

investigations on or before July 25, 2002. On August 19, 2002, the Commission will make available to parties all information on which they have not had an opportunity to comment. Parties may submit final comments on this information on or before August 21, 2002, but such final comments must not contain new factual information and must otherwise comply with section 207.30 of the Commission's rules. Parties may submit additional final comments pertaining to investigations in which Commerce has extended its final determinations on or before October 11, 2002. All written submissions must conform with the provisions of section 201.8 of the Commission's rules; any submissions that contain BPI must also conform with the requirements of sections 201.6, 207.3, and 207.7 of the Commission's rules. The Commission's rules do not authorize filing of submissions with the Secretary by facsimile or electronic means.

In accordance with sections 201.16(c) and 207.3 of the Commission's rules, each document filed by a party to the investigations must be served on all other parties to the investigations (as identified by either the public or BPI service list), and a certificate of service must be timely filed. The Secretary will not accept a document for filing without a certificate of service.

**Authority:** These investigations are being conducted under authority of title VII of the Tariff Act of 1930; this notice is published pursuant to section 207.21 of the Commission's rules.

Issued: May 28, 2002.

By order of the Commission.

**Marilyn R. Abbott,**  
Secretary.

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## INTERNATIONAL TRADE COMMISSION

### Information Quality Guidelines

**AGENCY:** International Trade Commission.

**ACTION:** Notice.

**SUMMARY:** The United States International Trade Commission (Commission) announces that its draft Information Quality Guidelines have been posted on the Commission website. The Commission invites public comments on its draft Guidelines and will consider the comments received in developing its final Guidelines.

**DATES:** Comments are due on or before June 20, 2002. Final Guidelines are to be published by October 1, 2002.

**ADDRESSES:** Submit comments to the Secretary, United States International Trade Commission, 500 E Street, SW., Washington, DC 20436.

**FOR FURTHER INFORMATION CONTACT:** Stephen A. McLaughlin, Acting Chief Information Officer, telephone 202-205-3131. Hearing-impaired individuals are advised that information on this matter may be obtained by contacting the Commission's TDD terminal on 202-205-3105. Persons with mobility impairments who will need special assistance in gaining access to the Commission should contact the Office of the Secretary at 202-205-2000.

**SUPPLEMENTARY INFORMATION:** Section 515 of the Treasury and General Government Appropriations Act for FY 2001 (Pub. L. 106-554) requires each Federal agency to publish guidelines for ensuring and maximizing the quality, objectivity, utility, and integrity of the information it disseminates. Agency guidelines must be based on government-wide guidelines issued by the Office of Management and Budget (OMB). In compliance with this statutory requirement and OMB instructions, the Commission has posted its draft Information Quality Guidelines on the Commission's website ([www.usitc.gov](http://www.usitc.gov)).

The Guidelines describe the agency's procedures for ensuring the quality of information that it disseminates and the procedures by which an affected person may obtain correction of information disseminated by the Commission that does not comply with the Guidelines. The Commission invites public comments on its draft Guidelines and will consider the comments received in developing its proposed final Guidelines, which must be submitted to OMB for review. The agency's final Guidelines are to be published by October 1, 2002. Persons who cannot access the draft Guidelines through the Internet may request a paper or electronic copy by contacting the Office of the Secretary.

Issued: May 29, 2002.

By order of the Commission.

**Marilyn R. Abbott,**  
Secretary.

### International Trade Commission

#### Draft Information Quality Guidelines

1. **Purpose.** The United States International Trade Commission (Commission) issues these Information Quality Guidelines (Guidelines) to describe the agency's procedures for

ensuring and maximizing the quality, objectivity, utility, and integrity of information that it disseminates and to set forth the administrative procedure by which an affected person may obtain correction of disseminated information that does not comply with the Guidelines.

2. **Authority.** The Guidelines are based on section 515 of the Treasury and General Government Appropriations Act, 2001 (Public Law No. 106-554) and the implementing guidelines of the Office of Management and Budget (OMB) published on September 28, 2001 (66 FR 49718) and February 22, 2002 (67 FR 8452).

3. **Effective Date.** The Guidelines are effective as of October 1, 2002.

4. **Definitions.** The definitions of "quality," "utility," "objectivity," "integrity," "information," "Government information," "information dissemination product," "dissemination," "influential," and "reproducibility" contained in section V of the notice, "Guidelines for Ensuring and Maximizing the Quality, Objectivity, Utility, and Integrity of Information Disseminated by Federal Agencies," as published by the Office of Management and Budget on February 22, 2002 (67 FR 8452), are incorporated herein by reference.

5. **Applicability.** The mission of the Commission is to: (1) Administer U.S. trade remedy laws within its mandate in a fair and objective manner; (2) provide the President, the United States Trade Representative, and Congress with independent, quality analysis, information, and support on matters of tariffs and international trade and competitiveness; and (3) maintain the Harmonized Tariff Schedule of the United States. In so doing, the Commission serves the public by implementing U.S. law and contributing to the development of sound and informed U.S. trade policy.

In carrying out its mission, the Commission generates a variety of information products. Some are subject to section 515 and OMB's implementing guidelines. These and the Commission guidelines corresponding to them are discussed below. Others do not fall within the coverage of the statute and guidelines. Such excluded information includes press releases, responses to Freedom of Information Act and Privacy Act requests, correspondence with individuals, information that is provided in response to individual requests, and links to other website pages from the Commission website. Because the government-wide guidelines also exclude information that is disseminated in "adjudicative

processes," the Commission Guidelines do not apply to decisions, orders, or any other documents disseminated in the course of Commission adjudicative proceedings. Initial determinations issued by Commission administrative law judges are subject to review by the Commission in accordance with applicable laws and regulations. Final Commission decisions, including initial determinations of administrative law judges that become final Commission decisions, are subject to judicial review in accordance with applicable laws and regulations.

The Commission also conducts import injury investigations under a number of statutory authorities. These investigations are not adjudicative proceedings, but are subject to judicial review in accordance with applicable laws and regulations. The Commission considers documents disseminated in such investigations to be sufficiently analogous to adjudicative processes for the purposes of section 515 to conclude that documents disseminated in those investigations are not covered by that statute or the OMB guidelines.

6. *Basic Standard of Quality.* The basic standard of quality for information disseminated by the Commission is "reasonable assurance." The agency's procedures for ensuring the quality of information it disseminates are intended to provide reasonable assurance that the information is accurate, clear, unbiased, and useful for intended users, and secure from unauthorized access or revision. This basic quality standard is consistent with the standard employed in internal management reviews to ensure the effectiveness and efficiency of the agency's operations.

7. *Procedures to Ensure Quality.*

a. *Research program products.*

Commission research products are produced by the Office of Operations with assistance from other staff offices. A team prepares a draft report which is then submitted to a rigorous review process, normally involving primary review and senior review by agency staff and then review and approval by the Commission. Once approved, the products are provided to customers. Much of the information that the Commission disseminates is confidential business information and/or national security information, and is made available only to authorized recipients. In general, information that is publicly disclosable is provided to the general public through the Commission's website and other means of dissemination.

The transparency of research products is assured, where appropriate, through inclusion of clear explanations of study

methodology in report texts. Thus, to the extent that interested parties have appropriate access to the material, the statistical information and analyses that the Commission disseminates in its reports are available, and if appropriately qualified persons use the same or a similar methodology, they would be expected to generate similar findings and results.

b. *Trade information.* Commission trade information, including the Harmonized Tariff Schedule, is produced by the Office of Operations with assistance from other staff offices. Each product undergoes an internal review by subject matter experts prior to review by the Commission, where appropriate.

c. *General information about the Commission.* The Commission's Offices of External Relations and of the Secretary disseminate a variety of products that provide information about the agency. An example is the Commission's Year in Review publication that summarizes agency activities during the past year. The Office of External Relations reviews each such information product prior to its review and approval by the Commission, and its subsequent public dissemination.

The Commission issues a Strategic Plan, annual Performance Plan, and annual Performance Report in accordance with the Government Performance and Results Act (GPRA). These documents are prepared by subject matter experts and reviewed by Commission office directors, and are approved by the Commission prior to their issuance. The Commission and Commission staff also prepare various documents that describe agency processes, such as the *Antidumping and Countervailing Duty Handbook* and *An Introduction to Administrative Protective Order in Import Injury Investigations*, and these publications are subject to appropriate internal reviews by subject matter experts.

d. *Integrity of information on the Commission website.* Commission office directors and appropriate subject matter experts in their offices are responsible for ensuring that accurate, complete, and current information in each office's area of responsibility is provided to the webmaster for posting to the Commission website. Information maintained on the website for public dissemination is backed up regularly to permit restoration in the event of any compromise of the site.

e. *Use of disclaimers.* As a part of its procedures to ensure information quality, the Commission uses disclaimers where appropriate. A

disclaimer notice regarding the accuracy and timeliness of information provided on the DataWeb website is included on that website. Staff research products, such as the *International Economic Review* and the *Industry, Trade, and Technology Review*, contain a disclaimer to advise users that the products are those of staff and do not represent the views of the Commission. Other disclaimers may be used, as appropriate, in future information dissemination products.

8. *Requests for Correction of Disseminated Information.* This section sets forth the administrative procedure by which an affected person may obtain correction of information disseminated by the Commission that does not comply with its Information Quality Guidelines. This administrative procedure applies only to requests for correction of disseminated information to which these Guidelines apply, as described in section 5 above. Only requests from an "affected person," that is, a person who may benefit from or be harmed by reliance on information disseminated by the Commission under these Guidelines, will be considered. Requests for correction of information that are made in bad faith or without justification will be rejected. This procedure for the correction of information is not intended to have any effect on the Commission's conduct of adjudicative proceedings and non-adjudicative import injury investigations.

a. *Request for correction.* A request for correction of disseminated information that allegedly does not comply with the Commission Information Quality Guidelines must be submitted, in writing, to the Secretary to the Commission, U.S. International Trade Commission, 500 E Street, SW, Washington, DC 20436. The request for correction must specifically identify the disseminated information that allegedly does not comply with the Guidelines and explain how the requestor is affected by the information.

b. *Initial decision.* The Secretary to the Commission, or her designee, will review a request for correction of disseminated information and will issue a written initial decision to the requestor within 20 workdays of receipt of the request. The initial decision will advise the requestor of corrections made or, if the request is denied, will explain why no correction was made and advise the requestor of the opportunity to appeal the initial decision.

c. *Appeal to the Chief Information Officer.* A requestor may appeal an initial decision denying a request for correction of disseminated information

to the Chief Information Officer (CIO) of the Commission. The appeal must be submitted, in writing, to the Chief Information Officer (CIO) of the Commission. The appeal must be submitted, in writing, to the Chief Information Officer, U.S. International Trade Commission, 500 E Street, SW, Washington, DC 20436. The appeal must be submitted no later than 10 workdays from the date of the initial decision. The appeal must include a copy of the request for correction, a copy of the Secretary's initial decision, a statement of the reasons why the decision is not satisfactory to the requestor, and a statement of what remedy would be satisfactory to the requestor. The CIO will issue a decision within 20 workdays of receipt of the appeal.

The decision of the CIO is final and is not subject to administrative or judicial review.

d. *Reports.* Beginning on January 1, 2004, and annually thereafter, the Commission will file reports with OMB that provide the number and nature of complaints received regarding information disseminated by the Commission and how the complaints were resolved.

9. *Revisions to the Guidelines.* Each Commission office that produces information dissemination products to which these Guidelines apply is responsible for notifying the CIO of the Commission whenever a change in the Guidelines with respect to the office's products is required. Changes may be required, for example, when a new information dissemination product is created or an existing product is discontinued, or when there is a change in the office's procedures for ensuring the quality of an information dissemination product for which the office is responsible. The CIO will initiate necessary changes to the Guidelines. When changes to the Guidelines are made, a revised version will be posted to the Commission's website.

[FR Doc. 02-13828 Filed 5-31-02; 8:45 am]

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## DEPARTMENT OF JUSTICE

### Office of Justice Programs: Agency Information Collection Activities: Proposed Collection; Comment Request

**ACTION:** 60-day notice of information collection under review: Reinstatement with changes of a previously approved collection for which approval has

expired: Survey of inmates in State and Federal Correctional Facilities, 2003.

The Department of Justice (DOJ), Office of Justice Programs, has submitted the following information collection request to the Office of Management and Budget (OMB) for review and approval in accordance with the Paperwork Reduction Act of 1995. The proposed information collection is published to obtain comments from the public and affected agencies. Comments are encouraged and will be accepted for sixty days, until August 2, 2002. This process is in accordance with the 5 CFR 1320.10.

If you have comments, especially on the estimated public burden or associated response time, suggestions, or need a copy of the proposed information collection instrument with instructions or additional information, please contact Tracy L. Snell, Statistician, (202) 616-3288, Office of Justice Programs, U.S. Department of Justice, 810 Seventh St., NW., Washington, DC 20531.

Request written comments and suggestions from the public and affected agencies concerning the proposed collection of information are encouraged. Your comments should address one or more of the following points:

(1) Evaluate whether the collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility;

(2) Evaluate the accuracy of the agency's estimate of the burden of the collection of information, including the validity of the methodology and assumptions used;

(3) Enhance the quality, utility and clarity of the information to be collected; and

(4) Minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g. permitting electronic submission of responses.

Overview of this information collection:

(1) *Type of information collection:* Reinstatement, with Change, of a Previously Approved Collection for which Approval has Expired.

(2) *Title of the Form/Collection:* Survey of Inmates in State and Federal Correctional Facilities—2003.

(3) *Agency form number and the applicable component of the Department sponsoring the collection:*

Forms: NPS-25 CAPI Instrument and NPS-13 Sampling Questionnaire. Corrections Unit, Bureau of Justice Statistics, Office of Justice Programs, United States Department of Justice.

(4) *Affected public who will be asked to respond, as well as a brief abstract:* Primary: Individuals. Others: State government and Federal government. The pretest survey will include an estimated 100 personal interviews with inmates held in State and Federal prisons. The national survey will include an estimated 16,000 personal interviews with State prison inmates and 4,000 personal interviews with Federal prison inmates. The surveys will include a full-scale implementation of the CAPI questionnaire, automated data control systems, and sample selection. The survey will profile prison inmates nationwide to determine trends in inmate composition, criminal history, drug abuse, mental and physical health status, gun use and crime, and inmate activities while in prison. The Bureau of Justice Statistics uses information from the national survey in published reports, and for the U.S. Congress, Executive Office of the President, practitioners, researchers, students, the media, and others interested in criminal justice statistics. No other collection series provides these data.

(5) *An estimate of the total number of responses and the amount of time estimated for an average response:* There will be an estimated 295 responses at 1 hour each for the NPS-13; 4,950 hours of prison staff time to escort inmates to/from interview sites; and 20,100 inmate responses at 1 hour each for the NPS-25.

(6) *An estimate of the total public burden (in hours) associated with the collection:* The estimated total public burden is 25,435 annual hours.

If additional information is required contact: Mrs. Brenda E. Dyer, Deputy Clearance Officer, United States Department of Justice, Information Management and Security Staff, Justice Management Division, Room 1600, Patrick Henry building, 601 D Street, NW., Washington, DC 20530.

Dated: May 28, 2002.

**Brenda E. Dyer,**  
Department Deputy Clearance Officer,  
Department of Justice.

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## NATIONAL SCIENCE FOUNDATION

### Agency Information Collection Activities: Comment Request

**AGENCY:** National Science Foundation.