per mailpiece: \$1.55.

6.0 COLLECT ON DELIVERY (COD)

Amount to be collected or insurance coverage desired ¹	Fee
\$0.01 to 50.00	\$4.00
50.01 to 100.00	5.00
100.01 to 200.00	6.00
200.01 to 300.00	7.00
300.01 to 400.00	8.00
400.01 to 500.00	9.00
500.01 to 600.00	10.00
Restricted delivery ²	\$2.75
Notice of nondelivery	3.00
Alteration of COD charges or designation of new addressee	3.00
Registered COD ³	4.00

¹ For Express Mail COD shipments, the fee charged is based on the amount to be collected. Express Mail insurance automatically covers up to \$500 merchandise insurance. If the amount to be collected for an Express Mail COD shipment is between \$500 and \$600, the maximum COD fee (\$10.00) must be paid.

² Not available with Express Mail COD.

³ Fee for registered COD is as shown, regardless of insurance value.

7.0 DELIVERY CONFIRMATION

Fee, in addition to postage and other fees:

Service	Fee
Used in conjunction with Priority Mail:	
Electronic	\$0.00
Manual	0.35
Used in conjunction with Parcel Post, Bound Printed Matter, Library, and Special Standard Mail:	
Electronic	0.25
Manual	0.60

8.0 EXPRESS MAIL INSURANCE

Fee, in addition to postage and other fees, for additional Express Mail insurance:

Insurance coverage desired	Fee
\$0.01 to \$500.00	None
500.01 to 5,000.00	\$1.00 for each \$100 or fraction thereof over \$500 in desired coverage.

Express Mail merchandise maximum liability: \$5,000.00

b. Document reconstruction maximum liability: \$500.00.

9.0 INSURED MAIL

Fee, in addition to postage and other fees, for merchandise insurance liability:

Insurance coverage desired	Fee ¹
\$0.01 to \$50.00	\$0.95
50.01 to 100.00	1.90
100.01 to 200.00	2.90
200.01 to 300.00	3.90
300.01 to 400.00	4.90
400.01 to 500.00	5.90
500.01 to 600.00	6.90
600.01 to 700.00	7.90
700.01 to 800.00	8.90
800.01 to 900.00	9.90
900.01 to 1,000.00	10.90
1,000.01 to 5,000.00	10.90 plus \$1.00 for each \$100 or fraction thereof over \$1,000 in desired coverage.

Insured mail maximum liability: \$5,000.00

¹ For bulk insurance deduct \$0.40 per piece.

10.0 MAILING LIST SERVICE

10.1 List Correction

For correction of name and address lists and occupant lists:

- Per name on list: \$0.20.
- Minimum per list: \$7.00.

10.2 5-Digit ZIP Code Sortation

For sortation of mailing lists on cards into groups labeled by 5-digit ZIP Code (available only for multi-ZIP Code post offices), per 1,000 addresses or fraction: \$70.00.

10.3 Election Boards

For address changes provided to election boards and voter registration

commissions, for each Form 3575 or Form 3575-WWW: \$0.20.

11.0 MERCHANDISE RETURN SERVICE

For services provided:

- Fee, per 12-month period: \$100.00.
- Charge (in addition to postage), per mailpiece returned: \$0.30.

12.0 METER SERVICE

12.1 On-Site

Fees for on-site meter setting or examination:

Basis	First meter	Each additional meter	Surcharge for each meter checked in or out of service
Scheduled	\$27.50	\$4.00	\$8.50
Unscheduled	31.00	4.00	8.50

12.2 Applicability

The fees apply to meters set or examined at a customer's place of business or at a meter manufacturer's offices. The surcharge must be paid in addition to the on-site fee.

13.0 MONEY ORDER

Per money order issued or service provided:

- a. Postal military money order fee (issued by military facilities authorized by the Department of Defense): \$0.30.
 b. Domestic money order fee (issued at other post offices, including those with branches or stations on military installations): \$0.85.
 c. Inquiry fee (includes the issuance of a copy of a paid money order): \$2.75.

14.0 PARCEL AIRLIFT (PAL)

Fee, in addition to the regular surface rate of postage and other fees:

Weight	Fee
Not more than 2 pounds	\$0.45
Over 2 but not more than 3 pounds	0.85
Over 3 but not more than 4 pounds	1.30
Over 4 pounds	1.75

15.0 PERMIT IMPRINT

Application fee: \$100.00.

16.0 POST OFFICE BOX SERVICE

For service provided as described in D910:

- a. Deposit per key issued: \$1.00.
 b. Box fee per semiannual (6-month) period:

Fee group	Box size and fee				
	1	2	3	4	5
A	\$35.00	\$52.50	\$92.50	\$162.50	\$275.00
B	30.00	45.00	75.00	145.00	217.50
C	22.50	32.50	57.50	97.50	162.50
D	9.00	15.00	27.50	40.00	62.50
E	0.00	0.00	0.00	0.00	0.00

17.0 PREPAID REPLY MAIL

17.1 Annual Fee

Per 12-month period: \$100.00.

17.2 Monthly Audit Fee

Per month: \$1,000.00.

17.3 Postage

Postage must be prepaid based on estimated number of returns and confirmed by audit procedures.

Letters: \$0.30 first ounce or fraction thereof, \$0.23 each additional ounce or fraction thereof.

Cards: Single: \$0.18.

Double: \$0.36 (\$0.18 each part).

18.0 REGISTERED MAIL

Insurance status	Declared value (in dollars)	Fee (in addition to postage)	Handling charge (in addition to postage and fee)
Without Insurance	\$0.00	\$7.30	None.
With Insurance (for declared value)	0.01 to 100.00	7.45	None.
	100.01 to 500.00	8.15	None.
	500.01 to 1,000.00	8.85	None.
	1,000.01 to 2,000.00	9.55	None.
	2,000.01 to 3,000.00	10.25	None.
	3,000.01 to 4,000.00	10.95	None.
	4,000.01 to 5,000.00	11.65	None.
	5,000.01 to 6,000.00	12.35	None.
	6,000.01 to 7,000.00	13.05	None.
	7,000.01 to 8,000.00	13.75	None.
	8,000.01 to 9,000.00	14.45	None.

Insurance status	Declared value (in dollars)	Fee (in addition to postage)	Handling charge (in addition to postage and fee)
With Insurance (maximum insurance liability: \$25,000.00).	9,000.01 to 10,000.00	15.15	None.
	10,000.01 to 11,000.00	15.85	None.
	11,000.01 to 12,000.00	16.55	None.
	12,000.01 to 13,000.00	17.25	None.
	13,000.01 to 14,000.00	17.95	None.
	14,000.01 to 15,000.00	18.65	None.
	15,000.01 to 16,000.00	19.35	None.
	16,000.01 to 17,000.00	20.05	None.
	17,000.01 to 18,000.00	20.75	None.
	18,000.01 to 19,000.00	21.45	None.
	19,000.01 to 20,000.00	22.15	None.
	20,000.01 to 21,000.00	22.85	None.
	21,000.01 to 22,000.00	23.55	None.
	22,000.01 to 23,000.00	24.25	None.
	23,000.01 to 24,000.00	24.95	None.
	24,000.01 to 25,000.00	25.65	None.
	25,000.00 to 1,000,000.00	\$25.65	\$0.70 per \$1,000 or fraction over first \$25,000.
	1,000,000.01 to 15,000,000.00	\$708.15	\$0.70 per \$1,000 or fraction over first \$1,000,000.
	Over 15,000,000.00	\$10,508.15	Amount determined by Postal Service based on weight, space, and value.

19.0 RESTRICTED DELIVERY

Fee, in addition to postage and other fees, per mailpiece: \$2.75.

20.0 RETURN RECEIPT

Fee, in addition to postage and other fees, per mailpiece:

Type	Fee
Requested at time of mailing showing to whom, signature, date, and addressee's address (if different)	\$1.45
Requested after mailing showing only to whom and date delivered	7.00

21.0 RETURN RECEIPT FOR MERCHANDISE

Fee, in addition to postage and other fees, per mailpiece:

Type	Fee
Showing to whom, signature, date, and addressee's address (if different)	\$1.70
Delivery record	7.00

22.0 SPECIAL HANDLING

Fee, in addition to postage and other fees, per mailpiece:

Weight	Fee
Not more than 10 pounds	\$17.25
More than 10 pounds	24.00

S Special Services**S000 Miscellaneous Services****S010 Indemnity Claims**

* * * * *

2.0 GENERAL FILING INSTRUCTIONS**2.1 Who May File**

[Insert new 2.1d to read as follows:]

A claim may be filed by:

* * * * *

d. Only the sender, for bulk insured mail.

2.2 When to File

[Amend the chart to add the following:]

Mail type or service	When to file (from mailing date)	
	No sooner than	No later than
Bulk Insured	30 days ..	6 months
* * * * *		
* * * * *		

2.11 Payable Claim

[Amend 2.11a and add new 2.11n to read as follows:]

Insurance for loss or damage to insured, registered, or COD mail within the amount covered by the fee paid or within the indemnity limits for Express Mail as explained in 2.12 is payable for the following:

a. Actual value of lost articles at the time and place of mailing (see 2.11n for bulk insured articles).

* * * * *

n. For bulk insured articles, indemnity is provided for the lesser of (1) the actual value of the article at the time of mailing, or (2) the wholesale cost of the contents to the sender.

* * * * *

2.13 Payment

[Amend 2.13 to read as follows:]

The USPS does not make payment for more than the actual value of the article (or, for bulk insurance, the wholesale cost of the contents to the sender if a lesser amount), nor make payment for more than the maximum amount covered by the fee paid.

* * * * *

4.0 ADJUDICATION

4.1 Initial

[Amend 4.1 to read as follows:]

The St. Louis Accounting Service Center (ASC) adjudicates and pays or disallows all domestic claims except the initial adjudication of domestic unnumbered insured claims that are not bulk insured, and those appealed under 4.3. Domestic unnumbered insured claims, except for bulk insured, are adjudicated and paid locally at the post office accepting the claims.

* * * * *

[Insert new 6.0 to read as follows:]

6.0 BULK INSURED CLAIMS

Mailers authorized to mail at bulk insured rates under S913 will receive instructions for filing claims from the manager of Claims and Processing at the St. Louis ASC. The Bulk Insurance Technical Guide provided to the mailer with the authorization to mail at the bulk insured rates includes the format instructions for the soft copy of Form 3877, Firm Mailing Book, and instructions for electronic filing of indemnity claims, which will become mandatory in early 1999.

* * * * *

S070 Mixed Classes

1.0 BASIC INFORMATION:

[Amend 1.1 and 1.2 to read as follows:]

1.1 Priority Mail Drop Shipment

For a Priority Mail drop shipment, enclosed First-Class Mail may be sent certified or special handling; enclosed Standard Mail (B) may be sent special handling. Enclosed mail, regardless of class, may not be sent registered, insured, or collect on delivery (COD). No special services may be given to the Priority Mail segment of the drop shipment.

1.2 Special Handling

A combination mailpiece sent as a Standard Mail (B) parcel may be sent using special handling; only one special handling fee applies to the parcel.

* * * * *

S900 Special Postal Services

S910 Security and Accountability

S911 Registered Mail

1.0 BASIC INFORMATION

* * * * *

1.5 Additional Services

[Insert new 1.5e to read as follows:]

The following services may be combined with registered mail if the applicable standards for the services are met and the additional service fees are paid:

* * * * *

e. Delivery confirmation service.

2.0 FEES AND LIABILITY

* * * * *

[Amend 2.3 to read as follows:]

2.3 Postal Insurance

Postal insurance is provided for articles with a value of at least \$0.01 up to a maximum insured value of \$25,000. Insurance is included in the fee. For articles with no value (\$0.00) postal insurance is not available.

* * * * *

S913 Insured Mail

1.0 BASIC INFORMATION:

[Amend 1.1 to read as follows:]

1.1 Description

Retail insured mail provides up to \$5,000 indemnity coverage for a lost, rifled, or damaged article, subject to the standards for the service and payment of the applicable fee. A bulk insurance discount is available for insured articles entered by authorized mailers who meet the criteria in 3.0. No record of insured mail is kept at the office of mailing. Insured mail service provides the sender with a mailing receipt. For mail insured for more than \$50, a delivery record is kept at the post office of address. Insured mail is dispatched and handled in transit as ordinary mail.

1.2 Eligible Matter

[Amend 1.2 to read as follows:]

The following types of mail matter may be insured:

a. Standard Mail (B).

b. First-Class Mail (including Priority Mail), only if it contains matter that would be eligible for mailing at a Standard Mail rate (i.e., is not matter described in E110 as required to be

mailed as First-Class Mail). Sealed matter must be endorsed "Standard Mail Enclosed," in addition to the First-Class Mail or Priority Mail endorsement.

c. Official government mail endorsed "Postage and Fees Paid."

[Insert new 1.3f and g, to read as follows:]

1.3 Ineligible Matter

The following items may not be insured:

* * * * *

f. Matter mailed at Standard Mail (A) rates.

g. Matter mailed at First-Class Mail rates (including Priority Mail) that consists of items described in E110 as required to be mailed at the First-Class rates.

* * * * *

1.5 Additional Services

[Amend 1.5 to add delivery confirmation service as follows:]

Subject to applicable standards and fees, special handling, parcel airlift, merchandise return, and delivery confirmation services also may be used with insured mail. Restricted delivery and return receipt service (Form 3811) may be obtained for parcels insured for more than \$50.

* * * * *

[Renumber current 3.0 as 4.0 and insert new 3.0 to read as follows:]

3.0 ADDITIONAL REQUIREMENTS—BULK INSURANCE

3.1 Eligibility

To mail at the bulk insured rates, mailers must obtain an authorization under 3.2 and must meet the following criteria:

a. Enter mailings of insured articles under an approved manifest mailing system agreement.

b. Mail a minimum of 10,000 insured articles annually. To meet the minimum volume requirement, mailers may total all insured articles mailed at multiple locations.

c. Provide a hard copy of Form 3877.

d. Effective early 1999, also provide a soft (electronic) copy of Form 3877, Firm Mailing Book for Accountable Mail, in approved format.

3.2 Authorization

Mailers must request authorization from the manager of Claims and Processing at the St. Louis ASC to mail at the bulk insured rates and to file claims under the alternative procedures for bulk insured mail under S010 (see G043 for address). The request must include documentation to show that the mailer meets the requirements in 3.1.

The manager approves or denies the request. A claimant may appeal the manager's determination under S010.4.2 and 4.3. If approved, the manager of Claims and Processing provides the mailer with a copy of the Bulk Insurance Technical Guide with the authorization to mail at the bulk insured rates. The Technical Guide includes the format instructions for the soft copy of Form 3877, Firm Mailing Book for Accountable Mail, and instructions for electronic filing of indemnity claims, which will become mandatory in early 1999.

* * * * *

S915 Return Receipt

1.0 BASIC INFORMATION

1.1 Description

[Clarify 1.1 to read as follows:]

Return receipt service provides a mailer with evidence of delivery (to whom the mail was delivered and date of delivery). A return receipt also supplies the recipient's actual delivery address if it is different from the address used by the sender. A return receipt may be requested before or after mailing.

1.2 Availability

Amend 1.2 to provide for use with delivery confirmation as follows:]

The service is available only for Express Mail and mail sent certified, collect on delivery (COD), insured for more than \$50, or registered. Return receipt service may be used with delivery confirmation only if purchased in connection with insurance for more than \$50, COD, or registry service. After delivery, the return receipt is mailed to the sender.

* * * * *

2.0 OBTAINING SERVICE

2.1 At Time of Mailing

[Correct the first sentence by changing "Form 3811 or marking the mail" to "Form 3811 and marking the mail" as follows:]

The mailer may request the service at the time of mailing by using Form 3811 and marking the mail with the appropriate endorsement in 1.3. * * *

* * * * *

S916 Restricted Delivery

1.0 BASIC INFORMATION

* * * * *

1.2 Availability

[Amend 1.2 to provide for availability with delivery confirmation:]

Restricted delivery may be obtained only for COD mail, mail insured for

more than \$50, registered mail, or certified mail. Restricted delivery may be used in connection with delivery confirmation service only if purchased along with insurance for more than \$50, COD, or registry service.

* * * * *

S917 Return Receipt for Merchandise

1.0 BASIC INFORMATION

* * * * *

1.2 Availability

[Amend 1.2 to delete "Single-Piece Standard Mail" as follows:]

The service is available only for merchandise sent at the Priority Mail, Parcel Post, Bound Printed Matter, Special Standard Mail, or Library Mail rates. This service may not be used on international mail.

1.3 Additional Services

[Amend 1.3 to delete "Single-Piece Standard Mail" and add "Priority Mail" as follows:]

Special handling is available for Priority Mail, Parcel Post, Bound Printed Matter, Special Standard Mail, or Library Mail, subject to payment of the applicable fee.

* * * * *

[Add new S918 as follows:]

S918 Delivery Confirmation

1.0 BASIC INFORMATION

1.1 Description

Delivery confirmation service provides a mailer with the date that an article was delivered or that a delivery attempt was made. (Signature confirmation (electronic return receipt service) will become available in 1999.) There are two types of delivery confirmation: retail delivery confirmation and electronic (non-retail) delivery confirmation. No record of delivery confirmation is kept at the office of mailing for either type of delivery confirmation. Delivery confirmation does not include insurance, but insurance may be purchased as an additional service (see 1.5).

1.2 Availability

The service is available only for Priority Mail and Standard Mail (B).

1.3 Service Options

The two delivery confirmation service options are as follows:

a. The retail option is available at post offices at the time of mailing. It provides a mailing receipt and access to information that is collected by the USPS and indicates the date of delivery,

or attempted delivery, of a mailed item. Customers are able to access this information by calling 1-800-222-1811 toll-free or by accessing the USPS Web site at www.usps.gov and entering the article number.

b. The electronic (non-retail) option provides the sender with access to information indicating the date of delivery or attempted delivery of a mailed item. Delivery information may be obtained either by downloading the entire file or making individual inquiries via the Internet. No mailing receipt is provided. A USPS-approved electronic manifest is required for this option which involves computer links between the mailer and the USPS both to identify delivery confirmation mail to the USPS and to determine delivery status. Mailers must follow the procedures contained in Publication 91, Delivery Confirmation Technical Guide, apply a delivery confirmation barcoded label to each mailpiece, and transmit an electronic file of all items in a mailing prior to or at the time of mailing. If an electronic file passes USPS edit checks, acceptance data is entered into the USPS database. If there are edit errors, the USPS will generate an Error Report file that can be downloaded by the mailer so that a manifest can be corrected and retransmitted. Mailers can obtain delivery information either by downloading the entire file or making individual inquiries via the Internet.

1.4 Fee and Postage

The applicable delivery confirmation fee, if any (R900), must be paid in addition to the correct postage. Fees apply to all pieces except those mailed at Priority Mail rates using electronic (non-retail) delivery confirmation. The fee and postage may be paid with ordinary postage stamps, meter stamps, or permit imprints. The fee and postage on official mail of federal government agencies and departments are collected under applicable reimbursement procedures.

1.5 Additional Services

Delivery confirmation may be combined with insured mail, registered mail, COD, or special handling. Return receipt service under S915 may be used with delivery confirmation only if purchased in connection with insurance (over \$50), COD, or registry service. Restricted delivery may be used in connection with delivery confirmation service only if purchased along with insurance (over \$50), COD, or registry service. See Publication 91, Delivery Confirmation Technical Guide, for further details.

1.6 Where To Mail

Mailers may mail a retail delivery confirmation item at a post office, branch, or station or give it to a rural carrier. Delivery confirmation mail may not be deposited in a post office drop slot or lobby collection box, street collection box, non-personnel unit, or any similar receptacle for the deposit of mail.

2.0 LABELS**2.1 Types of Labels**

Mailers may use one of three delivery confirmation label options:

- a. USPS printed Forms 152 obtained from the post office at no charge.
- b. When authorized by the USPS, privately printed Forms 152 (labels) that are identical, or nearly identical, in design to Form 152 (see Exhibit 3.1).
- c. Privately printed barcoded labels that meet the requirements of sections 2.0 and 3.0.
- d. Additional information may be found in Publication 91, Delivery Confirmation Technical Guide.

2.2 Barcoded Label Location

The barcoded label section of Form 152 (see Exhibit 3.1) must be placed either above the delivery address and to the right of the return address, or to the left of the delivery address. The label must be placed on the address side of an item for mailing.

2.3 Use of Peelable Labels

a. Mailers who privately print Forms 152 (2.1b) or their own labels (2.1c) must use a piggy-backed label with a permanent adhesive silicon liner and a die-cut paper surface. The barcode must be printed on the die-cut portion of the label. Human-readable characters printed to represent the barcode ID must appear directly under the barcode and again below the peel-off barcode. The peel-off barcode must have a pick-out corner and be easily removable while also able to withstand handling by USPS.

b. Until data collection device/scanner deployment is completed in 1999, USPS will periodically make available a listing of 3-digit ZIP Codes where peelable labels do not have to be

used. This information will be furnished electronically and published in the Postal Bulletin.

3.0 BARCODES**3.1 Symbology**

a. Mailers using the retail service option (1.3a) must print their barcodes using Automatic Identification Manufacturers (AIM) Uniform Specifications for USS-Interleave 2 of 5.

b. Mailers using the electronic (non-retail) service option (1.3b) must use one of the following barcode symbologies: USS Code Interleaved 2 of 5, USS Code 3 of 9, USS Code 128, or UCC/EAN 128. Each barcode must contain a unique Package Identification Code as specified in 3.2. Mailers should follow the procedures contained in Publication 91, Delivery Confirmation Technical Guide, for barcode specifications.

Exhibit 3.1 Retail Delivery Confirmation Label 152

[Retail label will be available in late March 1998]

BILLING CODE 7710-12-P

Exhibit 3.2, Customer Printed Electronic (Non-Retail) Label

The diagram illustrates a USPS Delivery Confirmation label with the following components and dimensions:

- TEST CUSTOMER**
555 TEST WAY
ANYCITY CA 94063-0955
- PRIORITY MAIL**
U.S. POSTAGE PAID
ANYCITY, CA
PERMIT NO. 97
- PKG ID: 7494**
- EXAMPLE CUSTOMER #1 INC.**
JOE SAMPLE
123 GO STE 777
HOUSTON TX 77058-2377
- USPS DELIVERY CONFIRMATION** (12 Point Bold)
- Barcode** (0.75" wide)
- 1212 3456 7891 2345 6789** (10 Point Bold)
- DELIVERY CONFIRMATION #: 1212 3456 7891 2345 6789**
- REF #: 7494**
- INV #: 7494**
- BOX 12 OF 50**
- Die cut portion of label (peel-off barcode section)**
- X-Dim = 15 Mil**

3.2 Package Identification Code

a. Each barcode must contain a unique PIC and be made up of four fields totaling twenty (20) characters in all. The four required data fields are:

(1) Service Type Code (STC)—two characters long and identifies the type of product or service used for each item.

(2) Customer ID—nine character long D-U-N-S® number that uniquely identifies the originating customer. Customers may obtain a D-U-N-S® number by calling 1-800-323-0505 or via the Internet at www.dnb.com.

(3) Package Sequence Number (PSN)—a fixed sequential number eight characters long.

(4) Check Digit—one character long.

(5) Additional information may be found in Publication 91, Delivery Confirmation Technical Guide.

b. For barcode specifications mailers should consult Publication 91, Delivery Confirmation Technical Guide.

203.3 Printing

Labels printed by mailers must meet the following specifications:

a. Each barcoded label must bear a unique delivery confirmation Package Identification Code (PIC) barcode as specified in 3.2 and have "USPS DELIVERY CONFIRMATION" printed between 1/8-inch and 1/2-inch above the barcode in bold letters having a minimal size of 12 point non-serif type. Human-readable characters that represent the barcode ID must be printed between 1/8-inch and 1/2-inch under the barcode in bold non-serif type of no less than 10 point. These characters must be parsed in accordance with Publication 91. There must be a minimum of 1/8-inch clearance between the barcode and any printing. The barcode range of widths of narrow bars and spaces is 0.015 inch to 0.017 inch. The width of the narrow bars or spaces shall be no less than 0.013 inch, nor greater than 0.021 inch. All bars shall be at least 0.75 inch high. Bold (1/16th inch minimum) lines must appear between 1/8-inch and 1/2-inch above and below the human-readable endorsements to segregate the delivery confirmation barcode from other areas of the shipping label. The line length must be equal to the length of the barcode. See Exhibit 3.2 for an example of a customer printed non-retail delivery confirmation label. Additional information may be found in USPS Publication 91.

b. Each barcode must meet the requirements in 3.1 for the type of service.

c. Each printer used to print barcoded labels must be certified by USPS before a mailer may print. For certification, a

mailer must forward 20 barcoded labels/forms generated by each printer to the National Customer Support Center (NCSC) (see G043) for evaluation and approval. The samples must be mailed to the attention of "Barcode Certification." All barcodes must be in accordance with 2.0 and 3.0. In the event that barcode print quality falls out of tolerance after approval has been granted, mailers will be contacted by USPS and an effort will be made to jointly resolve the problem. Should circumstances warrant, the printing and use of customer printed labels/forms may be discontinued until a mailer's printer(s) can be re-certified.

d. Endorsements used with additional services that are combined with delivery confirmation service must be prepared in accordance with sample formats contained in Publication 91, Delivery Confirmation Technical Guide.

4.0 ELECTRONIC FILE TRANSMISSION

4.1 Electronic File Transmission

Publication 91, Delivery Confirmation Technical Guide, contains electronic file transmission specifications. Mailers may contact the National Customer Support Center (NCSC) (see G043) or call 1-800-331-5746 for a copy of this publication. To use electronic file procedures, a test file must be uploaded and approved before mailings begin. Should electronic file quality fall below a standard of 95 percent over a 30-day period, USPS may withdraw authorization and require re-authorization. Any delivery confirmation item submitted while re-authorization is pending will be subject to the retail rate.

* * * * *

S920 Convenience

S921 Collect on Delivery (COD) Mail

1.0 BASIC INFORMATION

* * * * *

1.2 Eligible Matter

[Amend 1.2 by removing "Single-Piece Standard Mail" to read as follows:]

COD service may be used for Express Mail, First-Class Mail, Priority Mail, and Standard Mail (B) (Parcel Post, Bound Printed Matter, Special Standard Mail, and Library Mail) if:

* * * * *

1.4 Other Services

[Amend 1.4 to read as follows:]

Subject to applicable standards and fees, return receipt, restricted delivery, and delivery confirmation services are

available for COD. Restricted delivery is not available with Express Mail COD.

* * * * *

S922 Business Reply Mail (BRM)

1.0 BASIC INFORMATION

* * * * *

[Revise heading of 1.5 to read as follows:]

1.5 Qualified Business Reply Mail (Formerly Business Reply Mail Accounting System)

[Revise 1.5 to read as follows:]

Any mailer may obtain a reduced fee and reduced postage for the return of BRM cards and letters under Qualified Business Reply Mail (QBRM). QBRM provides an automated means of processing and rating BRM. To participate in QBRM:

* * * * *

e. The correctly prepared barcode corresponding to the unique ZIP+4 code in the address must appear on each QBRM piece distributed.

f. Each BRM card or letter under QBRM must have a facing identification mark (FIM) C and meet the size and paper stock standards in C810.

* * * * *

2.0 PERMITS

* * * * *

[Amend the heading and text of 2.2 to read as follows:]

2.2 QBRM Participation

To participate in QBRM, the mailer must make a written request to open an account for QBRM. The request must be submitted to the postmaster or business mail entry manager at the post office to which the pieces are to be returned. If the mailer's request is approved, the USPS issues the mailer an authorization letter. The mailer also receives instructions on how to prepare BRM, including the ZIP+4 codes to be used. The mailer must have a valid BRM permit and pay the annual accounting fee to participate in QBRM. Preproduction samples, if provided with the request, are reviewed by the USPS for compliance with the relevant standards.

* * * * *

3.0 POSTAGE AND FEES

3.1 Permit Fee

[Amend 3.1 to read as follows:]

An annual BRM permit fee is charged each 12-month period.

* * * * *

[Replace current 3.4 and 3.5 with new 3.4 to read as follows:]

3.4 Charges

a. Postage. The applicable First-Class Mail or Priority Mail postage on each returned piece is collected from the addressee on delivery. A lower rate of First-Class Mail postage applies to QBRM (R900).

b. Fee Per Piece. The applicable BRM fee must be collected for each returned piece of BRM in addition to the applicable single-piece First-Class Mail or Priority Mail postage. Lower piece fees apply to mail paid through a BRM advance deposit account and to QBRM pieces (R900).

c. Improperly Prepared QBRM. The appropriate non-QBRM First-Class Mail postage plus the non-QBRM per piece fee is charged for:

(1) Business reply cards and letters returned under QBRM that were rejected by USPS barcode sorters and found not to meet the standards for QBRM.

(2) QBRM pieces with the incorrect barcode (e.g., a barcode representing the card rate on a letter-size piece).

[Renumber current 3.6 through 3.11 as 3.5 through 3.10, respectively. Amend renumbered 3.6 to read as follows:]

3.6 Cash or Postage Due

Payment may be paid in cash or by a regular postage-due account. The applicable BRM fee is collected, but no business reply accounting fee is charged when a regular postage-due account is used (P011). A postage-due account does not qualify the BRM for the lower per piece charge given permit holders with a business reply account.

3.7 Account Use

[Amend renumbered 3.7c and d to read as follows:]

A BRM advance deposit account must be used only for payment of postage and fees on BRM, subject to these conditions:

* * * * *

c. When a permit holder with a business reply account desires a separation of charges, payment of a business reply accounting fee is required for each billing prepared for each separation. If a business reply accounting fee is not paid for each separation, the permit holder pays the appropriate non-QBRM First-Class Mail postage, plus for each separation the per-piece charge applicable to any mailer without a business reply account.

d. A sufficient balance must be maintained in the permit holder's advance deposit account for BRM. The permit holder is notified if funds are insufficient. After 3 days, if no funds are deposited, BRM on hand is charged at

the fee for postage due or cash transactions.

* * * * *

3.8 Single Item

[Amend renumbered 3.8 to read as follows:]

Except for QBRM, two or more BRM pieces may be mailed as a single piece, if the BRM pieces are identically addressed and prepared in accordance with C100. BRM postage-due calculations are based on the total weight of the piece and the appropriate First-Class Mail or Priority Mail postage, plus the BRM charge for one piece. If the combined pieces become separated, BRM postage and fee charges are calculated for each piece.

* * * * *

4.0 FORMAT

* * * * *

4.3 Print Reflectance

[Amend 4.3 to read as follows:]

All ink colors are acceptable, if the piece meets the appropriate reflectance standards in C830 and C840.

* * * * *

4.8 Delivery Address

[Amend 4.8 to read as follows:]

Unless printed on an address label or on an insert for a window envelope under 6.0, the complete address (including the permit holder's name, street address and/or post office box number, city, state, and ZIP Code) must be printed directly on the piece, subject to these conditions:

a. For pieces distributed under QBRM, the address must include a unique ZIP+4 code that is preassigned for the BRM piece and that identifies the type of BRM, the applicable rate, and the individual permit holder.

b. Preprinted labels with only delivery address information (including a ZIP+4 barcode under 5.0) are permitted for addressing BRM but the permit holder's name must still be printed directly on the BRM. Permit holders are liable for the postage and fees on BRM returned with improper addressing.

c. The bottom line of the address must not be lower than $\frac{5}{8}$ inch or higher than $2\frac{1}{4}$ inches from the bottom edge of the piece. A clear margin void of any extraneous matter (except for the horizontal bars specified in 4.9) of at least 1 inch is required between the left and right edges of the piece and the address.

* * * * *

f. A company logo is permitted if placed no lower than $\frac{5}{8}$ inch from the

bottom edge of the piece on prebarcoded BRM or the top of the street address or the post office box line on nonbarcoded BRM. The logo must not interfere with any required business reply endorsements.

* * * * *

5.0 PREBARCODED BRM

[Delete current 5.1 through 5.7, and insert new 5.1 through 5.3 to read as follows:]

5.1 General Format Standards

Prebarcoding of BRM is optional except for letter-size BRM enclosed in automation rate mailings and for BRM processed under QBRM. Prebarcoded BRM must meet all general format standards in 4.0, the applicable barcoding standards in C840, the mailpiece design requirements in C810, and these standards:

a. FIM C must be used (see C100).

b. The ZIP+4 codes and barcodes assigned to the BRM permit holder by the USPS must be used. Delivery point barcodes are not permitted on BRM.

c. Except as provided in d, the ZIP+4 barcode must be placed on the address side of the piece and positioned in one of the appropriate locations in C840.

d. Until July 1, 1999, mailers may continue to use existing stocks of BRM envelopes and cards with the barcode placed in the lower right corner within these boundaries:

(1) Left: $4\frac{1}{2}$ inches from the right edge of the piece.

(2) Right: right edge of the piece.

(3) Top: $\frac{5}{8}$ inch from the bottom edge of the piece.

(4) Bottom: bottom edge of the piece.

5.2 Samples

Mailers are encouraged to submit preproduction samples of BRM to the USPS for approval.

5.3 Error Notification

If the USPS discovers a BRM format error, the responsible permit holder or authorized permit user receives written notification of the error and applicable specification. The permit holder must correct the error and make sure that all future BRM pieces distributed by any means meet appropriate specifications. The repeated distribution of BRM with a format error, as determined by the USPS, is grounds for revoking a business reply permit. To obtain a new permit after a BRM permit is revoked for not following BRM format specifications, a former permit holder must complete a new application on Form 3615, pay the required BRM permit fee, pay a new business reply accounting fee if applicable, and submit

two samples of each BRM format to the appropriate post office for approval for the next 2-year period.

[Replace 6.0 with the following:]

6.0 MAILPIECE CHARACTERISTICS

6.1 Paper Weight

Paper envelopes used for BRM must meet the basis weight requirements in C810.

6.2 Nonpaper Envelopes

USPS Engineering must approve nonpaper envelopes for mailability.

6.3 Reflectance

BRM pieces must meet the reflectance requirements in C830.

6.4 Sealing and Edges

Any BRM piece is nonmailable if sealed with wax, clasps, string, staples, or buttons; if all edges are not straight; or if the piece is not rectangular.

6.5 Window Envelope

The following standards apply to BRM prepared in a window or open-panel envelope:

a. The pieces must meet the standards in C830 for envelopes with an address windows and inserts.

b. The endorsement "NO POSTAGE NECESSARY IF MAILED IN THE UNITED STATES," horizontal bars, FIM, and the legend "BUSINESS REPLY MAIL" must be printed directly on the address side of the envelope. Other required elements, including "FIRST-CLASS MAIL PERMIT NO.," city, state, "POSTAGE WILL BE PAID BY ADDRESSEE," and the permit holder's name and complete delivery address, may appear either on the enclosure in the window or be printed directly on the envelope.

c. The address showing through the window must be that of the permit holder or an authorized agent/dealer.

6.6 BRM Self-Mailer

Self-mailers must meet the standards in C810 and must contain instructions to the user for folding and sealing.

6.7 BRM Card

A BRM card must be rectangular, not less than 3½ by 5 inches or more than 4¼ by 6 inches, and of uniform thickness not less than 0.007 inch or more than 0.016 inch to qualify for the card postage rate. Any card larger than those dimensions is mailable but is charged at the First-Class Mail rate for matter other than cards. Additional standards in C810 apply to barcoded BRM, including QBRM.

6.8 BRM Label

The following standards apply to BRM labels:

a. For other than letter-size pieces, the minimum size of a label with the legend "Business Reply Label" is 2 inches high and 3 inches long. It is not necessary to print FIMs or barcodes on these labels, but all other BRM format standards must be met.

b. For letter-size envelopes, the minimum size of a label with the legend "Business Reply Label" is 2⅝ inches high and 4¼ inches long. A FIM must be printed on the label. The label must be coated with a permanent adhesive strong enough to firmly attach the label to an envelope. The labels must meet the standards in 4.8 and 4.9, except that the series of horizontal bars on labels must be at least ¾ inch high.

c. For letter-size envelopes, the permit holder must supply the user with instructions describing how the label should be applied to an envelope and the precautions that must be observed when applying the label (see Exhibit 6.8). A pictorial diagram showing proper placement of the label must be included with the instructions. At a minimum, the instructions must include:

(1) Place the label squarely on the upper right corner of the envelope.

(2) Do not write on the envelope.

(3) Do not use a window envelope, an envelope that is less than 1 inch taller than the label, or an envelope with any printing other than the return address.

(4) Do not use the label on an envelope more than 4½ inches high.

(5) Do not use tape to affix the label.

d. The address must be printed in the address block, and the envelope with label affixed must meet applicable OCR readability standards in C830.

e. Business reply labels may not be distributed under QBRM.

[Re-number former Exhibit 6.10 as Exhibit 6.8.]

[Revise title and contents of 7.0 to read as follows:]

7.0 ADDITIONAL QBRM MAILPIECE CHARACTERISTICS

7.1 Letter-Size Mail

Each letter-size QBRM piece (envelopes, cards, and self-mailers) must meet the applicable standards in 5.0, C810, and C840.

7.2 Large Card

Any QBRM card larger than the maximum dimensions in C100 for the card rate is subject to postage at the QBRM single-piece First-Class Mail rate for matter other than cards and must meet the standards in 7.1.

S923 Merchandise Return Service

1.0 BASIC INFORMATION

1.1 Description

[Delete the words "Single-Piece Standard Mail in 1.1."]

* * * * *

1.3 Payment Guarantee

[Amend 1.3 for clarification and to eliminate return of articles at the single-piece Standard Mail (A) rate to read as follows:]

a. The permit holder guarantees payment of the proper postage and fees on all returned merchandise return service articles distributed under the permit holder's permit number. Charges are collected for each article as postage due at the time of delivery or from a centralized advance deposit account using Form 3582-C, Postage Due Invoice.

b. Articles are charged the required fees and the proper single-piece rate as follows:

(1) The Priority Mail, First-Class Mail, Bound Printed Matter, Special Standard, or Library Mail rate as marked on the label.

(2) If no rate marking appears on the label, pieces weighing less than 16 ounces are charged the applicable First-Class Mail or Priority Mail rates based on weight, and pieces weighing 16 ounces or more are charged the Parcel Post rate.

(3) See 1.12 for postage on articles received without a return address or a postmark.

* * * * *

1.11 Mailer Markings and Endorsements

[Revise 1.11 to read as follows:]

If the permit holder desires matter weighing over 16 ounces to be returned at a rate other than Parcel Post, the permit holder must preprint the appropriate rate marking on the label. Matter weighing more than 11 ounces and less than 16 ounces may be returned only at Priority Mail rates, or, if meeting the applicable standards, at the Special Standard or Library Mail rates. The permit holder must preprint the applicable rate marking on matter weighing more than 11 ounces and less than 16 ounces. Matter weighing 11 ounces or less may be returned only at First-Class Mail or Priority Mail rates, or, if meeting the applicable standards, at the Special Standard or Library Mail rates. The permit holder must preprint the applicable rate marking on matter weighing 11 ounces or less returned at the Priority, Special Standard, or Library Mail rates. It is recommended

but not required that such matter be mailed at the First-Class Mail rates bear the preprinted marking "First-Class" or "First-Class Mail."

1.12 No Return Address or Postmark

Articles received without a return address or postmark are charged the required fees and the proper single-piece rate as follows:

a. The Priority Mail, First-Class Mail, Bound Printed Matter, Special Standard, or Library Mail rate as marked on the label.

b. If no rate marking appears on the label pieces weighing 11 ounces or less are charged the First-Class Mail rates, pieces weighing over 11 ounces and less than 16 ounces are charged the Priority Mail rates, and pieces weighing 16 ounces or more are charged the Parcel Post rate.

c. Zoned rates are calculated at zone 4.

* * * * *

3.0 POSTAGE AND FEES

* * * * *

3.2 Transaction Fee

[Change "Standard Mail" to "Standard Mail (B)" as follows:]

The applicable transaction fee is assessed for each item returned, in addition to single-piece Priority Mail, First-Class Mail, or Standard Mail (B) rate postage and the fees for pickup or special services, as applicable.

* * * * *

4.0 ADDITIONAL FEATURES

4.1 Insured Mail

[Amend 4.1 to read as follows:]

The permit holder may obtain insured mail service with direct merchandise return service but not with Priority Mail reshipment. The customer using a merchandise return label to return an article that does not have the appropriate postage due computation markings in 5.0 or the endorsement specified in 4.2 may not obtain insured mail service. Only Standard Mail matter (i.e., matter not required to be mailed at First-Class Mail rates under E110) returned at the Standard Mail (B) rates or First-Class Mail or Priority Mail rates may be insured. If the matter is to be returned as First-Class Mail or Priority Mail, the endorsement "Standard Mail Enclosed" must appear below the class of mail endorsement on the merchandise return label.

* * * * *

4.7 Special Handling

[Revise the last sentence to read:
"Special handling service is available

only for articles returned at First-Class Mail, Priority Mail, or Standard Mail (B) rates."]

* * * * *

4.10 Combining Special Services

[Amend 4.10 to read as follows:]

Standard Mail articles (i.e., matter not required to be mailed at First-Class Mail rates under E110) may be both insured and receive special handling if the permit holder meets the applicable standards. Registered merchandise return pieces cannot receive any other special service.

* * * * *

5.0 FORMAT

* * * * *

5.6 Format Elements

* * * * *

[Revise 5.6c to read as follows:]

Format standards required for the merchandise return label are shown in Exhibit 5.6c, Exhibit 5.6b, and Exhibit 5.6a and described as follows:

* * * * *

c. Rate Marking. If the matter to be returned requires a rate marking under 1.11, the rate marking must be placed in the space to the right and above the "Merchandise Return Label" rectangle. The marking must be at least 1/4 inch high and printed or rubber-stamped. Only the permit holder may apply this marking.

* * * * *

[Revise 5.6e(3) to read as follows:]

e. Registry Service. * * *

* * * * *

(3) The appropriate insurance endorsement, below the "TOTAL POSTAGE AND FEES DUE" entry: if matter returned has value (\$0.01 or greater), "REGISTERED MAIL SERVICE WITH POSTAL INSURANCE DESIRED BY PERMIT HOLDER"; if matter returned has no value (\$0.00), "REGISTERED MAIL SERVICE WITHOUT POSTAL INSURANCE DESIRED BY PERMIT HOLDER."

* * * * *

S924 Bulk Parcel Return Service

* * * * *

2.0 PERMITS

2.1 Application Process and Participation

[Revise 2.1a and 2.1b to read as follows:]

To participate in BPRS, the mailer must make a written request to the postmaster at each post office where parcels are to be returned. The request must:

a. At a given delivery point, demonstrate receipt of 10,000 returned

machinable parcels (originally mailed at Standard Mail (A) rates) during the previous 12 months, or

b. At a given delivery point, demonstrate a high likelihood of receiving a minimum of 10,000 returned machinable parcels (originally mailed at Standard Mail (A) rates) in the coming 12 months. * * *

* * * * *

2.2 Permit Renewal

[In the last two sentences change "single-piece Standard Mail (A) rate" to "single-piece First-Class Mail or Priority Mail rate as appropriate for the weight of the piece."]

* * * * *

[Add new section S925 to read as follows:]

S925 Prepaid Reply Mail (PRM)

1.0 BASIC INFORMATION

1.1 Description

Prepaid reply mail (PRM) service allows participating mailers to provide their customers with USPS approved postage-paid reply envelopes or postcards that allow bill payments and other matter to be returned via First-Class Mail without a stamp. PRM may only be used in the United States and its territories and possessions and must not be sent to foreign countries. Participating mailers prepay postage based on estimated number of returns. The actual postage owed is reconciled by the mailer and the USPS through a periodic audit.

1.2 Services

Special services (e.g., certified, COD, insurance, registration, return receipt, delivery confirmation) are not permitted with PRM.

1.3 Address

The address and barcode on PRM may not be altered to an address other than that of the permit holder. PRM may not be converted for any purpose other than return to the permit holder, even when postage is affixed.

1.4 Official Mail

Authorized users of official (penalty) mail may distribute PRM in mailings subject to the standards in E060.

2.0 PERMITS

2.1 Application Process

The applicant must make a written request to the postmaster at each post office where the mailpieces that contain the PRM are initially distributed. The request must contain:

a. Historical data from the past 24 months documenting outgoing mail volumes.

b. Historical data from the past 24 months documenting the number and percentage of returns (e.g., BRM, CRM) received through the mail.

c. Description of billing (outgoing) and remittance (incoming) processes, including samples of records used to document outgoing and incoming mail volumes at each postage increment.

d. Preproduction samples of PRM pieces that meet the standards listed in 4.0 and Exhibit 4.4.

e. A copy of the quality control procedures to be used that document the distribution and receipt of PRM pieces by postage increment.

2.2 Permit Renewal

An annual renewal notice is provided to each PRM permit holder. The notice must be returned with payment to the post office that issued the permit by the expiration date. If, after notice, the permit holder does not renew a PRM permit:

a. PRM is returned to the sender.

b. PRM without the sender's return address is endorsed "Prepaid Reply Permit Canceled" and forwarded to the nearest mail recovery center for handling.

c. PRM qualifying for the card rate and of no obvious value is treated as waste.

2.3 Required Elements

The permit holder's name, city, state, and permit number must be printed on the distributed PRM.

2.4 Fees

A separate permit fee must be paid at each post office where PRM is

distributed. A monthly accounting/administrative fee must also be paid at each post office.

2.5 Misuse

In any case where PRM is used improperly (such as a label), the post office treats the item as waste.

3.0 POSTAGE AND FEES

3.1 Permit Fee

An annual PRM permit fee is charged each 12-month period.

3.2 Monthly Accounting/Administrative Fee

A monthly accounting/administrative fee is also required and payable at each post office where mail is returned. This fee must be deductible from a Centralized Automated Payment System (CAPS) account or at the option of the permit holder, other approved electronic funds transfer (EFT).

3.3 Schedule

The annual permit fee must be paid once each 12-month period, based on the anniversary date of the permit's issuance or previous fee payment, whichever is later. The fee may be paid in advance only for the next year and only during the last 30 days of the current service period. The fee charged is that which is in effect on the date of payment.

3.4 Postage Payment

Postage is prepaid based on the mailer's estimated returns when the PRM pieces are distributed in an outgoing mailing. Payment may be made only through a PRM advance deposit account, CAPS account, or other approved EFT. The actual postage owed

by the mailer for PRM pieces is reconciled by the mailer and the USPS through a periodic audit. If a permit holder desires a separation of pieces, the pieces must be addressed in accordance with 4.8 to valid post office box or caller service numbers and appropriate post office box/caller service fees paid (D190).

3.5 With Stamps Affixed

PRM with postage affixed by the customer is handled like other PRM. No effort is made to identify or separate PRM pieces with postage affixed. Neither the permit holder nor the customer may apply for a refund of any value of United States or foreign postage stamps affixed.

4.0 FORMAT

4.1 General

All forms of printing are permissible if legible to the satisfaction of the USPS. Handwriting, typewriting, or hand-stamping may not be used.

4.2 Printed Borders

Printed borders are not permitted on letter-size PRM.

4.3 Print Reflectance

All ink colors are acceptable, provided the piece meets the applicable standards in C100 for FIM C and C840 for barcoding.

4.4 Elements

All the format elements described in 4.5 through 4.10 must appear correctly on each PRM piece (see Exhibit 4.4).

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4.5 No Postage Stamp Necessary Endorsement

The endorsement "NO POSTAGE STAMP NECESSARY IF MAILED IN THE UNITED STATES" must be printed in the upper right corner of the face of the piece. The endorsement must not extend more than 1¾ inches from the right edge of the piece.

4.6 Prepaid Reply Mail Legend

The legend "PREPAID REPLY MAIL" must appear on all PRM envelopes and cards above the address in capital letters at least ¼ inch high.

4.7 Permit Number and Postage Endorsement

Directly below the prepaid reply legend, the words "FIRST-CLASS MAIL PERMIT NO." followed by the permit number and name of the issuing post office (city and state) must be shown in capital letters. Immediately below the class and permit number information, the endorsement "POSTAGE HAS BEEN PREPAID BY ADDRESSEE" must appear.

4.8 Delivery Address

Unless printed on an insert for a window envelope under 5.2, the complete address (including the permit holder's name, street address or post office box number, city, state, and ZIP Code) must be printed directly on the mailpiece, subject to these conditions:

a. The address must include the ZIP+4 code that was preassigned for the PRM piece.

b. The bottom line of the address must not be lower than ⅝ inch or higher than 2¼ inches from the bottom edge of the piece.

c. A clear margin void of any extraneous matter of at least 1 inch is required between the left and right edges of the mailpiece and the address.

d. Firm unique 5-digit ZIP Codes, unless assigned exclusively for PRM, must not be used. A 4-digit add-on to denote PRM may only be used with a firm unique 5-digit ZIP Code specifically assigned to PRM.

e. A company logo is permitted, but must be placed no lower than ⅝ inch from the bottom edge of the mailpiece. The logo must not interfere with any required PRM endorsements or barcode.

f. The upper left corner of the address side of the piece is available for permit holder use.

4.9 Facing Identification Mark (FIM)

A facing identification mark (FIM) C must be printed on all PRM pieces. The FIM C must meet the physical standards in C100.

4.10 Automation Compatibility Standards

Prebarcoding of PRM is required. PRM must meet all general format standards in 4.0, the applicable barcoding standards in C840, and these standards:

a. The ZIP+4 code(s) and corresponding barcode(s) assigned to the PRM permit holder by the USPS must be used.

b. The barcode, as appropriate, must be placed on the address side of the piece and positioned in one of these locations:

(1) As part of the delivery address block under C840 if printed on an insert placed in a window envelope or,

(2) Within the barcode clear zone in the lower right corner of the piece.

5.0 ERROR NOTIFICATION

If the USPS discovers a PRM format error, the permit holder will receive written notification of the error and applicable specifications. The permit holder must correct the error and make sure that all future PRM pieces meet appropriate specifications. The repeated mailing of PRM with a format error, as determined by the USPS, is grounds for revoking a prepaid reply mail permit. To obtain a new permit after a PRM permit is revoked for not following PRM format specifications, a former permit holder must wait 90 days, then complete a new application/authorization process, and pay the required PRM permit fee upon approval.

6.0 MAILPIECE CHARACTERISTICS

6.1 Paper Weight

All letter-size envelopes and cards used for PRM must meet the applicable standards in C810 and C840.

6.2 Piece Weight

PRM service may be used on all cards and envelopes weighing 2 ounces or less.

6.3 Window Envelopes

Additional standards that apply specifically to PRM prepared in a window or open-panel envelope are:

a. The endorsement "NO POSTAGE STAMP NECESSARY IF MAILED IN THE UNITED STATES," FIM C, and the legend "PREPAID REPLY MAIL" must be printed on the address side of the envelope. Other required elements include "FIRST-CLASS MAIL PERMIT NO.," city, state, and "POSTAGE HAS BEEN PREPAID BY ADDRESSEE." The permit holder's name and complete delivery address may appear on the enclosure in the window or be printed directly on the envelope.

b. There must be at least a 1/8 inch clearance and no extraneous (non-address) printing around the edges of the address shown in the window, even when the address insert is moved to its full limits inside the window envelope.

c. The window must not be lower than 5/8 inch from the bottom edge of the envelope. This area is reserved for addressing and barcodes (unless there is 4-3/4 inches of horizontal clear space for printing barcodes). The address showing through the window must be that of the permit holder and must be at least 1 inch from the left or right edge of the mailpiece.

d. Materials covering windows must allow the address to be readable.

6.4 Large Cards

Any PRM card larger than the maximum dimensions in C100 for the card rate is subject to postage at the First-Class Mail PRM rate for matter other than cards and must meet the applicable standards in 6.1.

6.5 PRM Self-Mailers

Self-mailers are not permitted in PRM.

S930 Handling

1.0 SPECIAL HANDLING

1.1 Description

[In 1.1 change "E620" to "E630."]

[Amend 1.2 and 1.3 to read as follows:]

1.2 Availability

Special handling service is available only for First-Class Mail, Priority Mail, and Standard Mail (B) (Parcel Post, Bound Printed Matter, Special Standard Mail, and Library Mail).

1.3 Additional Services

Special handling can be combined with COD, insured, return receipt for merchandise, and delivery confirmation, if the applicable standards for the services are met and the additional service fees paid.

1.4 Bees and Poultry

Unless sent at the First-Class or Priority Mail rates, special handling is required for parcels containing honeybees or baby poultry.

* * * * *

An appropriate amendment to 39 CFR 111.3 to reflect these changes will be published if the proposal is adopted.

Stanley F. Mires,

Chief Counsel, Legislative.

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